

**Crafton Hills College  
Crafton Council  
Committee Minutes**

**Date: March 22, 2016  
Time: 1:00 p.m.  
Location: CCR 233**

<b>Members:</b> Cheryl Marshall – Chair Denise Allen Aaron Burgess= <b>A</b> Patricia Menchaca Bryan Reece	Giovanni Sosa Mike Strong Ginger Sutphin Michelle Tinoco= <b>A</b> Rebecca Warren-Marlatt= <b>A</b> <b>Guests:</b> Brett Leavitt Sandy Kate Sheryl Sterry	<b>A=ABSENT</b>
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TOPIC	DISCUSSION	Further Action
Review and Approval of Minutes of 03-08-16	The minutes for the meeting on March 8, 2016, were approved as written.	
Priority Registration Applications – Kirsten Colvey	Kirsten did not attend the meeting as she indicated that she had nothing to present.	
Upcoming Grants – Gio and Cheryl	<p>Basic Skills Innovation Grant: This is due on Friday. Gio presented the proposed budget, proposed org chart and draft proposed plan. It will be sent out to the campus and CTA for review and input on Thursday and the document will be finalized by noon on Friday to meet the deadline to overnight at the Post Office. He indicated that the grant does not require positions to be institutionalized. There will be release time opportunities for reassign or non-instructional time.</p> <p>STEM Grant: Due date is May 2, 2016. Several changes have been incorporated into the criteria for the grant. They have added a core research piece.</p> <p>Strengthening Working Families Initiative Inland Empire: Gio received an email over the weekend that they are no longer going to apply for this grant.</p>	

Hiring Status – Cheryl	<p>Cheryl indicated she is working on the leadership roles that need to be filled. Reassign time will be included:</p> <ul style="list-style-type: none"> <li>• Middle College High School Researcher</li> <li>• International Student Researcher</li> <li>• Non-Credit Program Researcher</li> <li>• Honors Coordinator</li> <li>• Professional Development Coordinator</li> </ul> <p>Monday was the deadline to submit applications. They will be reviewed by the appropriate groups.</p>	
Hiring Status (Continued)	<p>The Basic Skills Coordinator position was approved at Academic Senate. It is on hold until fall to see disposition of BSI monies. The committee will work on job duties and a job description. It will be brought back to Crafton Council for approval and then forwarded to CTA.</p> <p>Cheryl distributed an updated list of hiring status.</p>	
Accreditation Update- Cheryl	<p>Cheryl reported on the discussion at the CEO Symposium regarding which accrediting commission to use going forward, ACCJC or WASC Senior. We are the only area that has a bifurcated system.</p> <p>The CEOs voted overwhelmingly to either improve ACCJC or Explore Other Options. They agreed to set up two task force committees one for Improve ACCJC and the other for Exploring Other Options. They asked that each region have a representative on each committee.</p>	
EMP/FMP Update - Consultants	<p>The consultants went over the space utilization document. There will be an open forum on Monday March 28, 2016 and everyone is encouraged to attend. The first half hour will be Ben and Cheryl talking about the Educational Master Plan and the last half hour will be the consultants speaking about the Facilities Master Plan.</p> <p>The consultants discussed facility options and will take today's feedback and will come back with more developed options at our April meeting.</p> <p>We would like to incorporate Spring 2016 data to show current use of space since we just completed several buildings. That data should be available in a couple of weeks.</p> <p>The plan is to send the first draft of the Educational Master Plan out to the campus tomorrow, Denise will add to Academic Senate meeting on March 30<sup>th</sup> for review, update document with input received and finalize the document by May 10, 2016.</p>	
Remaining Meetings	<p>We have started the roll up process for planning and resource allocation. The departments have sent them to the divisions for further prioritization and then on to the Vice Presidents. Bryan to send out an email to the deans with the due dates.</p>	
Announcements – All	None.	

<p>Next Regular Meeting: Tuesday, April 26, 2016, at 1:00 p.m. in <b>CCR 233</b></p>	<p>Meeting adjourned at 3:06 p.m.</p>	
<p><b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p><b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p><b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>