

Crafton Hills College

Crafton Council

Committee Minutes

Date: November 12, 2013
Time: 1:00 p.m.
Location: President's Conference Room

Members Present:
 Cheryl Marshall – Chair
 Denise Allen
 Patrick Dorsey
 Colleen Gamboa
 Jessica McCambly
 Bryan Reece
 Scott Rippy
 Mike Strong
 Michelle Tinoco
 Rebeccah Warren-Marlatt
 Keith Wurtz

Members Absent:
 Colleen Gamboa

Guests:
 Robert Brown

TOPIC	DISCUSSION	FURTHER ACTION
Review and Approval of Minutes of October 22, 2013 Meeting	The minutes were approved with no corrections.	
Student Success Proposal	Cheryl informed members of Chancellor's request for Crafton to submit proposal to expand Student Success. The proposal will be due by November 27 th . Members discussed what actions to take. Within the next two weeks there will be meetings to get proposal finalized. Members agreed to ask for a significant amount of money. Cheryl will look into the SSEEM committee and see their action plan. 3-5 members will put a a draft together and send out for review before submittal.	3-5 members will put together a draft before submittal to Chancellor.
Grant Process – Cheryl, Karen, Denise	Karen Childers was unable to attend this Council meeting due to a scheduling conflict. Grant process will be postponed until next meeting.	Postponed until next meeting.
Campus Sustainability Committee – Cheryl & Mike	Cheryl and Mike discussed the Campus Sustainability Committee. The district has developed a sustainability plan, which lists several goals in order for the district to be succesful. They have proposed Crafton to form a committee to establish goals: 1) Create a campus wide sustainability – faciilites. 2) Lead certification and invest in renewable energies. 3) Develop better transportation. 4) Develop a new climate and action. Most likely Larry Cook will Chair this committee. Members discussed different programs that may be developed.	Establish Campus Sustainability Committee. Cheryl will ask Larry to come up with committee list.

<p>College Hour</p> <ul style="list-style-type: none"> • Draft Fact Sheet • Decision Making Process 	<p>Cheryl handed out the College hour fact sheet for members to review and give input before going out. The proposal is to increase college hour. The current college hour is Wednesday from 12:00 p.m. – 1:00 p.m. Cheryl put together the fact sheet to answer questions. Members gave input on information and design of fact sheet. Cheryl will come back with input and council will make decision whether or not to increase college hours.</p>	<p>Cheryl will make adjustments to fact sheet.</p>
<p>Professional Development – Robert Brown</p> <ul style="list-style-type: none"> • Proposal for In Service Day • Supporting Cultural Change through Professional Development 	<p>Robert Brown attended meeting to discuss how Professional Development is trying to change the culture on the Crafton campus. The committee is trying to be a more learning environment. Would like to hear ideas of all faculty and staff. The next InService day will be on January 10th. The committee already has an idea of what will be presented. Would like to expand on the Engage-Learn-Advance theme. He informed members that there has not been a very large attendance at most of the offerings. He noticed that high attendance is when food is served. There was a good attendance for Mission-Vision-Values workshop. Would like to have a friendly email sent out by Administrators and Dean’s encouraging staff to attend workshops. Robert has been trying to get more information from staff to see what exact training staff are interested in having.</p>	<p>Robert will give Cheryl information on next InService day once it is finalized.</p>
<p>Accreditation Update – Rebecca</p>	<p>Rebecca informed members that the ACCJC site visitations will be in late September and early October. She passed out the timeline for accreditation. She informed members all department chairs need to get input and information for evidence throughout the year. She will be sending templates made by Bryan Reece. Each week she will be sending out documents for review.</p>	
<p>Announcements – All</p>	<p>Members discussed the idea of having a holiday party. Denise Allen would like to have party at Time Out on December 4th. She will look into Time Out, if not Mill Creek may be another option. Members gave input on themes for this year. Patrick Dorsey announced students will be attending the board meeting for AB 955. All of the clubs will have posters with their club name on it. Cheryl announced this week is Native American days. There will be 5th graders on campus and volunteers for tribal performances.</p>	<p>Denise Allen to arrange for holiday party after work.</p>
<p>Next Regular Meeting: November 26, 1:00 p.m.</p>	<p>Future Topics: Building Meeting; Engage-Learn-Advance adoption. Meeting adjourned at 2:34 p.m.</p>	
<p>Mission Statement The mission of Crafton hills College is to advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement The vision of Crafton hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>