

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: May 8, 2018
Time: 1:00 p.m.
Location: CCR 233**

Members:

Mike Strong, Chair
Denise Allen
Brandi Mello=**A**
Mark McConnell
Patricia Menchaca=**A**

Georgina Nunez
Kevin Palkki=**A**
Rebecca Warren-Marlatt
Keith Wurtz
CTA Representative (Denise Allen)

A=ABSENT

TOPIC	DISCUSSION	Further Action
President Search Open Forum	The Crafton Council attended the CHC President Search Open Forum conducted by Pam Fisher, Consultant from ACCT (Association of Community College Trustees) and Kristina Hannon, Executive Director, Human Resources from 1:00-2:00.	
Approval of Minutes for March 27, 2018	The minutes for March 27, 2018 were approved as presented.	
On-Campus Postings – Larry Cook	<p>Larry presented updated draft of the CHC Posting Policy. Mike asked that we change the name to CHC Posting Guidelines since this is not board policy. These guidelines outline where temporary posting of information can be posted to protect walls from damage, maintain professional appearance of campus provide standards and guidelines. The last time this was presented to Academic Senate, some faculty had issues with some of the language. These have been addressed, discussed today and additional changes were requested. Mike will update the guidelines and Mark will add to the Academic Senate agenda for the next meeting. Larry Cook will attend Academic Senate to answer any questions from faculty.</p> <p>One location that has concerns is the Performing Arts Theater. One suggestion was to add a monitor near the ticket booth that faces outward. There is power and a computer port easily accessible. Mike will check with Tech Services to see if we have anything that could work.</p> <p>This will be added to the May 22, 2018 Crafton Council for approval.</p>	<p>Add to Crafton Council Agenda for 05-22-18</p> <p>Mike to check with Tech Services regarding a monitor for PAC</p>
IEPI Visit - Keith	The follow-up meeting with IEPI team was held on 04-24-18. We are currently working on a budget plan for the Resource Allocation portion of the work plan, which will be discussed in the Budget committee. The Enrollment Management portion of the work plan has been drafted and will be reviewed by the Academic Senate. We should receive the \$200,000 check in June and implement ideas in Fall.	

<p>Enrollment Management Update – Mike and Keith</p>	<p>In the past, District has been coordinating the Non-Credit and contract ed. The Chancellor has made the decision that the campuses will now be responsible for their Non-Credit. We have a Non-Credit Plan and it will be prioritized in the Planning and Program Review process.</p> <p>College Promise: Diana Rodriguez, President of SBVC, drafted a College Promise program for SBVC. Crafton has been asked to add information for CHC. This needs to be one of our prioritized enrollment strategies. Mike spoke with the Chancellor about Crafton being able to work through our processes and the Chancellor agreed. A college promise plan will be developed in the next six months to one year by the Enrollment Strategies Committee. Again, this will be prioritized with the enrollment ideas.</p>	
<p>Fall In-Service Day - Keith</p>	<p>Keith reported that the Professional Development committee is excited about having Rob Johnstone as a guest speaker for Fall In-Service day. He will conduct a workshop on Guided Pathways that will include small and large group activities. He has been coordinating with the Professional Development Committee about other workshops to be offered in the afternoon. He will bring a draft agenda to the next meeting.</p> <p>There was discussion regarding holding Fall In-Service day at Crafton or possibly combining with SBVC at San Bernardino Valley College. It was decided that we would structure the upcoming Fall 2018 In-Service as a campus event due to the speaker being already lined up and we are open to consider collaboration during a future in-service day or perhaps do it on a flex day.</p>	<p>Keith to provide a draft agenda for Fall In-Service at 05-22-18 meeting</p>
<p>Announcements - All</p>	<p>Retirement Reception/Employee Appreciation Day is Tuesday, May 15, 2018. Academic Senate provided \$300.00 for raffle prizes. Classified Senate will be presenting Manager of the Year, Faculty of the Year and Classified of the Year. Academic Senate has selected Margaret Yau, Snezana Petrovic and Scott Simonson as the 2018 Professors of the Year.</p>	<p>Cyndie to invite Scott Simonson to the Retirement Reception.</p>
<p>Next meeting will be May 22, 2018 at 1:00 p.m. in CCR 233</p>	<p>Meeting adjourned at 3:00 p.m.</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>