

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: January 26, 2021
Time: 1:30 p.m.
Location: ZOOM Meeting**

Members:

A=ABSENT

Kevin Horan, Chair
Brandi Bailes, AS Pres
Jake Fuller, SS Pres=**A**
Alex Jaco, Classified Rep
Julie McKee, AS VP
Meridyth McLaren, CTA
Delmy Spencer, VPSS

Kevin Palkki, CSEA Rep=**A**
Gio Sosa, Dean IERP
Mike Strong, VPAS
Keith Wurtz, VPI
Vacant, President Elect/Past President, Academic Senate

TOPIC	DISCUSSION	Further Action
Approval of minutes for November 10, 2020	The minutes for 11-10-20 were approved as written. Motion by Keith, seconded by Julie. Unanimous approval.	
Committee Chair Training - Brandi	Brandi would like to move the committee chair training from the first Crafton Council meeting to Fall in-service day training so we can invite people who are interested in being committee chairs. Crafton Council committee all agreed.	
Budget Development Calendar - Mike	<p>Mike will be going to the chairs committee on 2-5-21 to discuss program review and developmental budget processes. The managers will be working on their budgets during the month of February, the budge should be finalized in the first two weeks of March and then sent to Fiscal Services for them to put together the tentative budget. In May we will receive the Governor's revised budget and after that, we will make final adjustments. The tentative budget goes to the board in June and the final budget is scheduled to be approved in September.</p> <p>Mike has drafted a flowchart and Keith has developed an instructional calendar and these will be presented to the Chairs Committee next week.</p>	
Enrollment Update - Keith	As of today Crafton is down 6% below last semester on the same date. SBVC is down 15%. We have been fluctuating between 4-10% down. Valley has been fluctuating between 10-20% down.	
Facility Master Plan Schedule - Mike	The current Facilities Master Plan was completed in FY16-17. Lots has changed since then. We need to align the Facilities Master Plan with the current needs. The Board of Trustees approved a reprioritized FMP projects list. Mike has proposed that we use our Crafton Council meetings to update the document and provided a timeline that would finalize the document, have feedback from campus-wide discussions and	

<p>Facility Master Plan Schedule – Mike (Continued)</p>	<p>present to the Board of Trustees for approval at the June meeting. We reviewed the programs considerations by building.</p> <ul style="list-style-type: none"> • Future building sites • Gym What do we want for athletics? Soccer, cross country? • Solar Farm Build in 2012 Change out panels or update farm? Can get same amount of solar power from replacing 2 panels that would equal the production of the current solar farm • Instruction building We have included in the reprioritization moving the PAC to another location and utilizing that space to build a new instruction building. • No swing space required with Measure CC • Demo old arts building after new instruction building • Consider learning communities – vets, honors, tutoring <p>Mike will reach out to all the senates to discuss.</p> <p>The goal is to align the FMP with the EMP. The EMP is the driver.</p>	<p>Place this on future agendas per timeline</p>
<p>Mission, Vision and Values Review - Gio</p>	<p>Gio stated that a survey went out to the campus including students. While the number of participants (46) is lower than would be necessary to generalize to the entire campus community with a high degree of confidence, this is still enough for use to derive some general principles that we can use in making any potential changes to the mission, vision and values. The following information was received:</p> <p>Mission:</p> <ul style="list-style-type: none"> • The word cloud included: community, furthering education, equity and inclusion, engage and support students. • Top thematic categories of the purpose were: Serve the Community and Further Education. • There were many different responses to describing the student populations served by CHC; although, many of them pointed to the diversity of our student population • Several ideas to change the mission were included. 	

Mission, Vision and Values Review - Gio	<p>Values:</p> <ul style="list-style-type: none"> • The word cloud included: community, care, support, growth, respect. • The top thematic category to describe what makes CHC unique were: Welcoming and Caring Campus • Several ideas to change the values were included. <p>Not enough data as we had too narrow a sample but it is a start. Moreover, two broad themes that emerged from these findings are: (a) Service to the Community, and (b) equity & inclusion. After discussion, it was agreed that Gio would draft up new Mission, Vision and Value statements based on the survey data and present his draft to the next Crafton Council meeting to discuss and edit. After it is tweaked, it will be sent out to the campus for review and input.</p>	
COMMITTEE REPORTS:	No committee reports were received since we are in the second week of the semester and these committees have not met.	
Budget Committee- Mike	No report.	
Educational Master Plan - Kevin	No report.	
Enrollment Strategies - Keith	No report.	
IEAOC - Keith	No report.	
Safety – Mike	No report.	
Announcements – All	None reported.	
Next meeting is 2-9-21 at 1:30 p.m.	Adjourned 2:44 p.m.	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>