

**Crafton Hills College  
Crafton Council  
Committee Minutes**

**Date: May 18, 2015  
Time: 3:00 p.m.  
Location: LRC 135**

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| <p><b>Members:</b><br/>Cheryl Marshall – Chair<br/>Denise Allen<br/>Grayling Eaton (Cassandra Thomas)=<b>A</b><br/>Jessica McCambly=<b>A</b><br/>Bryan Reece</p> | <p>Scott Rippy=<b>A</b><br/>Mike Strong<br/>Crystal Sultzbaugh=<b>A</b><br/>Michelle Tinoco=<b>A</b><br/>Rebecca Warren-Marlatt=<b>A</b><br/>Keith Wurtz</p> | <p><b>A=ABSENT</b></p> |
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| TOPIC  | DISCUSSION   | Further Action |
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| Review and Approval of Minutes of May 12, 2015 | The minutes for May 12, 2015 meeting were approved as written.   |                |
| Committees – Denise                            | The updated committee list was reviewed. If we receive any additional updates during the summer it will be added to the list. This list will be distributed to all faculty at Fall 2015 In-Service day.  |                |
| Bookstore – Cheryl                             | <p>Mike Strong met with Student Senate on Friday, May 15, 2015. They have come up with a couple of scenarios.</p> <ul style="list-style-type: none"> <li>• Keeping the 5% discount for the first 1-2 weeks only and then discontinuing it.</li> <li>• Lowering the discount to 2% and keeping for the whole year.</li> </ul> <p>Gloriann (bookstore manager) is running the numbers to see what the estimated costs are with each scenario. The Student Senate is still looking at other discounts as well.</p>  |                |
| Construction - Mike                            | <p>The PSAH (Public Safety/Allied Health) building will not be completed by July 10<sup>th</sup> as originally planned. They have provided an accelerated schedule but are not following the acceleration. Plan B includes three (3) 40 seat modular general purpose classrooms. DC Architects are developing a plan for the modular classrooms. They will be placed south of the gym on the flat grassy area. The cost is approximately \$250,000.</p> <p>Crafton Center is on schedule. There is a 3 week delay on the science building. They are starting procurement for furniture. The M&amp;O building is scheduled to be complete by the end of this month.</p> <p>The dance studio floor will be replaced and all water issues will be addressed. It will be ready in time for Fall 2015 semester.</p> |                |

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| Budget Update – Cheryl    | <p>Crafton’s developmental budget was approved last week. We have a \$800,000 deficit. Crafton’s budget is not projected to be balanced until 2017-2018 with continued payback until 2020-2021. This means no money to reinvest and no new positions (only replacement positions). We will continue to increase productivity and hopefully we will receive additional state growth money. The Governor’s May revise was positive for community colleges. We reviewed the 6-Year Growth Plan.</p> <p>There is a Board Study Session on May 28<sup>th</sup> that includes the 2015-2016 preliminary budget presentation.</p>   |  |
| PPR List – Cheryl         | <p>Cheryl stated we are filling the following positions:</p> <ul style="list-style-type: none"> <li>• Fire Faculty (Mike Alder)</li> <li>• Chemistry Faculty (Shohreh Rahbarnia)</li> <li>• 2 Custodians (Larry Armstrong, Jason Lee)</li> <li>• Business Faculty (2<sup>nd</sup> level interviews)</li> <li>• Math Faculty (June board approval)</li> <li>• Respiratory Faculty (June board approval)</li> <li>• Tutoring Faculty (hiring committee)</li> </ul> <p>President’s Cabinet met and they would like to also fill the following positions:</p> <ul style="list-style-type: none"> <li>• Instructional Dean</li> <li>• Custodian</li> <li>• AV Tech</li> <li>• EMS Lab Tech</li> </ul> <p>President’s Cabinet met and reviewed the PPR List and made the following recommendations:</p> <ul style="list-style-type: none"> <li>• PPR List 18 (golf cart), move to 35</li> <li>• PPR List 30 (EMS Lab Tech), moves to 12 (to help deal with safety issues)</li> <li>• PPR List 8 (A/V Tech), move to 6</li> <li>• PPR List 27 (Increase clerical support for CHI) moves to 35</li> <li>• PPR List 28 (VA Center), moves to 30</li> </ul> <p><b>By consensus</b>, Crafton Council approved the President’s Cabinet priority of the PPR List.</p> | Cheryl to send information out to campus   |
| Copy Center Update- Bryan | <p>Bryan provided a brief description of the three types of copy services that will be available to faculty:</p> <ul style="list-style-type: none"> <li>• Self-Service</li> <li>• On campus Service</li> <li>• District Services</li> </ul>  | Cheryl will send out information to campus |
| Announcements - All       | None.  |  |

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| <p>Next Regular Meeting:<br/>Tuesday, August 25, 2015<br/>3:00 p.m.</p>   | <p>Meeting adjourned at 4:05 p.m.</p>  |   |
| <p><b>Mission Statement</b><br/>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> | <p><b>Vision Statement</b><br/>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> | <p><b>Institutional Values</b><br/>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p> |