

CRAFTON COUNCIL

May 19, 2009

Notes

Present: Alex Contreras, Gloria Harrison, Rick Hogrefe, Candace Leonard, Cheryl Marshall, Charlie Ng, Catherine Pace Pequeno, Ted Phillips

1. Recommendation Updates

- Recommendation #1 – Ted Phillips

Ted reported that the Plan and Benchmarks should be completed and posted on Monday. Discussion took place regarding the maintenance of the Plan and was suggest this should be the charge of Crafton Council.

- Recommendation #2 – Cidhinnia Torres Campos

Cidhinnia reported that training will continue during the month of July. Data entry standards will be discussed at the next Collegiate Cabinet meeting.

- Recommendation #3 – Alex Contreras, Charlie Ng, Cheryl Marshall

Alex reported that Student Services Units are complete except for Financial Aid which should be completed in August. Copies of Student Services Division Outcomes were distributed.

Charlie reported that Admin Services SAOs have been compiled but assessment has not been completed.

Cheryl Marshall reported that she is working on all plans submitted. She will begin filling in the charts next week in order to have a complete list.

- Recommendation #4 – Rick Hogrefe

Rick reported that he will compile everything he has and pass it on to Scott Rippy. The “Organization Handbook” is complete but needs to be reviewed by the Classified Senate and Student Senate. It should be noted that the handbook is a “snapshot” of what is current.

- Recommendation #8 – Cheryl Marshall, Catherine Pace-Pequeno

Cheryl Marshall reported that Program Review is almost finished—copies of every plan and copies of every recommendation and been received. It was also

reported that by next fall student evaluation forms will be available for all on-line courses.

- Recommendation #10 – Charlie Ng & Gloria Harrison

Charlie reported that projection worksheets have been completed. Department Chairs will receive training on Financial 2000 next fall.

2. Consultant

Gloria reported that the District has agreed to hire Matthew Lee as a consultant to help with CHC's response to the Accrediting Commission.

3. Review of Resource Allocation

Charlie reported that a memo listing CHC's 2009-10 Assumptions and 2009-10 Priorities will be distributed to the CHC campus in the next day or two. For fall In-Service day, the information will be put on a spreadsheet showing where the funds came from and their status. Catherine stated that there still seems to be a missing link—how this connects with Program Review. Catherine also pointed out that there is a feeling departments don't know what happens to their requests. It was pointed out that it should be the responsibility of the Department Chair or the Department Dean to report back to the area on what does or does not get funded.

4. Transition

Scott Rippy will replace Rich Hogrefe. For continuity, Rick will continue to attend the meetings.