

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: Novemer 10, 2020
Time: 1:30 p.m.
Location: ZOOM Meeting**

Members:

A=ABSENT

Kevin Horan, Chair	Kevin Palkki, CSEA Rep
Brandi Bailes, AS Pres	Gio Sosa, Dean IERP
Jake Fuller, SS Pres= A	Mike Strong, VPAS
Alex Jaco, Classified Rep	Keith Wurtz, VPI= A
Julie McKee, AS VP	Vacant, President Elect/Past President, Academic Senate
Meridyth McLaren, CTA	
Delmy Spencer, VPSS	

TOPIC	DISCUSSION	Further Action
Approval of minutes for October 13, 2020 and October 27, 2020	The minutes for 10-13-20 and 10-27-20 were approved as written. Motion by Brandi, seconded by Kevin P. Unanimous approval.	
CCCCO Streaming Project - Gio	<p>Gio reported that the State Chancellor’s Office has acknowledged the extensive reporting requirement of all the colleges. This project helps to develop a process to streamline those reporting requirements so planning, budgeting and reporting are not redundant. Crafton was selected as one of 18 colleges to participate in a pilot study that should roll out sometime next year. We will get \$200,000 as part of this grant.</p> <p>We are tasked with identifying a working group charged with doing the work and talk to president’s cabinet. The work is primarily done by Student Services so the Student Services Council is charged with doing the work. It will also include some instructional departments i.e. Strong Workforce. One of the things they will be doing is identifying the number of students service that have been disproportionately impacted student groups: Black/African American, Hispanic and economically disadvantaged and identify funding used to support the different programs. We are exempted from providing some reports during this pilot study and have received waivers.</p>	

<p>Budget Principles and Guidelines for Budget Increase and Reduction - Mike</p>	<p>Starting in the Spring the budget committee has drafted the Budget Principles and Guidelines for Budget Increase and Reduction. It has gone through several reviews including Classified Senate, Academic Senate and Student Senate. All suggestions have been reviewed by the Budget Committee and the updated document is being presented today at Crafton Council for approval.</p> <p>After discussion, one sentence was removed and another modified to further clarify the intent as follows:</p> <ul style="list-style-type: none"> Evaluate and adjust the district assessment as part of the Resource Allocation Model to minimize impact on the student-centered college budget. Construct the district office budget so that increases or decreases in revenue are proportionately shared using a formula to control increases in the assessment to the colleges. In an effort to maintain transparency, we will obtain input from all constituencies on budgetary directions through collegial consultation. <p>Moved by Brandi, seconded by Meridyth. Unanimous approval.</p> <p>By Consensus, Crafton Council approved the Budget Principles and Guideline for Budget Increase and Reduction.</p>	
<p>Safety Committee Charge - Mike</p>	<p>The Safety Committee has revised their charge and Mike is presenting today for approval from Crafton Council. After discussion, the last sentence about when they meet was removed from the charge.</p> <p>Moved by Brandi, seconded by Julie. Unanimous approval.</p> <p>By Consensus, Crafton Council approves the Safety Committee Charge.</p>	
<p>COMMITTEE REPORTS:</p>		
<p>IRB – Gio</p>	<p>No report.</p>	
<p>PPR – Gio</p>	<p>The PPR committee has met with two programs so far and have 3 more scheduled for Monday and 3 additional scheduled for 11-30-20. They have been receiving good feedback.</p>	
<p>Professional Development – Keith</p>	<p>Keith was unavailable so Kevin H. reported that professional development has been busy working on the flex schedules including spring in-services days. They have an amazing speaker, timely topics and are doing a great job.</p>	

Student Equity and Achievement - Delmy	Delmy stated this committee has been meeting and working on the mid-year equity plan assessment. They will be reaching out to instruction departments to see how they are doing, working on defining some terms and will be requesting feedback from the campus soon.	
Technology Planning – Mike	Mike reported that Technology Services is looking at replacing desktop computers with laptops with docking stations for future replacements. There is an increased cost of about \$400.00. This gives us more flexibility.	
Announcements – All	Mike reported the Family Services Food Drive is Saturday. It will take place and they will be COVID compliant. It starts at 9:00 a.m. and you need to sign up this year for shifts as they are limiting the number of people per shift. With the reduced number of people per shift, they probably will not get through sorting the estimated 20,000 pounds of food. Additional days and shifts will be added in the next couple of weeks to finish.	
Next meeting is 12-8-20 at 1:30 p.m.	Motion by Brandi, seconded by Mike to adjourn. Unanimous approval. Adjourned 2:03 p.m.	
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.