

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: March 27, 2018
Time: 1:00 p.m.
Location: CCR 233**

Members:

A=ABSENT

Mike Strong, Chair=**A** Georgina Nunez
Denise Allen Kevin Palkki
Brandi Mello Rebeccah Warren-Marlatt
Mark McConnell Keith Wurtz
Patricia Menchaca CTA Representative (Denise Allen)

TOPIC	DISCUSSION	Further Action
Approval of Minutes for February 28, 2018	The minutes for February 28, 2018 were approved as presented.	
HR Update - Rebeccah	Rebeccah discussed the list of vacant positions in the process of being filled. She indicated that the microbiology faculty position will be going to April board. Keith indicated the two dean positions would be conducting interviews soon. The Tutoring Center Coordinator position is not on the list yet.	
Developmental Budget Update - Rebeccah	Rebeccah reported that the developmental budget for CHC is currently 1.8 million over our allocation, with 93% of this budget for salary and benefits. If further budget cuts are implemented, we will be looking at mileage and conference attendance budgets.	
CHC Leadership Planning Retreat	A CHC Leadership Planning retreat has been scheduled for Friday, April 27, 2018 at 9:00-1:00 p.m. The location may be at the Community Center at the City of Yucaipa. It will include a working lunch. Rebeccah indicated that the vice presidents, deans, committee co-chairs, constituency leadership, and Leading from the Middle group will be invited. Kevin asked that we include a few more CSEA employees. The purpose of this planning retreat is to prioritize 3-6 items for 2018-2019 and to discuss what CHC would like to see in a president and outline challenges.	
IEPI Visit - Keith	The follow-up meeting with IEPI team is 04-24-18. Prior to them coming, we will be given a menu of options and we can use what they have or we can pick and choose. They will meet with two work groups: one for budget and one for enrollment strategies. The budget group will be 8-10 people and the Enrollment Strategies Committee will be the group for enrollment strategies. Each work group will meet with the team and draft objectives and actions after they come up with a work plan. We should receive the \$200,000 check in June and implement ideas in Fall.	

Guided Pathways Work Plan Update -Keith	Keith reported that all feedback received has been incorporated into the draft of the plan. This plan is due on March 30, 2018. It is scheduled for a first read with the Board of Trustees at April board. This document does not require board approval for submission. It is a living document and changes can be made if the board requires.	
Events - All	Rebecca distributed the CHC of the year activities list which will be send to the Board of Trustees. This includes all recognition event and graduations. Mark asked if fine arts, theater and music can be included on the list to the board. Rebecca suggested those items be listed separately under Campus Cultural Events. Everyone agreed it was important to invite the board to all events.	
ACCJC- Keith	Keith is working on the ACCJC Annual Report which is due on April 2, 2018. Keith suggested a change in methodology and that we utilize a six year cycle vs the 2 year cycle to calculate SLO rate. The six year cycle was reviewed by the Academic Senate in 2016-2017. Crafton Council agreed. Rebecca indicated that this should be documented by the IEAOC committee.	
Guided Pathways – Mark	Per Keith our submission for the Guided Pathways is due on March 30, 2018. Mark indicated that Academic Senate has several volunteers to review the document and it will go to Academic Senate for approval at their 03-21-18 meeting.	
Announcements - All	<p>Keith mentioned that Denise Allen has been named in the top 25% in the world of Cisco Teachers.</p> <p>Poetry Slam will be SBVC vs CHC. The qualifiers are tomorrow at noon. The final event will be 4-19-18.</p> <p>Denise reported that a group of CHC students advocating for public pickle ball courts came to the Yucaipa City Council meeting last night. They gave a demonstration of what pickle ball is.</p> <p>Denise reported that 14th Street will be the College Gateway street with CHC banners on both sides down to the AM/PM.</p> <p>Mark reported that CHC hosted the Area D State Academic Senate spring meeting last Saturday. It was well attended by Academic Senates throughout Southern California and Chancellor Baron came and spoke.</p> <p>The April 10th Crafton Council meeting is cancelled due to Flex Day. The April 24th Crafton Council meeting is cancelled due to IEPI Team Visit.</p>	
Next meeting will be May 8, 2018 at 1:00 p.m. in CCR 233	Meeting adjourned at 2:23 p.m.	

<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>
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