Month	Date	Term	Tasks for One Year Schedule Development	Responsible Person
September	2		Provide the following research to VPI, Deans, and Faculty Department Chairs to inform the development	
осресные	_		of the fall schedule within each department: FTES targets by Division, efficiency targets by Division, wait	
			lists SEP data by course, short-term and late start classes by course, feedback from counseling, percent	
			of sections within scheduling block, room efficiency data, etc.	
September	2	FA	Provide general increase in target of 3.5%. This may change. <b>15% of sections need to be pending.</b>	VPI
September	30	FA	Fall Assignment recommendations from Chairs sent to Office of Instruction ("Sticky Friday")	Chairs
October	28	FA	Scheduler sends <b>first</b> fall drafts of schedule to Deans and Chairs	Scheduler
November			Chairs and Deans make corrections to fall schedule and sends drafts back to scheduler	Chairs and Deans
November	18	FA	Scheduler sends <b>second/final</b> fall drafts of schedule to Deans and Chairs	Scheduler
December	2		Chairs and Deans confirm or make corrections to fall schedule and sends drafts back to scheduler. This	Chairs and Deans
			should include staffing and ZC/LC textbook information if possible.	
December	9		Scheduler makes final minor changes, runs live checklist, and publishes fall schedule	Scheduler
December	9	Curric	Modified Courses must be completed by this date to be offered in the subsequent fall term	Chairs
		ulum		
April	13	FA	Priority Registration begins for Fall	
February	2		Provide the following research to VPI, Deans, and Faculty Department Chairs to inform the development	Dean of OIERP and VPI
,		-	of the spring schedule within each department: FTES targets by Division, efficiency targets by Division,	
			wait lists SEP data by course, short-term and late start classes by course, feedback from counseling,	
			percent of sections within scheduling block, room efficiency data, etc.	
February	2	SP	Provide general increase in target of 3.0%. This may change. <b>15% of sections need to be pending.</b>	
March	3		Spring Assignment recommendations from Chairs sent to Office of Instruction ("Sticky Friday")	Chairs
March	3		New Courses must be completed by this date in order to be offered in the subsequent fall semester	Chairs
	-	ulum	, ,	
March	31	SP	Scheduler sends first spring drafts of schedule to Deans and Chairs	Scheduler
April	7	SP	Chairs and Deans make corrections to spring schedule and sends drafts back to scheduler	Chairs and Deans
April	21	SP	Scheduler sends a second/final spring draft to Chairs	Scheduler
April	28		Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.	Chairs and Deans
,			This should include staffing and ZC/LC textbook information if possible.	
May	5	SP	Scheduler makes final minor changes, runs live checklist, and publishes spring schedule	Scheduler
November	2		Priority Registration begins for Spring	
March	3		Provide the following research to VPI, Deans, and Faculty Department Chairs to inform the development	Dean of OIERP and VPI
			of the summer schedule within each department: FTES targets by Division, efficiency targets by Division,	
			wait lists SEP data by course, short-term and late start classes by course, feedback from counseling,	
			percent of sections within scheduling block, room efficiency data, etc.	
March	3	SU	Provide general increase in target of 10%. This may change. <b>15% of sections need to be pending.</b>	
March	31	SU	Summer Assignment recommendations from Chairs sent to Office of Instruction ("Sticky Friday")	Chairs
April	21	SU	Scheduler sends first summer drafts of schedule to Deans and Chairs	Scheduler
April	28	SU	Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler	Chairs and Deans
May	5	SU	Scheduler sends second/final summer drafts of schedule to Deans and Chairs	Scheduler
May	12		Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.	Chairs and Deans
			This should include staffing and ZC/LC textbook information if possible.	
June	30	SU	Scheduler makes final minor changes, runs live checklist, and publishes summer schedule	Scheduler
March	28		Priority Registration begins for Summer	

Month	Date	Term	Tasks for One Year Schedule Development	Responsible Person
September	2	FA	Provide the following research to VPI, Deans, and Faculty Department Chairs to inform the development	Dean of OIERP and VPI
			of the fall schedule within each department: FTES targets by Division, efficiency targets by Division, wait	
			lists SEP data by course, short-term and late start classes by course, feedback from counseling, percent of	
			sections within scheduling block, room efficiency data, etc.	
September	2	FA	Provide general increase in target of 3.5%. This may change. 15% of sections need to be pending.	VPI
September	30	FA	Fall Assignment recommendations from Chairs sent to Office of Instruction ("Sticky Friday")	Chairs
			, , , , , , , , , , , , , , , , , , , ,	
October	28	FA	Scheduler sends first fall drafts of schedule to Deans and Chairs	Scheduler
November	2	SP	Priority Registration begins for Spring	
November	4	FA	Chairs and Deans make corrections to fall schedule and sends drafts back to scheduler	Chairs and Deans
November	18	FA	Scheduler sends second/final fall drafts of schedule to Deans and Chairs	Scheduler
December			Chairs and Deans	
December	-	.,,	should include staffing and ZC/LC textbook information if possible.	Chairs and Deans
December	9	FA	Scheduler makes final minor changes, runs live checklist, and publishes fall schedule	Scheduler
December	9	Curric		Chairs
December	,	ulum	infoditied courses must be completed by this date to be offered in the subsequent fair term	Cildiis
		ululli		
February	2	SP	Provide the following research to VPI, Deans, and Faculty Department Chairs to inform the development	Dean of OIERP and VPI
· cordary	-	٥.	of the spring schedule within each department: FTES targets by Division, efficiency targets by Division,	Deal of Olera and VII
			wait lists SEP data by course, short-term and late start classes by course, feedback from counseling,	
			percent of sections within scheduling block, room efficiency data, etc.	
February	2	SP	Provide general increase in target of 3.0%. This may change. <b>15% of sections need to be pending.</b>	
March	3	SP	Spring Assignment recommendations from Chairs sent to Office of Instruction ("Sticky Friday")	Chairs
March	3	Curric		Chairs
IVIGILII	٥	ulum	The account of the completed by this date in order to be offered in the subsequent fall sefflester	Citalia
		uidiil		
March	3	SU	Provide the following research to VPI, Deans, and Faculty Department Chairs to inform the development	Dean of OIERP and VPI
IVIGICII	٥	50	of the summer schedule within each department: FTES targets by Division, efficiency targets by Division,	Scan of OIEAF and VPI
			wait lists SEP data by course, short-term and late start classes by course, feedback from counseling,	
			percent of sections within scheduling block, room efficiency data, etc.	
			percent of sections within scheduling block, room efficiency data, etc.	
March	3	SU	Provide general increase in target of 10%. This may change. 15% of sections need to be pending.	
March	28	SU	Priority Registration begins for Summer	
March	31	SP	Scheduler sends first spring drafts of schedule to Deans and Chairs	Scheduler
March	31	SU	Summer Assignment recommendations from Chairs sent to Office of Instruction ("Sticky Friday")	Chairs
April	7	SP	Chairs and Deans make corrections to spring schedule and sends drafts back to scheduler	Chairs and Deans
		FA	Priority Registration begins for Fall	
April	13	FA SP	Priority Registration begins for Fall Scheduler sends a second/final spring draft to Chairs	Scheduler
April April			Scheduler sends a second/final spring draft to Chairs	Scheduler Scheduler
April April April	13 21 21	SP SU	Scheduler sends a <b>second/final</b> spring draft to Chairs Scheduler sends <b>first</b> summer drafts of schedule to Deans and Chairs	Scheduler
April April	13 21	SP	Scheduler sends a second/final spring draft to Chairs Scheduler sends first summer drafts of schedule to Deans and Chairs Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.	
April April April	13 21 21	SP SU	Scheduler sends a second/final spring draft to Chairs Scheduler sends first summer drafts of schedule to Deans and Chairs Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler. This should include staffing and ZC/LC textbook information if possible.	Scheduler
April April April April	13 21 21 28	SP SU SP	Scheduler sends a second/final spring draft to Chairs Scheduler sends first summer drafts of schedule to Deans and Chairs Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.	Scheduler Chairs and Deans
April April April April April	13 21 21 28 28	SP SU SP	Scheduler sends a second/final spring draft to Chairs Scheduler sends first summer drafts of schedule to Deans and Chairs Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler. This should include staffing and ZC/LC textbook information if possible. Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler	Scheduler Chairs and Deans Chairs and Deans
April April April April April April May	13 21 21 28 28 5	SP SU SP SU SP	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring schedule  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.	Scheduler Chairs and Deans Chairs and Deans Scheduler
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May	13 21 21 28 28 5 5	SP SU SP SU SP SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring schedule  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans
April April April April April April May May May	13 21 21 28 28 5 5	SP SU SP SU SP SU SP SU SP SU SU SU SU SU	Scheduler sends a second/final spring draft to Chairs  Scheduler sends first summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to spring schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.  Chairs and Deans make corrections to summer schedule and sends drafts back to scheduler  Scheduler makes final minor changes, runs live checklist, and publishes spring scheduler  Scheduler sends second/final summer drafts of schedule to Deans and Chairs  Chairs and Deans confirm or make corrections to summer schedule and sends drafts back to scheduler.  This should include staffing and ZC/LC textbook information if possible.	Scheduler Chairs and Deans Chairs and Deans Scheduler Scheduler Chairs and Deans

Γ

Schedule Development Term	Term(s) Planned
Fall 2022	Summer 2023 and Fall 2023
Spring 2023	Spring 2024 (CNTL2 Construction) and Spring 2025 Summer 2024 (CNTL Construction) and Summer 2025
Fall 2023	Fall 2024 and Fall 2025
Spring 2024	Spring 2026 Summer 2026
Fall 2024	Fall 2026
	Spring 2027
Spring 2025	Summer 2028
Fall 2025	Fall 2027