

CRAFTON COUNCIL
Minutes
February 16, 2010

Present: Gloria Harrison, Denise Hoyt, Matthew Lee, Charlie Ng, Scott Rippy, Rebecca Warren-Marlett, Keith Wurtz

I. Gloria Harrison called the meeting to order at 1:00 p.m.

Gloria reported that John Napolitano will serve as the CSEA Representative on Crafton Council.

II. Crafton Council Meeting Dates

Because of Spring Break, the March 16th Crafton Council meeting was moved to March 23. President's Cabinet will meet on March 16.

III. Continuance of Governance Workshop

- Brown Act – Matthew reported that, based on information received from County Counsel, the Brown Act does not apply to Crafton Council, nor to the committees recommended so far by the Council. Academic Senates and student body associations, which are advisory to the Board, do fall under the Brown Act, but there is no mention of Classified Senates. The Brown Act applies to committees formed by action of the Board of Trustees.
- Gloria reported that the District is in the process of assigning a CSEA representative to all shared governance committees. Matthew expressed the need to have this done relatively quickly, prior to any survey on governance. Although hiring committees are not shared governance committees, there has been discussion about assigning CSEA reps to those committees.
- Board Policies and Procedures
Matthew reviewed all SBCCD Policies and Procedures to pull out college-specific policies and procedures. The only college-specific board policies he found were BP1000 (which simply identifies the colleges) and BP7250 (which specifies the management positions at both colleges). He stated that the Management Evaluation section of Procedure AP7250 is redundant with AP2175, an error that needs to be resolved. Several APs mention one college or the other or both, but only AP2225 on Collegial Consultation has the kind of substantive content that concerned this Council.

Gloria reported that Bruce Baron believes we can update Board Policies by assigning sections to members of Chancellor's Cabinet. The assignments have been made as follows: Instruction, Gloria Harrison; Fiscal Services, Bruce Baron; Human Resources, Renee Brunelle; Student Services, Deb Daniels. Matthew pointed out that doing this task correctly is not a simple matter.

- **Commission Recommendations**
Gloria mentioned that she is confident CHC will have complete resolution with the Commission's recommendations specific to CHC, but is worried about the section that has to do with the District. Matthew is confident that most of the District-specific recommendations will be resolved, but has conveyed a certain amount of concern about one to Bruce. Gloria will talk to Bruce about the status of the District's 3-Year Budget Outlook.
- **Crafton Hills College Collegial Consultation – Rough Draft**
Matthew reviewed the "*Crafton Hills College Collegial Consultation*" draft dated February 15, 2010. Matthew will revise the draft and incorporate minor revisions suggested by the Council and reword item #8 under Procedures in line with the Council's discussion.