

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: September 10, 2019
Time: 1:00 p.m.
Location: CCR 233**

Members:

Kevin Horan, Chair	Brandi Mello
Joe Cabrales for VPSS	Kevin Palkki = A
Kirsten Colvey for VPSS	Gio Sosa
Mark McConnell	Mike Strong
Julie McKee	Keith Wurtz
Meridyth McLaren	Elijah Gerard = A
	Tyrone Ross = A

A=ABSENT

TOPIC	DISCUSSION	Further Action
Review and Approve minutes from 08-27-19	<p>The August 27th minutes were reviewed.</p> <p>By Consensus, the Crafton Council committee agreed to strike "<i>The committee agreed to remain a consensus committee</i>" from page 2 of the minutes. Also, add the word "or" on page 3, in the first bullet point "provide <i>or</i> encourage..." The minutes were approved with these changes.</p>	
Brown Act Follow-up - Kevin	<p>Kevin provided a follow-up that CHC is waiting on the opinion from the district's legal team in regard to which committees are Brown Act committees.</p> <p>It was suggested that the minutes and agendas be distributed more than 72 hours in advance. During discussion, it was questioned whether keeping track of the voting record would be advisable. The vote could be documented in the minutes.</p> <p>It was stated that the documents approved by the Crafton Council committee are in the Organization Handbook and available on the website.</p>	
Budget - Mike	<p>Mike explained portions of the Resource Allocation Model Assumptions (multi-year forecast) detailed in the board packet. There are some assumptions for inflation, but not for future costs of the fire training center and salary increases which would add to the expenses. Estimated Actuals were discussed, including CHC's \$4.4 million deficit, and the district's \$5 million deficit. The district's reserves will be utilized to fill the deficit over the next four years.</p> <p>It was stated that the purpose of the new student funding formula is to encourage access, but in our case it is doing the opposite. We are not able to tap all the funds we are entitled to because of the hold harmless.</p>	

Budget (continued)	<p>It was explained that the line 19 revenue shortfall is optimistic, and it may be a million higher than listed. CHC has not added programs or expenses since January 2019. The Resource Allocation Model is working disproportionately. It was highlighted that line 34 shows classified salaries, and compares the three sites. The difference in the three locations may need to be explored. The Trust Interest Revenue noted in line 29 represents an assumption that CHC will receive 5% interest from the investment to offset the general fund.</p> <p>One of the benefits of a multi-college district is an economy of scale on shared services, and it may need to be asked why the percentage is so high.</p>	
Campus Wide Security System - Mike	Mike provided an update about an infrastructure on security. A taskforce is considering placing cameras and creating standards about where security measures would be most beneficial and effective. The standards will be brought back to the Crafton Council committee. This should be started by the end of December, and designs begun by spring.	
Promise Program Update - Kirsten	<p>Kirsten reported that two weeks have passed with the Promise Program, and students are following up with the necessary steps. We have 428 promise students (one withdrew.) Senior Day will be a recruitment for next year's Promise Program. Soutsakhone Xayaphanthong is the Interim Director of the Promise Program. Changes in operation will be done during the academic year. The fall 2020 semester will have high school graduates with Priority B, registering for college as they finish high school. Counseling will increase hours of some counselors and bring in some part time counselors to assist with promise students.</p> <p>We may see an increase in the number of students for the second year program, as the community hears about the success of the program.</p>	
Measure CC Prioritization Update - Mike	Mike reported that the Measure CC Project Priorities will be discussed further, after the Academic Senate's rankings are tallied.	
VPSS Search	<p>First round interviews (week of 10-7-19)</p> <p>Second level/open forums 10-14-19</p>	
Announcements - All	<p>Transfer Fair- September 11,10:00am-1:00pm</p> <p>Faculty/Staff Art Exhibition- October</p> <p>Foundation- 50th Anniversary Endowment Challenge Events will be held in October. Details will be released soon.</p> <p>Three Peaks Challenge at Family Services Food Drive Event will be on Saturday, November 16th.</p>	
Next meeting is 9-24-19, 1:00 p.m., CCR 233	Meeting adjourned at 1:59 p.m.	

<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>
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