

CRAFTON HILLS COLLEGE
Crafton Council
Minutes
November 2, 2010

Present: Denise Allen Hoyt, Gloria Harrison, Cheryl Marshall, Karen Peterson, Scott Rippy, Mike Strong, Rebeccah Warren-Marlatt

Absent: Colleen Gamboa, Chris Walsh

I. Call to Order

Gloria Harrison called the meeting to order at 1:30 p.m.

II Approval of Minutes

The Minutes of the October 19, 2010, meeting were approved.

III. Accreditation Visit

Gloria reported that Kathy Lehner and Chris Myers will be the accreditation team members visiting Crafton on Friday, November 5. They have requested meetings with Gloria Harrison, Cheryl Marshall, Charlie Ng, Bruce Baron, District Strategic Planning Committee, Renee Brunelle, Chairs Council, CHC Managers, Planning & Program Review, and Keith Wurtz. Kathy will deal with issues related to the District and Chris will focus on campus issues.

Cheryl Marshall reported that she is updating the template for *CHC Annual Planning Priorities for 2010-11* and is pleased to find that there are very few items we have not started on. She noted that we have done a lot of work!

IV. Workload

Gloria reported that she met with Ed Gomez and Scott Rippy on workload concerns. She will make a report to Crafton Council on faculty workload at the next council meeting.

V. Other

- **Resource Allocation**

Gloria hopes to receive information on growth money before the next council meeting. The 75/25 faculty ratio obligation will most likely be suspended for another year.

- **Accreditation Position**

Denise referenced the minutes of the October 19th Crafton Council meeting which state that if we want to hire someone on a permanent basis to work on accreditation issues, "the recommendation should come to Crafton Council from Planning & Program Review." The P&PR committee had a discussion about how things come about and currently there is no process for that group to

recommend new hires. P&PR determines priorities but does not originate requests. Discussion took place regarding where institutional requests should originate: Crafton Council, Academic Senate, President's Office, EMP Committee? The charge of the Planning & Program Review Committee is to review planning and program documents and make recommendations on objective and resource allocation priorities and then forwards their recommendations to the President. President's Cabinet reviews the list and may make revisions to the priorities for institutional items such as safety or other critical issues. After the President has made final adjustments, the list goes back to P&PR as an information item.

It was stressed that we need to make certain that we have a good and appropriate process and when changes are made to the priority list, they must be clearly communicated to the campus community.

This item will be placed on the agenda of the next Crafton Council meeting.

VI. Adjournment

The meeting adjourned at 2:20

Next Meeting: November 16, 2010

Agenda:

Workload

Resource Allocation

Accreditation

Accreditation Position