

Crafton Hills College Faculty Chairs Council Agenda



Date: February 2, 2024
Place: CCR-233 9:00-11:00AM
Next Meeting: Feb. 16, 2024
 9:00-11:00AM

Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs’ training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

Voting Members: Faculty Chairs (1 vote per department). **Non-voting Members:** VPI and Instructional Deans.
Meeting Days and Times: 1st and 3rd Friday at 9:00am. **Term:** Two years.

Members:

Co-Chairs

- _____ Jeff Cervantez/Julie McKee
(social and cultural studies)
- _____ Cheryl DiBartolo/Sabrina Jimenez
(social sciences) *
- _____ Jimmy Grabow/Ernesto Rivera
(counseling)
- _____ Danny Rojas/Michael Sheahan
(allied health)

Solo Chairs

- _____ Jonathan Anderson (English)

- _____ Breanna Andrews (comm & lang)
- _____ Renee Azenaro (visual & media)
- _____ John Grounds (public safety)
- _____ Natalie Lopez (library) *
- _____ Farhad Mansourian (bus.&econ)
- _____ Mark McConnell (perform. arts)
- _____ Danielle McCoy (math)
- _____ Meridyth McLaren (human dev.)
- _____ Chris Olivera (kinesiology) *
- _____ Sandra Ruiz (CIS and CSCI) *
- _____ Sam Truong (phys. & bio sciences)

Others Present:

- _____ Elizabeth Lopez (scheduler)
- _____ Ivan Peña (Dean Student Services)
- _____ Jeff Smith (Dean of SINS)
- _____ Delmy Spencer (VPSS)
- _____ Christina Sweeting (admin assist)
- _____ Kay Weiss (Dean of LAM)
- _____ Dan Word (Dean of Career Dev.)
- _____ Keith Wurtz (VPI)

Guests: Lauren Bond, Ashley Hayes

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews		
Approval of the minutes	Andrews		
Follow Ups	Andrews		
Information, Discussion, and Business			
1. Process for approving/denying prerequisite challenges in between semesters and summer sessions.	Truong/Andrews	Goal: Develop processes that are realistic during breaks and/or between terms.	
2. Bookstore Willo Integration and Communication with Faculty	Andrews	Goal: Increase communication and transparency, regarding change in system processes. - “Why was this done between semesters and with so little warning? We need to provide training for faculty. We need to provide support to the faculty who are currently struggling with this integration.”	
3. VPI Course Cap Analyzation Report	Wurtz	Goal: Review status on Faculty submitted recommendations for course caps.	
4. Compressed Calendar Discussion	Wurtz	Goal: Explore options for a campus compressed calendar. Gather input on pros/cons and faculty input.	
5. ACCJC Mid-Term report	Wurtz	Goal: Stay current on the on-going accreditation process	
6. Spring 2025 Planning?	Andrews/Wurtz	Goal: Create a timeline for building Spring 2025 Schedule of classes.	
Standing Reports			
7. VPI Report	Wurtz		
8. VPSS Report	Spencer		
9. Deans Report	Deans		

10. Academic Senate Report	McClaren		
11. Guided Pathways/CAPs Report	Grabow		
12. CTA Report (first Friday)	McKee		
Wrap Up			
Future Agenda Items		<ul style="list-style-type: none"> -- Faculty Chairs Handbook/Training and update course offerings matrix (first mtg of fall sem.) -- Review SLO Cloud Comments (first mtg of sem.) -- Start Scheduling/Add pending classes (Feb/Sept) -- Review Chairs Manual (first meeting in March) -- FT hiring prioritization for following Fall (Oct) -- Sticky-less Friday (March and October) 	
Announcements			
Adjournment			
<p style="text-align: center;">Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;">Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;">Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>	