Crafton Hills College Crafton Council Committee Minutes	Date: October 26, 2021 Time: 1:30 p.m. Location: ZOOM Meeting

Members: **A**=ABSENT

Kevin Horan, Chair   Brandice Mello, Classified Pres
Brandi Bailes, AS Pres   Delmy Spencer, VPSS
Madeleine Boone,   Gio Sosa, Dean IERP
Student Senate Pres   Dave Stevenson, CSEA Rep- **A**
Sean Ceballos, Student   Mike Strong, VPAS
Senate Rep- **A**   Keith Wurtz, VPI
Julie McKee, AS VP   Vacant, President Elect/Past President, Academic Senate
Meridyth McLaren, CTA

TOPIC	DISCUSSION	Further Action
Approval of minutes for October 12, 2021	The minutes for 10-12-21 were approved with a minor edit. Motion by Brandi, seconded by Julie. No abstentions. Unanimous approval.	
Vaccine Mandate Implementation Update - Kevin	There is no update on the vaccine mandate implementation. Cal Osha is waiting on an update from Fed Osha. A district wide taskforce is looking at third party vendors for tracking vaccine information. The All-Campus meeting may be postponed until there is new information to share with the campus.	
Governance Training Revisions – Brandi and Gio	• Gio shared a PowerPoint for *Effective Committees* which could be offered to anyone interested in the governance process. Historically, training has been offered to committee chairs on an annual basis. • The council reviewed the slides which could train committee chairs and provide a great opportunity to involve more people across the community in governance. • The presentation was created with recommendations from IAEOC and the organizational handbook. • The council decided to remove the *Membership Types* slide for now. • Madeleine Boone suggested adding a diagram to the *Joining a Committee Vs Attending a Committee* slide. • *Inclusion of Strategies to Engage Participation* is a new addition to the training to motivate participation and engagement from committee members.	

FMP- 2nd Read- Mike	Mike Strong presented the Facility Master Plan for a second read to the council for approval. The FMP will then be taken to the Board of Trustees Finance Committee in November. After full board approval in December, the two-year update process will be complete for the FMP. Motion to approve the Facility Master Plan is made by Keith. Seconded by Meridyth. No abstentions. Unanimous approval.	
Tagline Discussion- Michelle	This item will be discussed at a future meeting.	
COMMITTEE REPORTS		
Budget Committee - Mike	The Budget Committee did not meet in October. In November they will review the developmental budget schedule and prepare for the developmental budget season.	
Educational Master Plan - Kevin	The EMP Committee will be meeting today and Gio will give an update on the Environmental Scan feedback.	
Enrollment Strategies - Keith	On Monday Enrollment Strategies will review the drop reason survey questions and begin drafting some possible options. Work will begin on the Guided Pathways report that is due in November. They will review options that students at Valley have to search for classes to develop more user-friendly options at Crafton.	
IEAOC - Keith	The Outcomes Assessment Rubric has been completed and senate will need to choose a default rubric. The committee is working on disaggregating outcomes.	
Announcements – All	None.	
Announcements – All	Evening with Brett Waterman- November 4 Pop Up Vaccination Clinics- November 10 and December 2 Three Peaks Food Drive- November 13	
Next meeting is 11-9-21 at 1:30 p.m.	Adjourned: 2:03p.m.	