

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: February 9, 2021
Time: 1:30 p.m.
Location: ZOOM Meeting**

Members:

A=ABSENT

Kevin Horan, Chair	Gio Sosa, Dean IERP
Brandi Bailes, AS Pres	Dave Stevenson, CSEA Rep
Nathan Cunningham, Student Senate Rep	Mike Strong, VPAS
Alex Jaco, Classified President	Keith Wurtz, VPI
Julie McKee, AS VP	Vacant, President Elect/Past President, Academic Senate
Meridyth McLaren, CTA	
Delmy Spencer, VPSS	

TOPIC	DISCUSSION	Further Action
Approval of minutes for January 26, 2021	The minutes for 01-26-21 were approved as written. Motion by Keith, seconded by Julie. Unanimous approval.	
QFE-Faculty Needs Survey-Gio	<p>This survey was disseminated to all faculty the second week of December. The total respondents are 59. We have about 300 faculty both full time and part time. Although the number seems low, we still had 52.5% of full-time faculty complete the survey. A few of the responses are listed below (does not include all items in the survey)</p> <p>Technical Resources and Support: Hardware Needs (top 3):</p> <ul style="list-style-type: none"> • Mobile Hotspot • Clip on lights • District issued lap top <p>Training Needs for On-Line Tools (top 4)</p> <ul style="list-style-type: none"> • Google Docs • Microsoft One Drive • Canvas • Cranium Café <p>Personal and Social Needs: Reported experiences in preceding month (survey completed in December)</p> <ul style="list-style-type: none"> • Burnout 71% • Decrease in energy level 71% <p>Satisfaction with the amount of time for activities:</p> <ul style="list-style-type: none"> • Very satisfied with time to spend with family 	

<p>Faculty Needs Survey- Gio (continued)</p>	<p>How can CHC best help you feel connected to campus, your colleagues and students?</p> <ul style="list-style-type: none"> • Open ended question • Zoom burn-out • People like the all-campus zoom meetings • Less meetings <p>The complete survey is attached to these minutes.</p> <p>One issue was getting software updates on laptops. Melissa indicated they can put in a School Dude request and updates can be completed remotely by her staff.</p> <p>The committee discussed Microsoft vs Google platform. Most K-12 use Google platform and we use Microsoft One-Drive. This has created some issues for faculty and students. Brandi indicated she has some faculty who have been doing training and other faculty that need the training and has requested release time. Kevin asked what specific type of training. Brandi indicates Google Docs, Microsoft and Canvas. Kevin asked that Committee Chairs identify who amount their faculty is struggling and identify who can help. We have increased the Distance Education person to full time. Please submit your suggestions to Keith and the Educational Technology Committee will review.</p>	
<p>QFE-Mission, Vision and Values Review - Gio</p>	<p>Gio took the information received and drafted up potential new statements for the Mission, Vision and Values. We reviewed them. Brandi had a question about "deep learning". Keith indicated that a previous faculty member added that verbiage. Keith to find the Dean's explanation and put in the minutes.</p> <p>Keith found Dean Papas' presentation and it states: Deep learners want "to understand the meaning behind the text and to think about its implications and applications, to search for arguments, and to distinguish between supporting evidence and conclusions."</p> <p>We will email out the draft statements to the committee and place on the agenda for next meeting.</p>	<p>Put on the agenda for 2-23-21</p>
<p>Facility Master Plan Schedule - Mike</p>	<p>Mike discussed the locations of buildings and future building sites. After reviewing the revised priorities from last May, the decision was to:</p> <ul style="list-style-type: none"> • Rebuild PAC • Move PAC to a different location • Revise and relocate Instructional building to the old PAC location (to be near center of campus) 	

<p>Facility Master Plan Schedule – Mike (continued)</p>	<ul style="list-style-type: none"> Gym – Currently have Option 1 and Option 2 but have come up with Option 3 which moves the gym up to the existing solar field area, adjacent to parking lot J. This option gives us the ability to expand the soccer field to collegiate size. The committee agreed to Option 3. <p>Future Building Sites:</p> <ul style="list-style-type: none"> East quad becomes available for future build site Back side of Central Complex 1 Backside of existing PAC (which will become the instruction building) with access to the rear parking lot Adjacent to LRC on other side of road next to Lot N – future build site South side of LRC – future build site <p>Brandi asked about ability to serve food to the students near the East quad/Print Shop area.</p> <p>No plans to pave Lot N at this time.</p> <p>Mike asked that each constituency group take this information back to your senates to review.</p>	<p>Put on the agenda for 2-23-21</p>
<p>COMMITTEE REPORTS:</p>		
<p>IRB - Gio</p>	<p>No report.</p>	
<p>PPR – Gio</p>	<p>Gio stated PPR committee is making great progress in meeting with programs. They have received some excellent submissions.</p>	
<p>Professional Development - Keith</p>	<p>Keith reported that Professional Development is working on developing and planning the new faculty orientation and the April in-service day schedule.</p>	
<p>Student Equity and Achievement - Delmy</p>	<p>Delmy said the committee met and is working on campus wide definitions of white supremacy, white privilege and systemic racism and looking at AB705 data completed by the District Research Office and will be reporting out to committees.</p>	
<p>Technology Planning - Melissa</p>	<p>Melissa reported the committee met and is working on tactical planning to support the District wide security risk assessment strategies. Regarding Microsoft 365, if trying to log in from certain countries (majority of hackers are from Iran, China, Russia) it will not be allowed. There is a workaround if you are traveling to those countries and need access.</p> <p>Still have laptops, hotspots and headsets available.</p>	

<p>Announcements – All</p>	<p>Kevin indicated that at his last meeting with Brandi, she would like an agenda item about standardizing minutes and agendas and posting timelines from all shared governance committees that report to Crafton Council.</p> <p>Julie stated that Judy Cannon is selling Honor’s tee shirts. Judy needs orders by Thursday and they are \$11.00.</p> <p>Alex stated the first Caring Campus meeting is 2-26-21 and everyone is invited.</p>	<p>Place on the agenda for 2-23-21</p>
<p>Next meeting is 2-23-21 at 1:30 p.m.</p>	<p>Adjourned 2:50 p.m.</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>