## **Crafton Hills College** Faculty Chairs Council **CRAFTON HILLS** Agenda



Date: October 20, 2023 Place: CCR-233 9:00-11:00AM

Next Meeting: Nov. 03, 2023 9:00-11:00AM

## Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

Cheryl DiBartolo/Sabrina Jimenez       Natalie Lopez (library) *       Jeff Smith (Dean of SINS)        (social sciences) *       Mark McConnell (perform. arts)       Delmy Spencer (VPSS)        (counseling)       Danielle McCoy (math)       Christina Sweeting (admin assist)        Danny Rojas/Michael Sheahan       Meridyth McLaren (human dev.)       Kay Weiss (Dean of LAM)        (allied health)       Chris Olivera (kinesiology) *       Dan Word (Dean of Career Der Jonathan Anderson (English)         Solo Chairs       Sam Truong (phys. & bio sciences)       Keith Wurtz (VPI)         Guests: Ashley Hayes, Lauren Bond       Kay Keith Wurtz (VPI)	Voting Members: Faculty Chairs (1 vote per departme Meeting Days and Times: 1st and 3rd Friday at 9:00a		<b>ng Members</b> : VPI and o years.	Instructional Deans.	
Co-Chairs       Renee Azenaro (visual & media)       Elizabeth Lopez (scheduler)         Jeff Cervantez/Julie MCKee       Kenny George (busines & econ)       Elizabeth Lopez (scheduler)         (social ad cultural studies)       John Grounds (public safety)       Ivan Peña (Dean Student Servi         (conseling)       Natalie Lopez (library)*       Jeff Smith (Dean of SINS)         Jimmy Grabow/Ernesto Rivera       Danielle McCoy (math)       Christina Sweeting (admin assist)         Danny Rojas/Michael Sheahan       Meri dyth McLaren (human dev.)       Christina Sweeting (admin assist)         Jonathan Anderson (English)       Sandra Ruiz (Cis and CSC) *       Dan Word (Dean of Career De Souters)         Jonathan Anderson (English)       Sam Truong (phys. & bio sciences)       Keith Wurtz (vPI)         Guests: Ashley Hayes, Lauren Bond       PERSON       Recommentation/Discussion/Future Business       ACTIOI         Gall to order       Andrews       Imaters       Andrews       Imaters         Follow Ups       Andrews       Imaters       Please send your ZTC and LCT (\$20 or under) list to leff Smith.       Imaters         1. Course Caps:       McLaren       McLaren       Gai: Continue developing proposed course caps guidelines based on course type.       Reduce the number of categories and assign "break practice" caps for each category.         1. Course Caps:       McLaren       Gai	Members:	Breanna An	drews (comm & lang)	Others Present:	
	Co-Chairs				
(social and cultural studies)       John Grounds (public safety)       Ivan Peña (Dean Student Servi         Cheryl DiBartolo/Sabrina Jimenez       Natalie Lopez (library)*       Jeff Smith (Dean of SINS)         Jimmy Grabow/Ernesto Rivera       Danielle McCov (math)       Jeff Smith (Dean of SINS)         Danny Rojas/Michael Sheahan       Meridyth McLaren (human dev.)       Christina Sweeting (admin assisti)         Guests: Ashley Hayes, Lauren Bond       Sandra Ruiz (CIS and CSC) *       Dan Word (Dean of Career De Sam Truong (phys. & bio sciences)         Keith Wurtz (VP)       Sandra Ruiz (CIS and CSC) *       Dan Word (Dean of Career De Sam Truong (phys. & bio sciences)       ACTIOI         Business       Sam Truong (phys. & bio sciences)       Keith Wurtz (VP)       ACTIOI         Guests: Ashley Hayes, Lauren Bond       Andrews       -       -       ACTIOI         Business       Andrews       -       -       -       -         Follow Ups       Andrews       -       Please send your ZTC and LCT (\$20 or under) list to Jeff Smith.       -       -         1.       Course Caps: https://docs.google.com/document/d/1yJIFOSe2-hPFgMTCfi7i4Q21waLj-gJFprdByZRhmgw/edit       McLaren       Goal: Continue developing proposed course caps or each category.       -         1.       Fall 2024 Schedule Planning       Wurtz       Goal: Use datat to plan future schedules.       -<	Jeff Cervantez/Julie McKee			Elizabeth Lopez (scheduler)	
(social sciences)*       Mark McConnell (gerform.arts)       Delmy Spencer (verss)		John Ground	dS (public safety)	Ivan Peña (Dean Student Services)	
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		Danielle Mc	Coy (math)		
(allied health)       Chris Olivera (kinesiology)*       Kay Weiss (bean of LAM)         Solo Chairs       Sandra Ruiz (CIS and CSCI)*       Dan Word (bean of Career De Keith Wurtz (VP)         Guests: Ashley Hayes, Lauren Bond       Sam Truong (phys. & bio sciences)       Keith Wurtz (VP)         Guests: Ashley Hayes, Lauren Bond       PERSON       Recommendation/Discussion/Future Business       ACTIOI Business         Call to order       Andrews       Andrews       PERSON       Action Business         Follow Ups       Andrews       - Please send your ZTC and LCT (\$20 or under) list to Jeff Smith.       or under) list to Jeff Smith.       or under) list to Jeff Smith.         1. Course Caps:       McLaren       McLaren       Reduce the number of categories and assign "best practice" caps for each category.       eags guidelines based on course type. Reduce the number of categories and assign "best practice" caps for each category.         2. Fall 2024 Schedule Planning       Wurtz       Goal: Use data to plan future schedules.       Image: Specer         3. VPI Report       Wurtz       Specer       Image: Specer       Image: Specer       Image: Specer       Image: Specer         3. VPI Report       Specer       Specer       Image:		Meridyth M	cLaren (human dev.)		
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8. CTA Report (first Friday) McKee	7. Guided Pathways/CAPs Report	Grabow			
	8. CTA Report (first Friday)	McKee			
Wrap Up	Wrap Up				
Faculty Chairs Handbook/Training and	Future Agenda Items			-	
update course offerings matrix (first mtg of			-	ferings matrix (first mtg of	
Future Agenda Items     fall sem.)       Review SLO Cloud Comments (first mtg of			,	Comments (first mtg of	
sem.)					
Start Scheduling/Add pending classes (Feb/Sept)				Add pending classes	

			<ul> <li>Review Chairs Manual (first meeting in March)</li> <li>FT hiring prioritization for following Fall (Oct)</li> <li>Sticky-less Friday (March and October)</li> </ul>		
Announcements					
Adjournment					
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Crafton Hi e the college students v learning, p supportive		ills College will be e of choice for who seek deep personal growth, a e community, and a collegiate setting.	Institutional Va Crafton Hills College valu excellence, inclusiveness, and the advancement of individual.	es academic , creativity,