

**Crafton Hills College  
Crafton Council  
Committee Minutes**

**Date: March 26, 2019  
Time: 1:30 p.m.  
Location: CCR 233**

**Members:**

Kevin Horan, Chair  
Denise Allen  
Valerie Johnson  
Brandi Mello  
Mark McConnell  
Meridyth McLaren=A

Patricia Menchaca=A  
Kevin Palkki  
Mike Strong  
Rebecca Warren-Marlatt  
Keith Wurtz

**A=ABSENT**

TOPIC	DISCUSSION	Further Action
Approval of minutes for February 26, 2019	The minutes for January 22, 2019, were approved as written.	
Vision for Success Targets recommended by EMPC - Keith	<p>Keith reported that the Vision for Success data keeps changing. New data came out last week and another update was received today. Keith has taken what information we had to all three senates and they have approved the measures selected and the targets suggested by the Education Master Plan Committee (EMPC).</p> <p>The Education Master Plan Committee (EMPC) will review the new data received at this afternoon's meeting.</p> <p><b>By consensus</b>, Crafton Council has approved the measures selected and the targets suggested by the EMPC.</p> <p>The next step is taking this to the Board of Trustees for first and second reading during the April and May board meetings so we can meet our May 31, 2019 deadline.</p>	
Promise Update - Rebecca	<p>The District hosted a Promise Kick Off event on 3-8-19. We have put together a task force to address the technical aspects of implementation. At this time we have received approximately 350 interest forms for CHC. The next step will be for the college to reach out to the students, give them an application so we can obtain more information and provide the students with a map outlining the next steps to take in the process. A generic promise mailbox has been set up for CHC that allows several people access.</p> <p>The Promise Program is a last dollar program and will not compete with EOPS. Each college will develop their own summer bridge program. The taskforce was looking at a priority B for registration for applicants. Rebecca will take this to Academic Senate so we can properly follow the process.</p>	

<p>Campus Security Communication Protocols - Kevin</p>	<p>Kevin is trying to establish the protocols for communication regarding campus safety, what the time expectation of sending out an email and what will be communicated. We had a situation earlier in the month in the library which was investigated by campus police, who determined that the incident was not a credible threat to any individual or the institution.</p> <p>Academic Senate discussed this at their last meeting indicating they desired communication to the campus even if it was not deemed a credible threat. Denise said this conversation also brought up that some faculty cannot lock themselves and their students in their rooms if there was a serious threat on campus. She also mentioned that the District has posters by all the doors indicating what to do if there is an active shooter.</p> <p>Kevin will work on a statement of protocol, the timing of communications and what will be communicated.</p>	
<p>Bond Planning - Mike</p>	<p>Mike indicated that CHC would like to make a slight revision to our Facilities Master Plan. The prioritization list has been board approved and any change requires a formal revision that must be also board approved. Mike suggested that we establish a committee to revise the Facilities Master Plan, develop a new priority list, determine how much bond to sell initially and what projects would be included. Mike suggested that Crafton Council would be a great committee to take on this project as it has representation from all constituency groups and each member could then share the information with their constituency groups. In addition, we could bring in additional people as needed.</p> <p><b>By consensus</b>, Crafton Council has agreed to be the committee to revise the Facilities Master Plan document. In addition, Mike has agreed to take the information to all the senates.</p>	
<p>Budget Update – Mike</p>	<p>Mike provided a summary of the tentative General Fund budget for CHC for 2020. Based on the information provided, the budget is 6.9% greater than the current year. This increase is due to step and column increases, benefit increases, part time faculty increases, etc. Salary and benefits equal 91.8% of the General Fund budget.</p>	

<p>Announcements - All</p>	<p>Mike stated the Three Peaks Challenge hike on 3-2-19 was completed in the rain.</p> <p>Kevin Horan reminded everyone the CHC Gala is Saturday, March 30, 2019.</p> <p>Rebecca stated that she and Ericka Paddock collaborated for a second year and hosted the Restorative Youth Justice Summit here at CHC. We had 290 students participate and had three break out strands.</p> <p>Valerie stated that the Student Senate is coordinating elections in April. Flyers will be going out soon.</p> <p>Valerie also stated she attended the first meeting of the funding formula oversight committee and will be going to Sacramento tomorrow to testify on SB291 (the Leyva bill).</p> <p>Keith stated that over spring break we learned about a grant opportunity for occupational on-line programs. We are working with SBVC and the grant application is due 5-1-19.</p> <p>Iris Kern-Foster will be showcased in the Art Gallery and there is a reception for her on Wednesday, March 27, 2019 from 12:00—2:00 p.m.</p> <p>Classified staff will create a steering committee to organize a kick-off before the fall semester and create a mission statement.</p> <p>Etiquette luncheon is 4-18-19. The Transfer Luncheon is 5-16-19.</p> <p>Yucaipa Rodeo April 5-6, 2019. The State of the City luncheon and the grand opening of the PAC is Thursday, April 11, 2019.</p> <p>Mark indicated he visited Hancock College in Santa Maria. They have an agriculture department that has a vineyard, a winery and they have AA degrees and certificates associated with this program.</p>	
<p>Next meeting is 3-26-19, 1:00 p.m., CCR 233</p>	<p>Meeting adjourned at 2:14 p.m.</p>	
<p><b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p><b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p><b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>