

CRAFTON COUNCIL

June 2, 2009

Notes

Present: Gloria Harrison, Alex Contreras, Charlie Ng, Candace Leonard, Moises Valencia, Scott Rippy, Catherine Pace-Pequeno, Ted Phillips, Cidhinnia Torres Campos, Cheryl Marshall

1. Review of Minutes

The meeting minutes from 5-19-09 were reviewed and minor changes were made. Catherine Pace-Pequeno moved to approve and Alex Contreras seconded the motion. The committee approved the minutes with changes.

2. Organizational Handbook

The latest draft of the Organizational Handbook was discussed. Scott Rippy will send the most recent version to all members. Moises Valencia will distribute the document to the student government officers and have them review it online. Student comments will be completed by Thursday, June 9, and forwarded to Scott. Candace Leonard reported that the Classified Senate reviewed the handbook during Spring semester and comments were forwarded to Rick Hogrefe. Their suggestions were included in the most recent draft.

3. Accreditation Consultant

Matthew Lee has been hired to assist with accreditation and will be available for 2 years. Gloria Harrison distributed his background and contact information.

The committee reviewed the list of documents Matthew wants to review and assignments were made regarding who would forward each to him.

Matthew will be conducting interviews on June 18 and 22.

The committee discussed the advantages of having an outside, objective person to assist with the College's response to the findings. Matthew informed Gloria that we should prepare for a possible visit even though the report did not indicate one would occur. The committee agreed that evidence would be prepared and made ready for a potential visit.

4. Recommendation Updates

- Recommendation #1 – Ted Phillips
Ted distributed the 6/02 draft of the Educational Master Plan and explained the layout and contents. Committee members agreed to send comments to Ted by June 15 and he will compile the comments and bring them to the next meeting.
- Recommendation #2 – Cidhinnia Torres Campos
Cidhinnia reported that CHC will now have the same data and reports available as Valley. Training will continue the 2nd and 3rd weeks of July. Data entry standards will be discussed at Collegiate Cabinet on June 10. Gloria agreed to get a status report on ERIS at the Chancellor's Cabinet meeting on June 3.
- Recommendation #3 – Alex Contreras, Charlie Ng, Cheryl Marshall

Charlie distributed a table showing the status of outcome assessments in his area and reviewed their progress. He expects all assessments to be completed by the end of July.

- Recommendation #4 – Scott Rippy
Scott will review all student comments and make any appropriate changes. He is also asking the Academic Senate Executive Committee to review the most recent draft one more time.
- Recommendation #8 – Catherine Pace-Pequeno and Cheryl Marshall
Catherine noted that we do not yet have evidence of how Program Review links to resource allocation. Committee members agreed that the memo distributed to campus regarding how plans linked to resource allocation is a good start. A discussion ensued regarding the need to establish and document a process for linking Program Review to resource allocation and this will be addressed in a future Crafton Council meeting.
- Recommendation #10 – Charlie Ng
Charlie reported that progress continues and data entry is currently underway.

5. Other

Matthew Lee will begin to attend meetings after he completes the document review and interviews.

Moises will review all of the recommendations with the Associated Students at the beginning of the Fall semester and get their feedback and comments.

Gloria requested that Moises invite her and the Vice Presidents to one of the Associated Students meetings. She also requested that Candace do the same with the Classified Senate.