

CRAFTON COUNCIL
June 30, 2009
Notes

Present: Gloria Harrison, Cidhinnia Torres Campos, Catherine Pace Pequeno, Charlie Ng, Cheryl Marshall

Guest: Matthew Lee

1. Status Updates

- Recommendation #8
Catherine reported that the Planning and Program Review committee is working on redoing their forms. Matthew Lee reviewed the forms and has suggested some changes for clarity.
- Recommendation #2
Cidhinnia reported that Glen Kuck is working on the transition from Sungard. Concerns regarding ERIS have been expressed. Data training will take place in July.
- Recommendation #3
Charlie gave an update on Administrative Services SAOs and stated that he is compiling information on financial outcomes.

Cheryl Marshall reported that SLO spreadsheets have been completed which will allow for the tracking of information and provide information for the Annual Report. She is working with Gary Williams to print out what is in Elumin.

- Recommendation #10
Charlie reported that major progress has been made on the budget allocation. Once all the pieces of information have been gathered for 2008-09, it will go on line. As soon as the State passes the budget, 2009-2010 will go on line.

2. Matthew Lee's Initial Observations & Work to Be Done

Dr. Lee stated that commendable progress has been made on the Budget Allocation Model and Planning & Program Review, but there is still much to do. He stated that it is conceivable CHC could move forward from Probation to Warning, but unlikely--most likely, CHC will remain on probation. It will take a sustained effort on the part of many people to put together the Follow-Up Report for the October Board meeting. By the end of the school year, we need to nail 9 recommendations. By January 20, 2011, CHC must be in complete compliance.

Dr. Lee recommends that every senior manager at both colleges participate on accreditation team visits noting that colleges who participate do much better with their accreditations.

Dr. Lee noted two major concerns:

1. SLOs/SAOs will be a concern to the commission. By early fall 2010, we must demonstrate and have documentation that all areas have completed SLOs, begun assessment, and be able to say that we will be evaluating these improvements. The difference in SLO numbers will be a concern.
2. Recommendation #1 is key. Dr. Lee stated that the group working on Recommendation #1 is a very passionate, interested group with extremely good ideas, but is not a representative group. This must be a shared governance group with broad participation. He recommends reconstituting the Educational Master Plan Committee and using the work completed at the August Workshop.

Preparation for the Progress Report

- The first report to the Commission must show a lot of progress
- Crafton Council will review draft and give feedback
- Drafts go to Academic Senate, Student Senate, & Classified Senate for review
- It is important to keep everyone updated and aware of the work being completed
- We need to show all progress that has been made
- We need to validate numbers and nail down timelines for SLOs
- The final draft must be very close to completion by September

Fall In-Service Day Possibilities

- Update on accreditation—what has been done, what will be done
- Revisit the Goals—Are they still applicable? Do they need to be tweaked? Are there additional goals or should goals be replaced? Six goals should be plenty.