

# Crafton Hills College Faculty Chairs Council Agenda



**Date:** February 16, 2024  
**Place:** CCR-233 9:00-11:00AM  
**Next Meeting:** March 01, 2024  
 9:00-11:00AM

**Chairs Council Charge:**

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

**Voting Members:** Faculty Chairs (1 vote per department). **Non-voting Members:** VPI and Instructional Deans.

**Meeting Days and Times:** 1st and 3rd Friday at 9:00am. **Term:** Two years.

**Members:**

**Co-Chairs**

- \_\_\_\_\_ Jeff Cervantez/Julie McKee  
(social and cultural studies)
- \_\_\_\_\_ Cheryl DiBartolo/Sabrina Jimenez  
(social sciences) \*
- \_\_\_\_\_ Jimmy Grabow/Ernesto Rivera  
(counseling)
- \_\_\_\_\_ Danny Rojas/Michael Sheahan  
(allied health)

**Solo Chairs**

- \_\_\_\_\_ Jonathan Anderson (English)

- \_\_\_\_\_ Breanna Andrews (comm & lang)
- \_\_\_\_\_ Renee Azenaro (visual & media)
- \_\_\_\_\_ John Grounds (public safety)
- \_\_\_\_\_ Natalie Lopez (library) \*
- \_\_\_\_\_ Farhad Mansourian (bus.&econ)
- \_\_\_\_\_ Mark McConnell (perform. arts)
- \_\_\_\_\_ Danielle McCoy (math)
- \_\_\_\_\_ Meridyth McLaren (human dev.)
- \_\_\_\_\_ Chris Olivera (kinesiology) \*
- \_\_\_\_\_ Sandra Ruiz (CIS and CSCI) \*
- \_\_\_\_\_ Sam Truong (phys. & bio sciences)

**Others Present:**

- \_\_\_\_\_ Elizabeth Lopez (scheduler)
- \_\_\_\_\_ Ivan Peña (Dean Student Services)
- \_\_\_\_\_ Jeff Smith (Dean of SINS)
- \_\_\_\_\_ Delmy Spencer (VPSS)
- \_\_\_\_\_ Christina Sweeting (admin assist)
- \_\_\_\_\_ Kay Weiss (Dean of LAM)
- \_\_\_\_\_ Dan Word (Dean of Career Dev.)
- \_\_\_\_\_ Keith Wurtz (VPI)

**Guests:** Andy Chang, Joe Cabrales, Willie Blackmon, Lauren Bond, Ashley Hayes

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews		
Approval of the minutes	Andrews		
Follow Ups	Andrews	- Updates from Keith: <ul style="list-style-type: none"> <li>• Check in with Roger about eBooks/vs. hardcopy</li> <li>• Further look at Course Caps and progress of approval.</li> </ul>	

**Information, Discussion, and Business**

1. Self Service Demo (WebAdvisor's replacement)	Chang/Cabrales	<b>Goal:</b> Allow feedback and input about "self-Service" from faculty.	
2. Dual Enrollment Q & A	Blackmon	<b>Goal:</b> Express concerns and try to find solutions for Dual Enrollment issues as defined by Chairs.	
3. ACCJC Check-In	Wurtz	<b>Goal:</b> Stay current on the on-going accreditation process	
4. FERPA 'waiver'	Truong	<b>Goal:</b> Check on validity of FERPA waiver and make sure Faculty Chairs are aware of its existence.	

**Standing Reports**

5. VPI Report	Wurtz		
6. VPSS Report	Spencer		
7. Deans Report	Deans		
8. Academic Senate Report	McClaren		
9. Guided Pathways/CAPs Report	Grabow		
10. CTA Report (first Friday)	McKee		

**Wrap Up**

<b>Future Agenda Items</b>		-- Faculty Chairs Handbook/Training and update course offerings matrix (first mtg of fall sem.) -- Review SLO Cloud Comments (first mtg of sem.)	
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		<ul style="list-style-type: none"> <li>-- Start Scheduling/Add pending classes (Feb/Sept)</li> <li>-- Review Chairs Manual (first meeting in March)</li> <li>-- FT hiring prioritization for following Fall (Oct)</li> <li>-- Sticky-less Friday (March and October)</li> </ul>	
<b>Announcements</b>			
<b>Adjournment</b>			
<p style="text-align: center;"><b>Mission Statement</b></p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;"><b>Vision Statement</b></p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;"><b>Institutional Values</b></p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>	