

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: May 10, 2016
Time: 1:00 p.m.
Location: CCR 233**

Members:	Giovanni Sosa	A=ABSENT
Cheryl Marshall, Chair	Mike Strong	
Denise Allen	Ginger Sutphin	
Aaron Burgess= A	Michelle Tinoco	
Patricia Menchaca	Rebeccah Warren-Marlatt	
Bryan Reece		

TOPIC	DISCUSSION	Further Action
Review and Approval of Minutes of 04-26-16	The minutes for the meeting on April 26, 2016, were approved as presented.	
PPR Prioritization List – Cheryl	<p>Cheryl reviewed the PPR Prioritization List. The top 25 are related to growing as a campus. Item 16 was previously at 31 and was moved to be grouped with other athletics items. It was the only item that was changed by President’s Cabinet.</p> <p>Mike asked that we add another column to show funding source. Cheryl to email to campus with explanation.</p> <p>By consensus, Crafton Council approves the PPR Prioritization List as presented.</p>	Cheryl to email PPR List to campus.
IEAOC Get It Done Proposal – Bryan	<p>The IEAOC Get It Done proposal was presented to Professional Development Committee on Friday and it was approved. The purpose of this proposal is to change the In-Service format and rebrand as “Get it Done Day” and reorganize the activities of the day around practical learning activities. The goal is to focus our day around learning AND knock out much of the assessment work that is typically required to be done at other times during the year.</p> <p>It was brought up that people like the workshops and they include the Classified employees as well. We have already planned the inclusion of the EMP/FMP workshop.</p> <p>The new president, along with the Professional Development Coordinator to discuss the format for Fall 2016 In-Service Day.</p>	
Accreditation Update- Rebeccah Warren-Marlatt	<p>Rebeccah reported that Crafton has received a report from Dr. Russell regarding the follow-up visit. We are checking it for errors of fact.</p> <p>The Commission will meet in June to make its determination of our accreditation status.</p>	

<p>IEPI Targets – Gio</p>	<p>In 2014 legislation established a new system of indicators and goals that are intended to encourage improvement in institutional effectiveness at California community colleges. Pursuant to Education Code section 84754.6, the Board of Governors (BOG) adopted a goals framework at its March 16, 2015 meeting to measure the ongoing condition of a community college’s operational environment. This statute also requires that, as a condition of receipt of Student Success and Support program funds, each community college develop, adopt, and post a goals framework that addresses, at a minimum, the following four areas: student performance and outcomes, accreditation status, fiscal viability, and programmatic compliance with state and federal guidelines.</p> <p>Each District and College has until June 15, 2016 to adopt eight short and long term goals, four District and four College Indicator Rate targets. The college has the choice of targeting completion rate of underprepared students OR basic skills remedial rates in math and English. The Academic Senate chose math and English remedial rate instead of underprepared completion rates and it adopted the targets recommended by the Office of Institutional Effectiveness, Research and Planning (OIERP).</p> <p>The information will be discussed at the Classified Senate meeting on Friday. Crafton Council approved the same targets adopted by Academic Senate, contingent upon the adoption of those same targets by Classified Senate. If Classified Senate wants to make any changes, we will send emails out to Crafton Council to finalize the dialogue.</p> <p>These targets will be presented to the board on June 9, 2016 and Dr. Keith Wurtz will give a power point presentation. The District is required to verify its adoption and posting of the goals framework and set the IEPI goals by June 15, 2016.</p> <p>By Consensus, Crafton Council approves the IEPI Targets as presented today.</p>	
<p>Grants - Gio</p>	<p>Basic Skills Grant: Richard Galope is writing a basic skills partnership grant on behalf of SBVC. SBVC has reached out to us to partner with CSUSB and Cal Poly Pomona. The grant would entail us offering basic skills instruction to students either here at CHC or their location or possibly a third site. We have not yet received any drafts of the application and it is due in approximately a week. There was concern to make sure the grant approval document should include input from the unions. Gio will send a link with the grant information. The funding is from the State Chancellor’s Office. Given the time constraints, Crafton Council agreed to refrain from participating in the grant.</p>	

<p>Grants – Gio (continued)</p>	<p>MakerSpace Grant: Richard Galope submitted a letter of interest on behalf of the District for the MakerSpace grant which brings together people with creative projects/processes. Richard indicated that CHC had submitted a letter and we are not aware that anyone from this campus submitted a letter of interest. Cheryl will inquire with the State Chancellor’s Office.</p> <p>STEM Grant: Gio gave an overview of the intended STEM application. We are utilizing a three prong approach:</p> <ul style="list-style-type: none"> • STEM Success Center • Undergraduate Research • Outreach and Adult Re-Entry <p>The Feds included an additional requirement that we develop and propose a true experimental research design with random assignments with a control group, etc. We don’t want to deny access to any group of students and need to avoid the ethical dilemma, so we have developed a research design that mitigates the access issue by still allowing all students to have access to all the services.</p> <ul style="list-style-type: none"> • Experimental Study 1 <ul style="list-style-type: none"> ➢ Multi-year study to examine the link between proactive/intrusive practices and student success ➢ Existing students • Experimental Study 2 <ul style="list-style-type: none"> ➢ Multi-year study to examine the link between proactive/intrusive practices and student success ➢ Middle school children and STEM participants <p>The draft will go out Thursday next week. Cheryl will send it out to campus for consideration. Denise will put on agenda for Academic Senate next Wednesday.</p>	<p>Cheryl to inquire to the State Chancellor’s Office if they received a letter of interest from CHC for the MakerSpace Grant.</p>
<p>Hiring - Cheryl</p>	<p>The researcher positions for Middle College High School, International Program and Non-Credit have been filled. They will go to board in June.</p> <p>Judy Cannon has accepted the position of Honors Coordinator. It will go to board in June.</p> <p>The Professional Development Coordinator position has received concerns by CSEA and CTA regarding HR issues. Cheryl has turned this item over to Bryan Reece to resolve.</p>	

<p>Hiring – Cheryl (Continued)</p>	<p>The Hiring Prioritization Process for faculty was presented by the Budget Committee at the last Academic Senate meeting. Only one item was removed: unplanned or unexpected vacancy. Crafton Council reviewed the revised process.</p> <p>The paragraph on Classified positions can be added later once Classified Senate and CSEA reach agreement.</p> <p>By Consensus, Crafton Council approves the revised Hiring Prioritization Process for faculty.</p>	
<p>Budget – Mike</p>	<p>There is a District Budget committee meeting on Thursday. The Governor’s May budget will be published this week. There may be revisions.</p>	
<p>EMP/FMP – Mike</p>	<p>Mike indicated the time line for completion of the Educational Master Plan/Facilities Master Plan has been extended. They will be taking comments during Classified Appreciation Week with a workshop at the Fall In-Service day. The comments are due by September 9th and the plans will be finalized at the end of September.</p>	
<p>Announcements – All</p>	<p>Open Forums: Ericka Paddock, Classified and Academic Senate met to discuss open forums. Sent email out for questions. Put information in the newspapers with a link to submit questions. There will be two forums, one in the morning and one in the evening. Each will include a meet and greet. It will be recorded and broadcast. Comments can be added online up until Sunday. Jim Holbrook will moderate.</p> <p>Cheryl closed the meeting with a thank you to all the members of Crafton Council. This committee has been very effective and will continue to be important to Crafton. There will be new faces and new styles. Please welcome and mentor the new managers. A helpful methodology is working on a big topic list at the beginning of the year so there is a list of goals for the year.</p>	
<p>Next meeting will be in August, 2016. TBD</p>	<p>Meeting adjourned at 3:05 p.m.</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>