

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: May 5, 2021
Time: 1:30 p.m.
Location: ZOOM Meeting**

Members:

A=ABSENT

Kevin Horan, Chair= A	Delmy Spencer, VPSS
Brandi Bailes, AS	Gio Sosa, Dean IERP
Pres= A	Dave Stevenson, CSEA Rep
Alex Jaco, Classified	Hannah Stiff, Student Senate Rep
President	Mike Strong, VPAS
Julie McKee, AS VP	Keith Wurtz, VPI
Meridyth McLaren, CTA	Vacant, President Elect/Past President, Academic Senate
	Joe Cabrales, Dean, guest

TOPIC	DISCUSSION	Further Action
Approval of minutes for April 27, 2021	The minutes for 04-27-21 were approved as written. Motion by Keith, seconded by Julie. No abstentions. Unanimous approval.	
AP/BP 5500 Standards of Student Conduct/AP 5520 Student Discipline Procedures – Brandi	<p>Delmy gave an overview for the issues that Academic Senate has identified with these AP/BPs. Academic Senate felt they are not as student centered as far as conduct if the student is having a crisis or mental health issues. Joe Cabrales will be taking their concerns back to BIT (Behavioral Intervention Team) for review. They meet next week. In addition, this will be discussed at the Professional Development Committee.</p> <p>This will not be resolved this academic year in District Assembly. We will put on the first agenda in August to revisit this issue.</p>	Put on agenda for 8-24-21
Committee Self-Evaluation Survey – Gio	Gio added the survey link to the chat and all present members completed the survey.	
Professional Development Charge - Keith	<p>Keith presented an updated draft of the Professional Development charge. After discussion, several additional changes were made.</p> <p>The Professional Development Committee reports to the Crafton Council and relies on research and evidence based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven, inclusive practices. The PDC completes this work by focusing on:</p> <ul style="list-style-type: none"> Working with campus group representatives, such as, unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven, inclusive practices. 	

Professional Development Charge - Keith	<ul style="list-style-type: none"> Engaging with instructional and counseling faculty and staff from multiple disciplines to foster professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.). Reviewing data, including the results from the learning assessments Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. Actively seeking to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college. Review and recommend approval of funding requests for professional development workshops and conferences. <p>Members of the committee also serve as the college's Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.</p> <p>Motion by Mike, seconded by Julie. Motion passed. No abstentions. Keith will take back the amended charge to the Professional Development committee for approval.</p>	
QFE-Mission, Vision and Values Statements – Gio	<p>A small working group consisting of Mike Strong, Farrah Farzaneh, Brandi Bailes, Jake Fuller, Alex Jaco and Gio Sosa met to discuss the sustainability value. After much discussion, they provided the following sustainability value:</p> <p>Sustainability – To be the leader in our communities by reducing environmental impact with practices that meet the needs of the present without compromising the future.</p> <p>After much discussion, this committee agreed with their draft.</p> <p>The names of the indigenous people previous listed will be included in the historical data that will be included on our website and there is a group currently working on this. All the senates will be informed of this information. Mike will reach out to the conservancy group to possibly add this information to the trailhead sign.</p> <p>We reviewed the mission and vision statements along with the values statements. After discussion, it was decided that Gio will convene the same small working group to review all the statements and we will put this on our agenda for our next meeting.</p>	Put on agenda for 5-25-21

COMMITTEE REPORTS:		
IRB – Gio	No report.	
PPR- Gio	Committee is having great conversations on how to adjust our processes and modifying PPR documents for ease of use.	
Professional Development – Keith	Working on flex in-service schedule and including data from survey results. They are working on the faculty handbook (should be ready early fall) and creating a classified on-boarding committee. They are updating the website and will be creating a newsletter in the fall.	
Student Equity and Achievement – Delmy	Has created definitions and has taken to Academic Senate and will be going to Classified and Student Senate for review.	
Technology Planning – Melissa	We have purchased laptops for all full-time employees that will replace our current desktop computers. They are working on a transition plan. We are missing one component currently. They are working on getting the laptops up to date. With CARES money, we were able to purchase updated equipment in conferences rooms in the Clock Tower, Canyon Hall, PSAH and LRC. Working with the District on risk assessment and cyber security networks to help us be compliant with HIPPA, FERPA, etc. and migrating district WIKI to a new platform.	
Announcements – All	None.	
Next meeting is 5-25-21 at 1:30 p.m.	Adjourned 2:45 p.m.	
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.