

# Crafton Hills College Faculty Chairs Council Agenda

**Date:** December 02, 2022  
**Place:** CCR-233 9:00-11:00AM  
**Next Meeting:** Jan. 20, 2023  
 9:00-11:00AM

**Chairs Council Charge:**

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

**Voting Members:** Faculty Chairs (1 vote per department). **Non-voting Members:** Vice President of Instruction and Instructional Deans. **Meeting Days and Times:** 1st and 3rd Friday at 9:00am. **Term:** Two years.

**Members:**

_____ Renee Azenaro/Mark McConnell	_____ Jimmy Grabow
_____ Jeff Cervantez/Julie McKee	_____ John Grounds
_____ Danny Rojas/Michael Sheahan	_____ Colleen Hinds/B. Andrews
_____ Jonathan Anderson	_____ Danielle McCoy
_____ Breanna Andrews	_____ Meridyth McLaren
_____ Kenny George	_____ Sam Truong

**Others Present:**

_____ Elizabeth Lopez
_____ Ivan Peña
_____ Delmy Spencer
_____ Christina Sweeting
_____ Kay Weiss
_____ Dan Word
_____ Keith Wurtz

**Guests:**

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews		
Approval of the minutes	Andrews		
Follow Ups	Andrews	- Zoom rooms on campus - Fall 2023 scheduling spreadsheets are due to Liz today (Friday)	

**Information, Discussion, and Business**

1. Academic Senate Proposed Caps	McLaren		
2. Scheduling Guiding Principles	Wurtz		

**Standing Reports**

3. VPI Report	Wurtz		
4. VPSS Report	Spencer		
5. Deans Report	Deans		
6. Academic Senate Report	McLaren		
7. Guided Pathways/CAPs Report	Grabow		
8. CTA Report	McKee		

**Wrap Up**

<b>Future Agenda Items</b>		-- Faculty Chairs Training and update course offerings matrix (first mtg of fall sem.) -- Review SLO Cloud Comments (first mtg of sem.) -- FT hiring prioritization for following Fall (October) -- Budget Review (first meeting in February) -- Review Chairs Manual (first meeting in March) -- Start Scheduling (second meeting in March/October) -- Chair of Chairs voting (first meeting in April) -- Sticky-less Friday (April and November)	
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<b>Announcements</b>			
<b>Adjournment</b>			

<b>Mission Statement</b>	<b>Vision Statement</b>	<b>Institutional Values</b>
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The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.