

Crafton Hills College Crafton Council Committee Minutes

Date: October 9, 2012
Time: 1:00 p.m.
Location: President's Conference Room

Members Present:
 Cheryl Marshall - Chair
 Denise Allen-Hoyt
 Jessica McCambly
 Michelle Riggs
 Michael Strong
 Rebecca Warren-Marlatt
 Keith Wurtz

Members Absent:
 Colleen Gamboa
 Kyle Hundley

Guest: Joe Cabrales

TOPIC	DISCUSSION	FURTHER ACTION
<p>Review and Approval of Minutes of September 25, 2012 Meeting</p>	<p>The minutes were approved with two corrections.</p> <ul style="list-style-type: none"> • Under Guests, add Snezana Petrovic • Under CAFETERIA – Option 2 Change from: Move Fine Arts into College Center Change to: Move Visual Arts into College Center 	
<p>Same-Day Payment Discussion</p>	<p>Joe Cabrales provided the Council with background information for reducing the number of days students are allowed to pay for enrollment fees. Through the District Applications Work Group Committee (DAWG), Crafton piloted the same-day payment program with the following results:</p> <ul style="list-style-type: none"> • Allows for full automation of the Non-payment Drop process; • Allows students sufficient time to re-enroll into courses; • Encourages payment in full, significantly reducing the total unpaid fees for any given term; • Ensures current course roster will always remain accurate. <p>Based on the recommendation of the District Applications Work Group (DAWG), the Chancellor's Cabinet agreed to support SBVC's adoption of the same-day payment which will be effective spring 2013.</p> <p>Crafton Council agreed to support the same-day payment for enrollment fees.</p>	

Planning and Program Review Priority List

Mike Strong presented the Planning Priorities for 2012-2013. The Planning and Program Review Committee prioritized over 400 objectives based on the 2011-2012 program review and annual planning documents. Committee members stated that the list was organized, transparent, and easy to read.

President's Cabinet recommended the following changes:

Category: Budget and Alternative Revenue Streams

Priority: 5

Explanation: Grouped similar objectives – All are items that pertain to identifying and generating external funding

Category: Construction

Priority: 7

Explanation: Placed at a higher priority due to the long term effects on campus (30-50 years) and the deadline demands of design work

Category: Effectiveness and Accessibility of Services

Priority: 8

Explanation: Grouped similar items

Category: Student Engagement Assessment

Priority: 13

Explanation: These are SLO/SAO assessment items

Category: Marketing and Outreach

Priority: 22

Explanation: Grouped similar objectives

Category: Student Services Infrastructure

Priority: 28

Explanation: Grouped similar objectives

Category: Facility Maintenance

Priority: 34

Explanation: Grouped similar objectives

Category: Instructional Facilities

Priority: 39

Explanation: All items related to construction (PE and PAC) moved to 7

The Council recommended sorting the report by Priority and by Department.

A list of prioritized objectives from Program Review and Annual Planning Documents will be sent out to the campus and posted on the web.

A report to the campus showing the status of funded items will be provided at the January In Service Day.

<p>Committee Evaluation Results</p>	<p>Michelle Riggs distributed aggregated results of the 2011-2012 Committee Self-Evaluations. There were a total of 63 respondents on nine committees who completed the evaluations in spring of 2012. Overall, the results were positive and people participating on shared-governance committees at Crafton Hills College agree that the processes, interactions, and outcomes of the committees are collaborative and evidence-based. Disaggregated results will be shared with the individual committees.</p> <p>Next, Michelle shared the 2011-2012 disaggregated committee self-evaluation results from the Crafton Council. There were a total of eight respondents, and overall the results were positive. Areas noted for improvement included the “Quality of information flow from constituency groups to the committee” and the “Quality of communication by the committee with the campus community as a whole.”</p>	<p>Michelle is working on a document that will include the results from last year as well as this year.</p>
<p>Student Satisfaction Survey</p>	<p>Keith Wurtz reported on the results of the Student Satisfaction Survey.</p> <ul style="list-style-type: none"> • The survey was administered to students enrolled in randomly selected sections. • A total of 806 valid surveys were analyzed for a response rate of 44 percent. • The results were generally good; over 90 percent of students were satisfied with the educational experiences and services at Crafton. • Students prefer receiving important information from the campus through personal email. • Students are misinformed regarding the budget. Ongoing communication is recommended. <p>The report is online, categorized by area, and includes comments.</p>	
<p>IRB Committee</p>	<p>Keith Wurtz announced that the Academic Senate passed the Institutional Review Board (IRB) Committee as a representative committee of Crafton Council.</p> <p>The Crafton Council agreed to move forward with the IRB Committee.</p>	<p>The Organizational Handbook and Committee Membership List will need to be updated.</p>

<p>Overview of Propositions</p>	<p>Mike Strong gave a brief overview of Proposition 30 and Proposition 38 from the following nonpartisan website: Ballotpedia.org</p> <p>Proposition 30:</p> <ul style="list-style-type: none"> Increases sales tax by ¼ cent for four years Will benefit community colleges and K-12 schools <p>Proposition 38:</p> <ul style="list-style-type: none"> Increases taxes on earnings using sliding scale for twelve years Will benefit only K-12 schools and early childhood programs 	
<p>District Strategic Plan</p> <ul style="list-style-type: none"> October 31 Presentation Date for preview 	<p>Cheryl Marshall stated each college is being asked by the District Strategic Planning Committee to present a half hour presentation on October 31 on the state of the college and our vision for the future. Cheryl will be asking for input and will need the information by next week.</p> <p>Crafton Council will preview the presentation on October 26 at 11:30 a.m.</p>	
<p>Student Success Act</p>	<p>Crafton Hills College is on track to meet the requirements of the Student Success Act recently passed into law. A broad campus dialog is needed to assist with implementing the requirements.</p>	
<p>Next Regular Meeting: November 13, 2012</p>		
<p>Mission Statement The mission of Crafton hills College is to advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement The vision of Crafton hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>