

**Crafton Hills College  
Crafton Council  
Committee Minutes**

**Date: February 23, 2021  
Time: 1:30 p.m.  
Location: ZOOM Meeting**

**Members:**

**A=ABSENT**

Kevin Horan, Chair  
Brandi Bailes, AS Pres  
Nathan Cunningham,  
Student Senate Rep=**A**  
Alex Jaco, Classified  
President-**A**  
Julie McKee, AS VP  
Meridyth McLaren, CTA  
Delmy Spencer, VPSS

Gio Sosa, Dean IERP  
Dave Stevenson, CSEA Rep  
Mike Strong, VPAS  
Keith Wurtz, VPI  
Vacant, President Elect/Past President, Academic Senate

TOPIC	DISCUSSION	Further Action
Approval of minutes for February 9, 2021	The minutes for 02-9-21 were discussed. Keith asked that we add QFE in front of the Faculty Needs Survey and Mission, Vision and Values topics. Approved as amended. Motion by Keith, seconded by Brandi. Unanimous approval.	
QFE-Institutional Set Standards - Keith	<p>Approximately 5-6 years ago ACCJC required colleges to set standards. If we fell below those standards, we need to define resources to correct. The IEAOC defined those standards initially. The IEAOC is now recommending changes to two of these standards:</p> <p>Transfers. Our current standard is 163 and we have exceeded that number significantly in the past several years. They would like to increase that number to 338.</p> <p>Degrees. Our current standard is 250 and we have exceeded that number significantly in the past several years. They would like to increase that number to 428.</p> <p>Gio and Keith would like to take this information to all the senates: Academic, Classified and Student to get their input. They will bring it back to Crafton Council to approve.</p>	
QFE-Mission, Vision and Values Review - Gio	<p>Gio took the additional information received and drafted up potential new statements for review by Crafton Council.</p> <p>After further discussion, the draft Mission statement is:</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse community through equitable actions, inclusive practices, and engaged learning.</p> <p>After further discussion, the draft Vision statement is:</p>	

<p>QFE-Mission, Vision and Values Review – Gio (continued)</p>	<p>Crafton Hills College will be our community’s leading institution welcoming all to actualize their personal and educational goals.</p> <p>After further discussion, the committee would like to revamp the Values statement to include an intro statement followed by a list of points to expand upon i.e. Innovation, Community, Integrity, etc. Brandi and Gio will work together and draft a Values statement and bring back to the committee at the next meeting.</p>	<p>Put on the agenda for 3-9-21</p>
<p>Facility Master Plan Schedule - Mike</p>	<p>Mike went over a map of the campus indicating what items could be considered for inclusion in the Measure CC funds:</p> <ul style="list-style-type: none"> <li>• Upgrade solar field which could eliminate our dependence on Edison and see an operational cost savings of \$250,000-\$300,000 annually for our general fund budget.</li> <li>• Modernize Child Development Center</li> <li>• Crafton Hall would be an events center downstairs and repurpose the upstairs as faculty offices.</li> <li>• SSB would expand Health and Wellness downstairs along with a few Student Services offices and the upstairs would be repurposed into 2-3 classrooms.</li> <li>• LRC would relocate tutoring to the new IB (Instruction Building), repurpose tutoring, copy center and LRC 110 into classrooms. Upstairs would relocate the art gallery to the new IB and repurpose the art gallery and LRC 226 as classrooms.</li> <li>• CNTL2 first floor would be general purpose classrooms, second floor 3 labs</li> <li>• North complex – reassign two classrooms/labs</li> <li>• New IB (Instructional Building) would include art studios/classrooms (replace ARTS), 10-15 general purpose classrooms, art gallery, centralized tutoring</li> </ul> <p>The classroom count (adding new classrooms, demo of old classrooms) would have a net of 0 to +/-6 depending on size of the IB. New classrooms would generally be 45 seat classrooms. The net square footage is -713 SF which indicates a better use of space with no additional support staff to maintain.</p> <p>Mike asked that each constituency group take this information back to your senates to review and bring back any feedback to Crafton Council.</p> <p>Mike will work with the consultants to comply with state standards.</p>	<p>Put on the agenda for 3-9-21</p>

Standardizing Minutes and Agendas and posting times for all committees that report to Crafton Council – Brandi	Kevin stated that all committees that report to Crafton Council are not Brown Act committees. Cyndie will work with notetaker for each of these committees to make sure they are using the same templates for agendas and minutes and posting items in the same places on the website.  Brandi indicated that there are some accessibility requirements that need to be addressed. Cyndie will work with Suzanne Delahanty to make sure we are including these requirements. Brandi would like this information included in the Chairs training.	
COMMITTEE REPORTS:		
Budget - Mike	Budget committee met last week and discussed the Governor’s January proposed budget and discussed the resource allocation model. The District going forward will not allow borrowing FTES for both CHC and SBVC.	
Educational Master Plan - Kevin	No report.	
Enrollment Strategies - Keith	Reviewed the enrollment targets and the ties to budget and scheduling planning and enrollment management objectives.	
IEAOC - Keith	Reviewed the Institutional Set Standards and stretch goals which he shared above. Delmy and Gio working on the SLO cloud improvements for Student Services. Also working on QFE action plan and updating process.	
Safety - Mike	The safety committee has been reviewing the district wide campus safety plan – covid response. They have a lot of feedback and the plan should be finalized shortly. In addition, they are reviewing safety projects at CHC.	
Announcements – All	None	
Next meeting is 3-9-21 at 1:30 p.m.	Adjourned 2:58 p.m.	
<b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	<b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	<b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.