

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: November 25, 2014
Time: 1:00 p.m.
Location: LRC 135**

Members: Cheryl Marshall – Chair Denise Allen Colleen Gamboa = A Jessica McCambly= A Bryan Reece	Scott Rippy= A Mike Strong = A Crystal Sultzbaugh= A Michelle Tinoco= A Rebecca Warren-Marlatt= A Keith Wurtz	A=ABSENT
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TOPIC	DISCUSSION	Further Action
Review and Approval of Minutes of October 28, 2014 meeting	The minutes for October 28, 2014, were approved as corrected.	
Committee Membership Update - All	The updated list was reviewed. Need to add a line to the bottom of the page indicated as of "date" since people change periodically. Give to Donna to post on the website.	Cheryl to send out to campus.
Student Equity Plan - All	Rebecca is still editing. Keith has submitted additional changes. The final document will be presented to Crafton Council and also on the December Board for approval. We still need to gather signatures.	
Staffing Plan Update – Cheryl	<p>Cheryl shared the Hiring Recommendation of General Fund positions. We have to keep in mind the faculty obligation number. We are close to the faculty obligation number (FON). If a hiring fails or doesn't work out, it might be an issue. The FON for the entire district is 207.8. We are currently at 213.</p> <p>The positions we are proposing include 5 custodians with one reclassification to Lead Custodian, Lead M&O (reclass), Data Specialist, part time AV Tech, EMS Lab Tech, Chemistry Faculty, Tutoring Faculty, Secretary (Admin Services reclassified from Clerical Specialist), DSPS faculty, Fire Faculty, Business Faculty, Respiratory Faculty, Math Faculty, History Faculty, Dean (Instructional), DSPS Coordinator, three Counselors (General and EOPS), Research Assistant, Health and Wellness Coordinator, Student Services Tech(one existing and one new), and one Evaluator.</p>	

In-Service Day Plans – Cheryl	Cheryl said the focus of Spring In-Service Day on 01-09-15 is student success. She has hired a couple of speakers from Texas that she heard speak at the HACU Conference in October. On Flex day (Thursday 01-08-15) they will present a workshop on mentoring at-risk students. They will also present a shorter workshop at In-Service Day (Friday 01-09-15).	
In-Service Day Plans – Cheryl	<p>Cheryl shared her vision and created a chart of our pathways beginning with elementary students through their lives to working/successful adults. She wants to show the student success interactions start at a young age and to provide a sense of community to our faculty and staff on how important our role is. She wants to post the chart so people can look at it, make comments, and identify any gaps. There is a pathway-we are all connected-and everyone contributes to the pathway.</p> <p>The take-away from posting this chart is everyone sees the big picture and can do something, reaching beyond the walls.</p> <p>Cheryl has invited Jose Torres to attend our In-Service Day.</p>	
Campus Climate Survey – Cheryl and Keith	Keith reported we have received a low number of responses. Cheryl to re-send out link on Monday and we will extend the deadline until December 19, 2014.	Cheryl to send reminder email to campus.
Big Topics in Dialogue - All	<p>We may or may not apply for the FIPSE grant.</p> <p>We received the District Strategic Plan today.</p> <p>We received the draft of the team findings and errors of fact from Dr. Russell of the Accreditation Site Visit Team. We are reviewing now. A progress report is due by the middle of December. Rebeccah will represent Crafton at the ACCJC meeting in Sacramento on 01-09-15 (In-Service Day).</p>	
Announcements - All	Denise announced that Academic Senate is looking at recommending another chair for unrepresented faculty in the Tutoring/Library/Transfer Center/Grants/Instructional Support Services.	
Next Regular Meeting: Tuesday, December 9, 2014 1:00 p.m.	We will not have a meeting on 12-23-14. Meeting adjourned at 2:32 p.m.	

<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>
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