

# Crafton Hills College Faculty Chairs Council Agenda

**Date:** October 21, 2022  
**Place:** CCR-233 9:00-11:00AM  
**Next Meeting:** Nov. 04, 2022  
 9:00-11:00AM

**Chairs Council Charge:**

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

**Voting Members:** Faculty Chairs (1 vote per department). **Non-voting Members:** Vice President of Instruction and Instructional Deans. **Meeting Days and Times:** 1st and 3rd Friday at 9:00am. **Term:** Two years.

**Members:**

_____ Renee Azenaro/Mark McConnell	_____ Jimmy Grabow
_____ Jeff Cervantez/Julie McKee	_____ John Grounds
_____ Danny Rojas/Michael Sheahan	_____ Colleen Hinds/B. Andrews
_____ Jonathan Anderson	_____ Danielle McCoy
_____ Breanna Andrews	_____ Meridyth McLaren
_____ Kenny George	_____ Sam Truong

**Others Present:**

\_\_\_\_\_ Elizabeth Lopez  
 \_\_\_\_\_ Van Muse  
 \_\_\_\_\_ Ivan Peña  
 \_\_\_\_\_ Delmy Spencer  
 \_\_\_\_\_ Christina Sweeting  
 \_\_\_\_\_ Kay Weiss  
 \_\_\_\_\_ Dan Word  
 \_\_\_\_\_ Keith Wurtz

**Guests:** Kevin Horan, Troy Dial, Brandi Bailes

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews		
Approval of the minutes (9/17 and 10/7)	Andrews		
Follow Ups	Andrews		
<b>Information, Discussion, and Business</b>			
1. Full Time Hiring Prioritization	Horan	-	
2. Transfer degrees (15-20 mins)	Dial	- History, requirements, opportunities to provide input, and what happens when changes are required	
3. Updates to the Faculty Evaluation Process	Weiss?	- Anonymous: My question for you, or the chairs, is whether or not having faculty evaluators outside the discipline is an acceptable practice (I do not think it is) or whether or not this issue has been discussed as far as you know with others. - Response: In most cases, I would think some previous study or course work in the area would be beneficial to conducting evaluations, but not necessarily to the level of subject expert. Regardless, cross discipline evaluations, could work for some areas, but not all... like foreign languages. Additionally, there may be other areas where similar disciplines (I assume) would work, like STEM disciplines.	
4. Summer Schedule Planning	Deans/Andrews	-	
5. Renaming "short term classes" for Students	Bailes	-	
<b>Standing Reports</b>			
6. VPI Report	Wurtz		
7. VPSS Report	Spencer		

8. Deans Report	Deans		
9. Academic Senate Report	McLaren		
10. Guided Pathways/CAPs Report	Grabow		
11. CTA Report	McKee		
<b>Wrap Up</b>			
<b>Future Agenda Items</b>		<ul style="list-style-type: none"> <li>-- Faculty Chairs Training and update course offerings matrix (first mtg of fall sem.)</li> <li>-- Review SLO Cloud Comments (first mtg of sem.)</li> <li>-- FT hiring prioritization for following Fall (October)</li> <li>-- Budget Review (first meeting in February)</li> <li>-- Review Chairs Manual (first meeting in March)</li> <li>-- Start Scheduling (second meeting in March/October)</li> <li>-- Chair of Chairs voting (first meeting in April)</li> <li>-- Sticky-less Friday (April and November)</li> </ul>	
<b>Announcements</b>			
<b>Adjournment</b>			
<p style="text-align: center;"><b>Mission Statement</b></p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;"><b>Vision Statement</b></p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;"><b>Institutional Values</b></p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>	