

CRAFTON HILLS COLLEGE
Crafton Council
Minutes
November 16, 2010

Present: Denise Allen Hoyt, Gloria Harrison, Cheryl Marshall, Scott Rippey, Mike Strong, Chris Walsh, Rebeccah Warren-Marlatt

Absent: Colleen Gamboa, Karen Peterson

I. Call to Order

Gloria Harrison called the meeting to order at 1:00 p.m.

II. Approval of Minutes

The Minutes of the 11/2/10 meeting were approved.

III. Workload

Gloria reported that she met with Ed Gomez and Scott Rippey to discuss faculty concerns about workload. Concerns have been raised regarding faculty doing clerical and administrative work and the amount of work required for Planning and Program Review and SLOs. Denise reported that the P&PR committee is going through their forms to see if the process can be streamlined. The Academic Senate is also looking at the P&PR process and will have some suggestions to for revision. Faculty Chairs also have concerns that will be discussed at their next meeting.

IV. Resource Allocation

Gloria had hoped to report on the budget and what we can expect, but she does not have any information yet. At this point, no one expects growth money to be allocated; there could be mid-year cuts; categorical funds will look bad in June. This item will remain on the agenda for discussion at the next Crafton Council meeting.

Council discussed the possibility of funding based on productivity. Scott reported that the Academic Senate is completely against that approach because the ultimate outcome will be giving out grades. Rebeccah stated that we are already seeing this approach on grants and we need to position ourselves. We need to take a look at best practices. There are small things we can do such as provide more tutoring, earlier final add dates, application deadlines that eliminate last minute shoppers, etc. We would then need to figure out how to serve the students we don't capture.

V. Accreditation Visit

The accreditation visit went well and their comments were very positive. They were impressed by the amount of work that we've done and the amount of participation by classified staff and students. The team did question sustainability and will we be able to

keep the work up. The team will now write their report and in February we will know what our rating is.

VI. Accreditation Position

It was agreed that this position should be initiated by the president.

VII. Priority Lists

Cheryl Marshall distributed copies of the *Progress Report on Education Master Plan at Action Level* and *CHC Annual Planning Priorities 2010-2011*. The report will be distributed campus-wide. Part of the effort is to show we are sustaining and to show the campus that these things are real. The Educational Master Planning Committee took their best guess at establishing dates and will be looking at those dates to see if adjustments need to be made. The Plan will be updated again for In-Service Day in January. When the EMP committee went through the priority list, 17% of the items had been completed and about 58% of the items have been started.

VIII Recommendation from Accreditation Committee

Cheryl Marshall reported that the Accreditation Committee discussed the role Matthew Lee played as a consultant and who will fill in for him. In February we will know where we stand with accreditation and what kind of report they require from us. We will need someone to write the report and the Accrediting Committee agreed that we should find someone internally to fill the position. The major responsibility of the person who fills this position will be to write the report. The position will be announced campus-wide to see who is interested. Those who are interested will be interviewed by a subcommittee of the Accreditation Committee and asked to submit samples of their writing. The subcommittee will send their recommendation to Gloria.

IX. Other

- Sabbatical Leaves – Gloria reported that the Board of Trustees has approved one sabbatical leave, either a half year or full-year, for the 2011-2012 academic year. Applications must be submitted to the President's Office no later than December 10.
- Denise Hoyt announced that we received a \$10,000 grant for the integration of CIS and Visual Arts. This is a joint project with Denise and Jessica McCambly.

X. Adjournment

The meeting adjourned at 2:00 p.m.

Next meeting: December 7, 2010