

**Crafton Hills College  
Crafton Council  
Committee Minutes**

**Date: February 23, 2016  
Time: 1:00 p.m.  
Location: CCR 233**

<b>Members:</b>	Michelle Tinoco	<b>A=ABSENT</b>
Cheryl Marshall – Chair	Rebecca Warren-Marlatt	
Denise Allen	Keith Wurtz	
Aaron Burgess	Guest: Sheryl Sterry	
Patricia Menchaca	Guest: Sandy Kate	
Bryan Reece= <b>A</b>	Guest: Shaun Blaylock	
Giovanni Sosa	Guest: Brett Leavitt	
Mike Strong	Guest: Michael Bernal	
Ginger Sutphin		

TOPIC	DISCUSSION	Further Action
Review and Approval of Minutes of 02-09-16	The minutes for the meeting on February 9, 2016, were approved as written.	
Process for Prioritizing Objectives and Resources – Keith Wurtz	<p>Keith presented a draft of the Process for Prioritizing Objectives and Resources. This draft has been to all committees at Valley and Crafton requesting input. The feedback/suggestions received thus far is listed. Cheryl asked that this process overlap with technology plan requests because these type of requests tend to be expensive and time consuming. An example, per Ginger, is the CHC Foundation wants scholarship software that possibly could be paid for with District funds.</p> <p>Keith will incorporate all feedback/suggestions into the document and draft a final process for approval.</p>	
Upcoming Grants – Gio	<p>STEM Grant: Still no exact due date. We are currently in the final year of a 5 year STEM Grant. The new grant is also a 5 year grant and no match requirements. There have been two open forums where discussion came up with some goals, needs, and proposed strategies for the grant. Currently working on list of positions to be included in grant.</p> <p>Basic Skills Innovation Grant: This is due on 03-25-16. The grant is for innovative activities to improve Basic Skills and Student Outcomes. We were unable to obtain a grant writer. We will be writing the grant ourselves. Denise asked that two faculty from Math and English be placed on the grant committee. Gio has reached out to Mark Snowwhite to provide names.</p>	
Brother-to-Brother – Aaron	Aaron is looking for 15 students to be on the steering committee for the Brother-to-Brother program. The target is high risk students of any race. Rebecca has set aside Equity monies for this program. A contract is in the works. Faculty will get paid some overload to get the program off the ground.	

Hiring – All	<p>We have lots of hiring committees being set up and members need to be flexible to establish their first meetings.</p> <p>The Hiring Prioritization Process will be discussed at Budget and Classified Senate meetings.</p>	
Update on Blackboard Connect – Cheryl	Cheryl stated we need two separate products to handle emergency and non-emergency messaging. This has been postponed until we get more information on the second product called Regroup.	
Accreditation Update – Cheryl	Cheryl stressed again that everyone please read and send any comments to Rebecca. The Accreditation Study Session last week was successful	
EMP/FMP Update - Consultants	<p>Facilities Master Plan working on:</p> <ul style="list-style-type: none"> <li>• Existing Campus Conditions <ul style="list-style-type: none"> <li>➢ Facilities condition</li> <li>➢ Campus Zoning of Functions</li> <li>➢ Vehicular circulation and parking</li> <li>➢ Pedestrian circulation</li> <li>➢ Utilities infrastructure</li> </ul> </li> <li>• Analyzing space and space needs</li> <li>• Needs, issues, challenges</li> <li>• Facilities planning objectives</li> <li>• Next steps</li> </ul>	
Announcements – All	<ul style="list-style-type: none"> <li>• None</li> </ul>	
Next Regular Meeting: Tuesday, March 8, 2016, at 1:00 p.m. in <b>CCR 233</b>	Meeting adjourned at 3:02 p.m.	
<p><b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p><b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p><b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>