

CRAFTON HILLS COLLEGE
CRAFTON COUNCIL
Minutes
April 13, 2010

Present: Gloria Harrison, Denise Hoyt, Matthew Lee, Cheryl Marshall, Charlie Ng, Rebeccah Warren Marlatt, Candace Leonard, Catherine Pace Pequeno

Guest: Daniel Bahner

I. Call to Order

Gloria Harrison called the meeting to order at 1:00 p.m.

II. Approval of Minutes

The Minutes of the April 6, 2010, meeting were approved.

III. Course Repetition & Academic Renewal (Daniel Bahner)

As chair of the Ed Policy Committee, Daniel Bahner brought before Crafton Council consideration of two items that will require a change in Administrative Procedures. These items have been reviewed by the Academic Senate.

- **Course Repetition**

If a student has received a substandard grade in a repeatable course, Daniel reported, the course may potentially be repeated 11 times. Title 5 clearly limits the number of times a student can repeat a repeatable semester course to 3 times, no matter what grade was earned. To align Board policies and procedures with Title 5, the Academic Senate is recommending the following:

1. Remove the following misleading phrase (**in bold**): **Absent substandard academic work** courses may not be repeated for more than three semesters . . . “ from SBCCD AP 4225 (*Course Repetition*).
2. Remove the following redundant portion from AP 4225 (*Course Repetition*), section C:
In accordance with Title 5, Section 55763 (c), students may also repeat courses that are necessary to meet a legally mandated training requirement as a condition of continued paid or volunteer employment. Students can repeat such courses any number of times, even if they received a grade of C or better, however, the grade received by the student each time will be included in calculations of the student’s grade point average.

Matthew pointed out that Title V does permit a student to take a course more than three times under certain circumstances (such as for a legal training requirement), and asked if the intent of the Ed Policy Committee was to reduce the number of repetitions

allowed to three in *all* cases. Daniel will research the language and bring this item back to Crafton Council.

- **Academic Renewal**

Daniel explained that students have argued that AP4240 (*Academic Renewal*) allows them to choose which courses will comprise the 24 units when calculating for the necessary 2.5 or better GPA, rather than mandating a 2.5 or better GPA in *all* courses completed subsequent to the terms(s) being petitioned. The Academic Senate is recommending a change in Administrative Procedure 4240 as follows:

1. Reword the language in *B. Terms and Conditions* to reflect the intent of sustained academic improvement (changes in bold):

In addition, the student must have completed twenty-four units at an accredited college with a **cumulative** grade point average of 2.5 or better **in all courses attempted** subsequent to the term(s) being petitioned.

2. Reword “A fine line will be drawn each course attempted” to “The student’s record will identify courses affected.”
3. Add the following statement to the procedure: “The Records Office shall keep records of all actions taken under academic renewal procedures.”
4. Correct the citation to Title 5, section 55046.

By consensus, Crafton Council supported the change to AP4240 as recommended by the Academic Senate. The Academic Senate will now take this item to District Assembly.

V. **Budget (Charlie Ng)**

Charlie distributed a revised draft of the *2010-11 Unrestricted Development Budget* for the Council’s discussion and official input. Charlie stated that under the District’s new Resource Allocation Model, if everything remains the same as last year and we do nothing, CHC is underbudgeted. Charlie explained that in the past, CHC shared the \$500,000 allocation SBVC receives for being a medium-size college. In the current model, SBVC will get all of that allocation, so CHC will take a cut of unknown amount. Also in the current model, CHC will have to pay for auxiliary services that were previously provided by SBVC for the CHC bookstore and cafeteria.

The council discussed what effect it would have on CHC if we went to the District and requested help. Charlie stated that the allocation model would be a good model if we were starting from scratch, but because we are not, it would be helpful if we had a “transitional” year. The Board has directed that there will be no layoffs this year.

As a follow-up to questions asked at the April 6th Crafton Council meeting, Charlie reported that the previous year's SERPs are fully funded. Charlie also reported that revenue received from Parking Fines are accounted for under "Other Revenues."

Charlie stated that Acting Chancellor Baron understands that for every dollar saved at the district, \$0.30 will go to CHC and \$0.70 to SBVC, so he is looking at his budget to see how the District can save.

The Council discussed several scenarios for Charlie to take to Acting Chancellor Baron. For guidance, Cabinet referred to the *CHC Annual Planning Priorities 2010-2011* document revised by President's Cabinet and approved by Crafton Council.

At the end of the discussion, Catherine noted she was very impressed that we were able to sit down and have this discussion and believes CHC has come a long way.

VI. **Adjournment**

The committee adjourned at 3:00 p.m.
Next Meeting: Tuesday, May 4, 2010