

Crafton Hills College Faculty Chairs Council Agenda



Date: September 15, 2023
Place: CCR-233 9:00-11:00AM
Next Meeting: Sept. 29, 2023 (?)
 9:00-11:00AM

Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs’ training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

Voting Members: Faculty Chairs (1 vote per department). **Non-voting Members:** VPI and Instructional Deans.

Meeting Days and Times: 1st and 3rd Friday at 9:00am. **Term:** Two years.

Members:

Co-Chairs

- _____ Jeff Cervantez/Julie McKee
(social and cultural studies)
- _____ Cheryl DiBartolo/Sabrina Jimenez
(social sciences) *
- _____ Jimmy Grabow/Ernesto Rivera
(counseling)
- _____ Danny Rojas/Michael Sheahan
(allied health)

Solo Chairs

- _____ Jonathan Anderson (English)

- _____ Breanna Andrews (comm & lang)
- _____ Renee Azenaro (visual & media)
- _____ Kenny George (business & econ)
- _____ John Grounds (public safety)
- _____ Natalie Lopez (library) *
- _____ Mark McConnell (perform. arts)
- _____ Danielle McCoy (math)
- _____ Meridyth McLaren (human dev.)
- _____ Chris Olivera (kinesiology) *
- _____ Sandra Ruiz (CIS and CSCI) *
- _____ Sam Truong (phys. & bio sciences)

Others Present:

- _____ Elizabeth Lopez (scheduler)
- _____ Ivan Peña (Dean Student Services)
- _____ Jeff Smith (Dean of SINS)
- _____ Delmy Spencer (VPSS)
- _____ Christina Sweeting (admin assist)
- _____ Kay Weiss (Dean of LAM)
- _____ Dan Word (Dean of Career Dev.)
- _____ Keith Wurtz (VPI)

Guests: Kevin Horan

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews		
Approval of the minutes	Andrews		
Follow Ups	Andrews	- Did SLO comments make it to your PPR, or were they sent to your dean for necessary follow ups.	

Information, Discussion, and Business

1. Full Time Faculty Hires for Fall 2024	Horan/Wurtz	Goal: Provide feedback to Chairs on their recommendations from last semester.	
2. Review Enrollment Data Comparison/Growth	Wurtz	Goal: See potential areas for continued growth to guide schedule planning.	
3. Review SP2024 schedules. Go through Drafts and make edits (30 mins)	Wurtz	Goal: verify accuracy of schedule before it goes to print.	
4. SLO Cloud “Proposed Action” box	Andrews	<p>Goal: Increase the number useful comments entered into this field in the SLO cloud.</p> <p><u>Suggested wording:</u></p> <ol style="list-style-type: none"> 1. Reflect and comment... What content did students understand easily? And what content did students struggle with? Why do you think this was the case?... Was there anything unique about this semester? Explain... 2. In the future will you: Add or try something new... Make recommendations to the course, content, or assignments... 3. Please describe any kind of support you think would result in greater student success (resources, technology, etc.). 	

Standing Reports			
5. VPI Report	Wurtz		
6. VPSS Report	Spencer		
7. Deans Report	Deans		
8. Academic Senate Report	McClaren		
9. Guided Pathways/CAPs Report	Grabow		
10. CTA Report (first Friday)	McKee		
Wrap Up			
Future Agenda Items		<ul style="list-style-type: none"> -- Faculty Chairs Handbook/Training and update course offerings matrix (first mtg of fall sem.) -- Review SLO Cloud Comments (first mtg of sem.) -- Start Scheduling/Add pending classes (Feb/Sept) -- Review Chairs Manual (first meeting in March) -- FT hiring prioritization for following Fall (Oct) -- Sticky-less Friday (March and October) 	
Announcements			
Adjournment			
<p style="text-align: center;">Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;">Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;">Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>	