

Crafton Hills College

Faculty Chairs Council

Agenda



Date: January 31, 2025 at 9:00 am -11:00 am
Place: CCR-233
Next Meeting: February 7, 2025
 9:00 am -11:00 am
 CCR 233

Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

Voting Members: Faculty Chairs (1 vote per department)* **Non-voting Members:** Administration

Meeting Days and Times: 1st and 3rd Friday at 9:00am **Term:** Two years

Members:

Co-Chairs

_____ Lauren Bond/Ashley Hayes (ENGL)
 _____ Breanna Brighton/Rick Hogrefe (CMLG)
 _____ Jeff Cervantez/Julie McKee (SOC/CULT)
 _____ Jimmy Grabow/Ernesto Rivera (COUN)
 _____ Paul Jacques/Mark McConnell (PART)
 _____ Danny Rojas/Michael Sheahan (AH)

Solo-Chairs

_____ Danielle Bell (MATH)
 _____ Cheryl DiBartolo (SOCSCI)
 _____ John Grounds (PS)
 _____ Natalie Lopez (LIBR)
 _____ Farhad Mansourian (BUS/ECON)
 _____ Meridyth McLaren (HDEV)
 _____ Meridyth McLaren (VART)
 _____ Chris Olivera (KINES)
 _____ Sandra Ruiz (CIS/CSCI)
 _____ Sam Truong (SCI)

Others Present:

_____ Willie Blackmon (DEAN SSSD)
 _____ Sara Butler (DEAN LAAS)
 _____ Geoffrey Escher (SCHEDULER)
 _____ Elizabeth Lopez (SCHEDULER)
 _____ Ivan Peña (DEAN SES)
 _____ Jeff Smith (DEAN SINS)
 _____ Delmy Spencer (DEAN VPSS)
 _____ Christina Sweeting (AA CEHD)
 _____ Amanda Ward (ASSOC DEAN CEHD)
 _____ Dan Word (DEAN CEHD)
 _____ Keith Wurtz (VPI)

Guests:

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Brighton		
Approval of the minutes	Brighton		
Follow Ups	Brighton	<ul style="list-style-type: none"> PT Seniority DE certified instructors Honors Instructors 	

Information, Discussion, and Business

1. Faculty FT Prioritization (30 min)	Wurtz & Brighton	Goal: Identify faculty chair priorities in terms of future potential fulltime faculty hires.	
2. Prefixes (15 min)	Wurtz	Goal: Discuss phase I and prefix changes for Fall 2025.	
3. Common Course Numbering (15 min)	Wurtz	Goal: Discuss phase II and timelines & expectations.	
4. Course Dog Implementation (15 min)	Wurtz	Goal: Discuss training for Chairs, and how to start using the system next meeting.	
5. Fall 2025 Scheduling (15 min)	Wurtz	Goal: Discuss timelines and updates.	

Standing Reports

6. VPI Report	Wurtz		
7. VPSS Report	Spencer		
8. Deans Reports	Deans		
9. Academic Senate Report	McClaren		
10. Guided Pathways/CAPs Report	Grabow		
11. CTA Report (First Friday)	McKee		

Wrap Up			
Future Agenda Items <ul style="list-style-type: none"> Review SLO Cloud Comments Establishing Measurable ILO/GEO Targets Finalizing Course Caps Discussion 		<ul style="list-style-type: none"> Faculty Chairs Handbook/Training (August) Update Course Offerings Matrix (August) Review SLO Cloud Comments (August) Start Scheduling/Add Pending Classes (September/February) Review Chairs Manual (March) FT hiring prioritization for following Fall (October) Sticky-less Friday (March/October) 	
Announcements			
Adjournment			
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.	