

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: October 24, 2017
Time: 1:00 p.m.
Location: LRC 226**

Members:	Georgina Nunez	A=ABSENT
Wei Zhou, Chair	Kevin Palkki= A	
Denise Allen	Mike Strong	
Kathy Bakhit	Rebecca Warren-Marlatt	
Ben Gamboa	Keith Wurtz	
Mark McConnell	CTA Representative	
Patricia Menchaca		

TOPIC	DISCUSSION	Further Action
Approval of Minutes for October 10, 2017	The minutes for October 10, 2017, were approved as amended.	
Chancellor's Update – Bruce Baron	Chancellor Baron was unable to attend today's meeting. He will reschedule for another date.	
CHC Draft Scorecard – Keith	<p>The Educational Master Planning committee (EMPC) started working on this in the Spring of last year. Depending on outcome and methodology used, targets would change each year. Keith has taken the new draft to the Chairs Committee and some departments and would like to take to the Senates. After feedback is received from the Senates, Keith will take final draft scorecard back to Crafton Council and move forward with using to inform planning at Crafton. EMPC is also drafting process that aligns the goals in the comprehensive Master Plan to campus shared governance committees and will bring to Crafton Council at the next meeting.</p> <p>Patricia asked that the Left Lane program review to get their feedback.</p> <p>Denise suggested different ranges for different measures. Keith will ask the Senates.</p>	Put on agenda for 10-14-17
Middle College High School Viability Study – Mark	<p>Academic Senate approved a Middle College high School Viability Study and is bringing it to Crafton Council for approval.</p> <p>By consensus, Crafton Council approves the Middle College High School Viability Study.</p> <p>The next steps include who to partner with and an exploratory committee to gather initial data and conduct more research.</p>	

Scheduling Blocks – Mark	<p>Academic Senate approved scheduling blocks utilizing the best practices recommended by Vice Presidents across the state. It allows students to end classes at a common time. Students do better and are able to piece together a schedule in addition to un-coupling from college hour.</p> <p>By consensus, Crafton Council approves scheduling blocks as presented with evenings on Mondays and Wednesdays starting at 7:00-10:00 p.m. and Tuesday and Thursdays starting at 6:00-9:00 p.m.</p>	
STEM – Mark	<p>There has been three readings at Academic Senate regarding the STEM program. We received information for a future topic.</p>	
University of La Verne Partnership – Mark	<p>The Academic Senate has unanimously approved to move forward with a partnership with the University of La Verne. They will be offering BA in Business and Education Degree.</p> <p>By consensus, Crafton Council approves a partnership with the University of La Verne. Next steps include writing an MOU and a follow-up meeting with the University of La Verne.</p>	
TESS and Print Shop – Mike	<p>Currently the East complex is designated for future demo. In the short term we have an opportunity to potentially bring TESS and the Print Shop onto our campus when their current lease expires in December 2018. This will eliminate the assessment we are currently charged and we can bill direct costs to the District. The East Complex is where the old bookstore was and the bookstore classrooms. A few classes will need to be moved.</p> <p>An architect is putting together an office diagram and allows us enough time to make any improvements.</p> <p>By consensus, Crafton Council approves moving forward with having TESS and the Print Shop housed at Crafton Hills College. Mike to speak with the Chairs Committee</p>	
Amazon Partnership – Rebecca	<p>Amazon has reached out to CHC regarding career pathways for their employees by offering certificate or short term programs at their site. Amazon pays 95% of tuition and textbook. The career pathway will be CTE focused. We are now looking at offering a web design program certificate beginning in February 2018. Mark will add item to the Academic Senate agenda for 11-1-17 for discussion.</p>	<p>Academic Senate to discuss at their 11-1-17 meeting</p>
Guided Pathways Update – Rebecca	<p>Rebecca sent out a draft of the Guided Pathways self-assessment to the entire campus along with a response sheet for comments. A final draft will go back to the three Senates for a second read. We attended the workshop on 10-20-17 which was a condition to participate. The deadline to submit our self-assessment is 12-23-17.</p>	
Homeless Students Resource Advisory committee: Rebecca	<p>This item was tabled until our next meeting.</p>	<p>Put on agenda for 11-14-17</p>

Behavioral Intervention Team Charge/Membership - Rebecca	Due to the \$2,000 cost per person for initial training and \$500-\$1,000 annually for additional training, the committee only wants committed people on team. After discussion, it was agreed that four faculty members be included on the committee. By Consensus , Crafton Council approves the charge and membership list for the Behavioral Intervention Team.	
Budget and Safety Committee Updates – Mike	This item was tabled until next meeting.	Put on agenda for 11-14-17
Open Forums – Wei	The first two open forums have been scheduled for Tuesday, 12-5-17 at 1:00-2:00 in LRC 226 and Thursday, 2-15-18 at 1:00-2:00 in LRC 226. Questions will be received in advance from an online survey available on the website.	
Announcements - All	The Physics department has an official machine shop now.	
Next meeting will be November 14, 2017 at 1:00 p.m. in CCR 233	Meeting adjourned at 3:01 p.m.	
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.