

**Crafton Hills College  
Crafton Council  
Committee Minutes**

**Date: April 27, 2021  
Time: 1:30 p.m.  
Location: ZOOM Meeting**

**Members:**

**A=ABSENT**

Kevin Horan, Chair= <b>A</b>	Delmy Spencer, VPSS
Brandi Bailes, AS Pres	Gio Sosa, Dean IERP
Alex Jaco, Classified President	Dave Stevenson, CSEA Rep
Julie McKee, AS VP	Hannah Stiff, Student Senate Rep
Meridyth McLaren, CTA= <b>A</b>	Mike Strong, VPAS
	Keith Wurtz, VPI
	Vacant, President Elect/Past President, Academic Senate

TOPIC	DISCUSSION	Further Action
Approval of minutes for March 30, 2021	The minutes for 03-30-21 were approved as written. Motion by Keith, seconded by Brandi. No abstentions. Unanimous approval.	
AP/BP 5500 Standards of Student Conduct/AP 5520 Student Discipline Procedures – Brandi	Tabled until next meeting.	Put on 5-11-21 agenda
CHC Facility Master Plan Timeline Update - Mike	Received a proposal from HMC Architects and we are reviewing contract. Once the contract is signed it needs board approval. We intend to start the amended document within the next two weeks. We will invite HMC to discuss a final draft based upon our prior discussions at Crafton Council on 5-24-21.	Put on 5-24-21 agenda
QFE – Mission, Vision and Values Statements – Gio	<p>Gio met with Classified and Student Senates to discuss draft Mission, Vision and Values statements from this committee and proposed changes by Academic Senate.</p> <p>Gio stated that both Classified Senate and Student Senate had issues with the sustainability value as written. This statement should address environmental sustainability. The other information should be moved elsewhere such as respect, etc. Mike is scheduling a meeting with Farrah Farzaneh, Facilities Planning and Construction at the District, along with Gio, Brandi, Alex and Hannah to draft up the sustainability values statement to reflect environmental sustainability. That meeting should occur next week.</p> <p>Student Senate had no objections with the draft Mission and Vision as presented. They liked more concise statements and student friendly language. They had some questions regarding the sustainability value as it included information that they felt should be placed elsewhere and didn't believe there was any issue with participation barriers in outdoor recreation.</p>	Put on 5-11-21 and 5-24-21 agenda

QFE – Mission, Vision and Values Statements – Gio (Continued)	<p>Alex stated that Classified Senate wanted to make the statements more concise and simplify the language to resonate with students and the community. They provided drafts of the mission and vision statements. They requested that another value statement be added for Student Success. They wanted to clarify the inclusivity language included faculty, staff, students and community.</p> <p>Brandi suggested we make the Mission statement longer. Break it into several sentences to make the information more clear (instead of one long sentence). Student Success needs to specifically be called out here.</p> <p>Keith suggested the Vision statement needs to be a huge goal that we are striving for.</p> <p>Next step is the sustainability language meeting next week and we will be put our agenda for 5-11-21 and 5-24-21.</p>	
Professional Development committee Charge Revision - Keith	Tabled until the next meeting.	Add to 5-11-21 agenda
Committee Assignments for 2021/2022	Julie and Brandi indicated it would be impossible for Academic Senate to provide committee assignments for 2021/2022 in May. They will get it to us as soon as possible.	
Reopening Plan – Mike	<p>The District Reopening task force met last week and again yesterday. The Covid 19 Departmental Exposure Control “Checklist” has been sent out to the managers today. They are to go over with all faculty and staff in their area for input and concerns.</p> <p>The draft plan will be shared with the Board of Trustees at their Study Session on Thursday. The Taskforce will continue to receive directions from the county and the state on restrictions as things are changing constantly. Today they were informed mask requirements for outdoors will change.</p>	
COMMITTEE REPORTS:		
Budget Committee – Mike	Budget Committee met last week and went over the developmental budget and the state’s directions and are preparing for the Governor’s May revise.	
Educational Master Plan - Gio	Waiting for a response to our updates we submitted for the environmental scan.	
Enrollment Strategies - Keith	Working on the program viability plan. Having a guest speaker, Michael Goss, from Centers of Excellence for labor Market Research, Inland Empire Desert Region at their next meeting.	
IEAOC - Keith	Working with Chairs and Academic Senate to update the outcomes assessment rubric.	
IRB – Gio	No Report.	

PPR- Gio	Committee is having great conversations on how to enhance our produce with concrete actions moving forward including the PPR coaching efforts to make the process as engaging as possible.	
Professional Development – Keith	Working on flex in-service schedule and including data from survey results. They are working on the faculty handbook and creating a classified on-boarding committee.	
Safety Committee - Mike	Mike stated committee has been going through the reopening plan and provided some feedback. They have been reviewing reports on safety projects that are on-going.	
Student Equity and Achievement – Delmy	Still working on defining some terms and hopefully will be completed by this fall. The terms include: white supremacy, systematic racism and white privilege.	
Technology Planning – Mike	No report.	
Announcements – All	Julie reminded everyone that the CHC Foundation Gala is 5-6-21 at 4:00 p.m. It is a virtual gala. They have 3 big prizes and 4-5 smaller prizes that you could win if you donate to the Gala.	
Next meeting is 5-11-21 at 1:30 p.m.	Adjourned 2:36 p.m.	
<b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	<b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	<b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.