

Crafton Hills College

Crafton Council

Committee Minutes

Date: November 26, 2013
Time: 1:00 p.m.
Location: President's Conference Room

Members Present:
 Cheryl Marshall – Chair
 Denise Allen
 Patrick Dorsey
 Bryan Reece
 Scott Rippy
 Michelle Tinoco
 Rebecca Warren-Marlatt
 Keith Wurtz

Members Absent:
 Colleen Gamboa
 Jessica McCambly
 Mike Strong

Guests:
 Kelly Boebinger
 Karen Childers

TOPIC	DISCUSSION	FURTHER ACTION
Review and Approval of Minutes of November 12, 2013 meeting	The minutes were approved as submitted.	
Educational Master Plan – Bryan	<p>Bryan reviewed the proposal to adopt “Engage-Learn-Advance as the official frame for the Educational Master Plan. This will frame the Master Plan in a manner that helps organize the work more effectively and more memorably.</p> <p>By consensus, Crafton Council approved the adoption of “Engage-Learn-Advance” as the official frame for the Educational Master Plan.</p>	
Student Success Initiative – Rebecca and Bryan	<p>Rebecca reported the deadline is 11-27-13 to submit our proposal to the Chancellor outlining how we will handle implementation of the Student Success Initiative. Rebecca put together a sub-committee to formulate our implementation plan. The participants are Gwen, Kirsten, Bryan, Scott, Keith and Rebecca. They have broken it into five goals:</p> <ol style="list-style-type: none"> 1) Improve student success in basic skills (English, reading and mathematics). 2) Create and clarify degree and certificate pathways for CHC students. 3) Provide an Educational Plan for every CHC student. 4) Expand the Left Lane Project. 5) Provide Professional Development that promotes the goals of the Student Success Initiative. <p>The proposal will include goals, objectives and actions. Each objective tied to each sub-objective. Our budget request is roughly \$500,000. Budget includes tutors, software, writing software, laptops, catalog software and degree audit software. The software will have one time purchase cost and then annual maintenance fees.</p> <p>Rebecca stated we are hoping to expand Left Lane beyond our feeder high school students and include Beaumont and Calimesa. CHC would like to also include adult re-entry students too.</p>	<p>Rebecca will send out draft of proposal to Council members. Final proposal to be submitted to the Chancellor on 11-27-13.</p>

<p>College Hour/Scheduling Blocks – Bryan, Keith and Kelly Boebinger</p>	<p>The Council has received five proposals for College Hour. Kelly Boebinger presented her proposal. Her proposal includes flexible college hour based on Mon/Wed 12:00-1:00 and Tues/Thurs 1:00-2:00. She presented her matrix of sections based on 3-unit, 4-unit and 5-unit classes. College hour now has about 5% scheduling through it. The Faculty Chairs liked this proposal.</p> <p>Keith Wurtz presented a summary of the feedback received from Faculty Chairs and the other proposals received for College Hour. Bryan polled other colleges and distributed what they are doing for college hour.</p> <p>By consensus, Crafton Council approved the adoption of Mon/Wed 12:00-1:00 and Tues/Thurs 1:00-2:00 proposal for College Hour effective Fall 2014.</p>	<p>Cheryl to publish new College Hour policy to campus.</p>
<p>Grant Process – Cheryl and Karen Childers</p>	<p>Karen Childers presented the updated grant process. She received input from Academic Senate and Crafton Council. Cheryl highlighted the changes made that include if under \$20,000, we can go for it. If over \$20,000, here might be long-term effect to the campus or some implications that need to be addressed and this is now identified in the flowchart. Currently there are two cycles: one for approval of idea and one for approval for proposal. If not enough time based on the grant's due date both will be incorporated into one cycle. All grants that we apply for must align with the CHC Educational Master Plan.</p> <p>By consensus, Crafton Council adopted the Grant Process as presented by Karen Childers.</p>	
<p>Announcements – All</p>	<p>Keith Wurtz announced that under the news icon on the homepage, it now shows all open sections. Rebeccah announced accreditation updates are being sent out. She has received some comments. She needs more comments and Michelle will take to Classified Senate.</p> <p>Michelle announced that information meetings with the Hay Group have begun. These information meetings are about the salary study part of the contract negotiation process. She stated negotiations are going well and Classified Senate has asked for salary increases, parking for employees and vacation same as Confidential employees.</p> <p>Bryan announced we are in registration mode and encouraging students to each take one more class. We have offered more math and English sections to accommodate. Faculty to announce in their classes.</p>	
<p>Next Regular Meeting: December 10, 2013, 1:00 p.m.</p>	<p>Meeting adjourned at 2:34 p.m.</p>	
<p>Mission Statement The mission of Crafton hills College is to advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement The vision of Crafton hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>