

Crafton Hills College

Crafton Council

Committee Minutes

Date: September 10, 2013
 Time: 1:00 p.m.
 Location: President's Conference Room

Members Present:
 Cheryl Marshall - Chair
 Patrick Dorsey
 Jessica McCambly
 Bryan Reece
 Scott Rippy
 Michelle Tinoco
 Rebeccah Warren-Marlatt

Members Absent:
 Denise Allen-Hoyt
 Colleen Gamboa
 Michael Strong
 Keith Wurtz

TOPIC	DISCUSSION	FURTHER ACTION
Review and Approval of Minutes of August 27, 2013 Meeting	The minutes were approved with no corrections.	
Changes to Priority Registration – Rebeccah	<p>Rebeccah Warren-Marlatt provided council with the draft copy of the 2014 Registration Priorities. The changes from previous year include Left Lane and S.T.E.M. students to priority B status. Priority status will be given to students who continue enrollment and show improvement.</p> <p>All members voted to accept the draft. Rebeccah will give all changes to council before going out to students. Rebeccah will be on next agenda to go over with council. She will make noted corrections and submit final copy for reievw.</p>	<p>Put Rebeccah on agenda for next meeting on September 24, 2013.</p>

<p>Organizational Handbook</p> <ul style="list-style-type: none"> • Status of Updates for 2013-2014 – Rebecca • Language for Appointment of Management Co-Chairs – Cheryl 	<p>Rebecca Warren-Marlatt handed out the draft of the organizational handbook with changes made by Academic Senate. The language will change in the final version. The President's Council was deleted and S.T.E.M. steering committee was added. The table of contents still need to be worked on. This was previously approved by council. It is currently on the website as a draft form.</p> <p>Cheryl Marshall came up with language for co-chairs. "For committees reporting to Crafton Council, two co-chairs shall serve to lead committee work. One co-chair shall be a manager appointed by the President. The second co-chair will be elected by the committee and may be a faculty, a classified staff, or a student." Rebecca will add language to handbook if approved.</p> <p>Members agreed on language.</p> <p>AP 225 – Collegial consultation is way out of date. Rebecca and Cheryl will work on and bring to council before it goes out.</p> <p>Cheryl is not available to meet with committee chairs until October. Rebecca and Bryan will discuss taking the lead on this. An email will be sent out to committee chairs to see when they are available to meet.</p>	<p>Identify a date to meet with Committee Chairs. Bryan/Rebecca on agenda for next council.</p>
<p>Committee Membership 2013-2014 – Cheryl</p>	<p>Members reviewed the most recent committee roster list. There are still some parts to revise. The roster will be updated and committee will receive a revised copy.</p>	<p>Cheryl will have Kelly revise and send out with corrections.</p>
<p>Proposed Building Names – Cheryl</p> <ul style="list-style-type: none"> • Donor opportunities and policies 	<p>Cheryl Marshall discussed the Foundation's policies and board policies on naming buildings. The price list is on page 3 of the foundation document, located on page 2 of the board policy in administrative procedure.</p>	

<p>Growth and FTE Targets – Bryan</p>	<p>Bryan Reece announced that the state has decided to fund colleges for 2% growth. The District has decided to target 4% growth. Would like to have 13,700 FTEs . Crafton has grown about 5% over last Fall with no marketing plan. Crafton will be adding more classes in Math and English.</p> <p>Bryan’s team will be launching a campaign on recruiting students to focus on being on target and get students to take a heavier load, up to 12 units. Target areas will be high school students, Charter school students, and concurrent enrollment students.</p> <p>Crafton needs to capture positive attendance in FTEs.</p> <p>Patrick offered the students help.</p>	
<p>Update on Brandman University Partnership – Cheryl</p>	<p>Cheryl Marshall discussed the partnership with Brandman university She still needs to review the MOU and pricing and will go from there. They will be on campus in the Spring. Brandman will use 1 to 2 classrooms two nights a week and will need office space when they meet with students.</p>	
<p>Update on Waitlists – All</p>	<p>Rebecca discussed waitlists, which are moving forward. They should be in place by spring. This will help the college to see where additional courses are needed.</p>	
<p>Closing Comments – All</p>	<p>Cheryl Marshall let members know that a couple of students came in to ask her about AB955. This is a pilot for colleges to implement extended education. She is currently working on getting Crafton college off the list and will be meeting with Patrick Dorsey later to discuss the situation.</p> <p>Cheryl Marshall handed out a flyer for the “Come to College” family fest on Saturday, October 12, 2013. She let members know that if they need any more flyers just to let her know and she will get the amount needed. She is currently trying to get this distributed to all the school districts. This will be a fun and informative day. Classified staff is welcome to come. She will find a way to fund them for their time.</p> <p>The Latino Americans screening will be held on September 23. This will be approximately 45 minutes with the screening first and then panel discussion after viewing.</p> <p>Delegates from Africa will be on campus today to see solar farm. There will be a showing in the aquatic center at 4:00 p.m. today.</p> <p>If any members receive calls regarding AB955 please forward to Cheryl Marshall and Donna Hoffman.</p> <p>Meeting adjourned at 2:04 p.m.</p>	

Next Regular Meeting: September 24, 2013		
Mission Statement The mission of Crafton hills College is to advance the education and success of students in a quality learning environment.	Vision Statement The vision of Crafton hills College is to be the premier community college for public safety and health services careers and transfer preparation.	Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.