

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: September 26, 2017
Time: 1:00 p.m.
Location: LRC 226**

Members: Wei Zhou, Chair Denise Allen Kathy Bakhit Ben Gamboa Mark McConnell Marcus McInerney= A Patricia Menchaca Georgina Nunez Frank Sclafani	Kevin Palkki= A Mike Strong= A Rebeccah Warren-Marlatt Keith Wurtz CTA Representative	A=ABSENT
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TOPIC	DISCUSSION	Further Action
Approval of Minutes for September 12, 2017	The minutes for September 12, 2017, were approved as written.	
Crafton Council Goals 2017/2018	This item was tabled until next agenda.	Put on 10-10-17 agenda
Committee List	<p>Still missing some CSEA representatives and student representatives for committees.</p> <p>Denise indicated that the new Non-Credit committee charge and membership is on the Academic Senate agenda for the next meeting. Once approved, she will forward to Crafton Council.</p> <p>We removed Crisis Education and Advisory Committee from the committee list as they indicated they are no longer meeting. Rebeccah asked for a dissolution be sent to Crafton Council. Patricia Menchaca indicated they did not assign faculty to the Technology Planning committee as it didn't meet last year. Rebeccah will ask Mike about reconvening this committee and will let Patricia know if she needs to find faculty to be on this committee. Patricia also indicated that she was having trouble getting faculty to agree to sit on the IEAOC and SSE committees. Keith indicated the IEAOC recently changed meeting dates to the 2nd and 4th Thursdays at 2:00-4:00 in CCR 233. Hopefully some faculty will be able to join.</p>	<p>Denise to provide charge and committee membership for Non-Credit Committee</p> <p>Status of Technology Planning Committee</p>
Planning and Program Review Committee Charge – Keith	<p>The Planning and Program Review Committee met and submitted a recommended change to their charge. The change removes two words from their charge. The new charge is:</p> <p>The charge of the Planning and Program Review (PPR) committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review</p>	

<p>Planning and Program Review Committee Charge – Keith</p>	<p>of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and implement improvements to the PPR process.</p> <p>By consensus, Crafton Council approves the charge of the Planning and Program Review committee.</p>	
<p>Physical Therapy Assistant Program – Denise</p>	<p>The Academic Senate approved the viability proposal which includes monies available from Strong Workforce to write program curriculum and determine costs for the program. After discussion, it will be added to the agenda for our next meeting.</p>	<p>Put on agenda for 10-10-17</p>
<p>Budget – Mike</p>	<p>Wei reported that Crafton Hills College has requested an IEPI (Institutional Effectiveness Partnership Initiative) team to visit our college. These are experts from peer colleges and also this program gives the college \$200,000 toward our goals. Our focus will include budget and enrollment management. They will visit three times. The first time they come is to objectively listen to key personnel regarding our issues. The second visit (approximately 6 weeks later) they will give us some strategies to tackle these issues. The third visit is to follow up with our progress.</p>	
<p>Announcements - All</p>	<p>Kathy reported that the Spring 2018 schedule will be live by the end of this week.</p> <p>Kathy reported that the Summer 2018 and Fall 2018 schedule will be available on April 16, 2018.</p> <p>Keith indicated he is working on a Tobacco Free grant with Hannah Sandy for \$20,000.</p> <p>Georgina announced that Club Rush is tomorrow 09-27-17, Sober Fest is 11-16-17 and the Transfer Center Fair is 10-25-17.</p> <p>Mark stated that Shaun King will lecture at the University of Redlands tomorrow at 6:00 p.m. in the Memorial Chapel about “the New Civil Rights Movement”. Shawn is a prominent voice within the Black Lives Matter movement.</p>	
<p>Next meeting will be October 10, 2017 at 1:00 p.m. in CCR 233</p>	<p>Meeting adjourned at 1:58 p.m.</p>	

<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>
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