

# Crafton Hills College

## Faculty Chairs Council

### Agenda



**Date:** February 7, 2025 at 9:00 am -11:00 am

**Place:** LRC-226 ★

**Next Meeting:** February 21, 2025  
9:00 am -11:00 am

★ **CTB-206**

#### Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

**Voting Members:** Faculty Chairs (1 vote per department)\*

**Non-voting Members:** Administration

**Meeting Days and Times:** 1st and 3rd Friday at 9:00am

**Term:** Two years

#### Members:

##### Co-Chairs

\_\_\_\_\_ Lauren Bond/Ashley Hayes (ENGL)  
\_\_\_\_\_ Breanna Brighton/Rick Hogrefe (CMLG)  
\_\_\_\_\_ Jeff Cervantez/Julie McKee (SOC/CULT)  
\_\_\_\_\_ Jimmy Grabow/Ernesto Rivera (COUN)  
\_\_\_\_\_ Paul Jacques/Mark McConnell (PART)  
\_\_\_\_\_ Danny Rojas/Michael Sheahan (AH)

##### Solo-Chairs

\_\_\_\_\_ Danielle Bell (MATH)  
\_\_\_\_\_ Cheryl DiBartolo (SOCSCI)  
\_\_\_\_\_ John Grounds (PS)  
\_\_\_\_\_ Natalie Lopez (LIBR)  
\_\_\_\_\_ Farhad Mansourian (BUS/ECON)  
\_\_\_\_\_ Meridyth McLaren (HDEV)  
\_\_\_\_\_ Meridyth McLaren (VART)  
\_\_\_\_\_ Chris Olivera (KINES)  
\_\_\_\_\_ Sandra Ruiz (CIS/CSCI)  
\_\_\_\_\_ Sam Truong (SCI)

#### Others Present:

\_\_\_\_\_ Willie Blackmon (DEAN SSSD)  
\_\_\_\_\_ Sara Butler (DEAN LAAS)  
\_\_\_\_\_ Geoffrey Escher (SCHEDULER)  
\_\_\_\_\_ Elizabeth Lopez (SCHEDULER)  
\_\_\_\_\_ Ivan Peña (DEAN SES)  
\_\_\_\_\_ Jeff Smith (DEAN SINS)  
\_\_\_\_\_ Delmy Spencer (DEAN VPSS)  
\_\_\_\_\_ Christina Sweeting (AA CEHD)  
\_\_\_\_\_ Amanda Ward (ASSOC DEAN CEHD)  
\_\_\_\_\_ Dan Word (DEAN CEHD)  
\_\_\_\_\_ Keith Wurtz (VPI)

#### Guests:

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Brighton		
Approval of the minutes	Brighton		
Follow Ups	Brighton		

#### Information, Discussion, and Business

1. Dual enrollment – Call for Chairs' voices	Brighton/Wurtz	<b>Goal:</b> Recruit faculty Chairs to help inform the IEPI team about current Dual Enrollment policies, practices, ups, and downs.	
2. Course Caps	Brighton	<b>Goal:</b> Review categories and proposed course caps to recommend to VPI.	
3. Book Saver	Brighton	<b>Goal:</b> Raise awareness and further explore Book Saver costs/benefits for students.	

#### Standing Reports

4. VPI Report	Wurtz		
5. VPSS Report	Spencer		
6. Deans Reports	Deans		
7. Academic Senate Report	McLaren		
8. Guided Pathways/CAPs Report	Grabow		
9. CTA Report (First Friday)	McKee		

#### Wrap Up

##### Future Agenda Items:

- Review SLO Cloud Comments from 23-24 (2/21?)

- Faculty Chairs Handbook/Training (August)
- Update Course Offerings Matrix (August)
- Review SLO Cloud Comments (August)

		<ul style="list-style-type: none"><li>• Start Scheduling/Add Pending Classes (September/February)</li><li>• Review Chairs Manual (March)</li><li>• FT hiring prioritization for following Fall (October)</li><li>• Sticky-less Friday (March/October)</li></ul>	
Announcements			
Adjournment			
<b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	<b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	<b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.	