

Crafton Hills College Faculty Chairs Council Minutes

Date: October 07, 2022
Place: CCR-233 9:00-11:00AM
Next Meeting: Oct. 21, 2022
 9:00-11:00AM

Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

Voting Members: Faculty Chairs (1 vote per department). **Non-voting Members:** Vice President of Instruction and Instructional Deans. **Meeting Days and Times:** 1st and 3rd Friday at 9:00am. **Term:** Two years.

Members:

XX ___ Renee Azenaro/Mark McConnell	___ Jimmy Grabow
___ Jeff Cervantez/Julie McKee	X ___ John Grounds
X ___ Danny Rojas/Michael Sheahan	___ Colleen Hinds/B. Andrews
X ___ Jonathan Anderson	X ___ Danielle McCoy
___ Breanna Andrews	X ___ Meridyth McLaren
X ___ Kenny George	X ___ Sam Truong

Others Present:

___ Elizabeth Lopez
 X ___ Van Muse
 ___ Ivan Peña
 X ___ Delmy Spencer
 X ___ Christina Sweeting
 ___ Kay Weiss
 ___ Dan Word
 X ___ Keith Wurtz

Guests: Brandi Bailes

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Wurtz	9:02am	
Approval of the minutes	Wurtz	Tabled for next meeting due to no quorum.	
Follow Ups	Andrews	Pending and cancelled classes have been removed from the schedule.	

Information, Discussion, and Business

1. Full Time Hiring Prioritization	Horan	Tabled for next meeting.	
2. Updates to the Faculty Evaluation Process	Wurtz	Tabled for next meeting.	
3. New Schedule Building Timelines	Wurtz	<p>New schedule building timeline shared.</p> <p>Spring Room Assignment begins March 3, 2023. Schedule published July 21, 2023.</p> <p>Keith will add more dates and qualifying language for Zero Cost Textbooks and add dates in the Fall term; will also include when book orders are due.</p> <p>Books+ will be used until the end of Spring.</p> <p>Course Assignments are due before priority registration.</p>	
4. Draft Scheduling Survey	Wurtz	Group breakout session to review the CHC Five Minute Scheduling Feedback Survey for Fall 2023 and provide feedback.	

Standing Reports

5. VPI Report	Wurtz	Nothing to report.	
6. VPSS Report	Spencer	Nothing to report.	
7. Deans Report	Deans	D.Word – Absent	

		K.Weiss – Absent V. Muse – Nothing to report. I. Pena – Absent	
8. Academic Senate Report	McLaren	Discussion about the way we organize meetings (i.e., read ahead of time and come with comments) How do we manage discussions? Kristina Hannon talked about the District Reorganization Reviewed Student Drop Survey to get input from the faculty Need a new Senate President and a new Secretary	
9. Guided Pathways/CAPs Report	Grabow	Absent	
10. CTA Report	McKee	Show appreciation for PT faculty	
Wrap Up			
Future Agenda Items		-- Faculty Chairs Training and update course offerings matrix (first mtg of fall sem.) -- Review SLO Cloud Comments (first mtg of sem.) -- FT hiring prioritization for following Fall (October) -- Budget Review (first meeting in February) -- Review Chairs Manual (first meeting in March) -- Start Scheduling (second meeting in March/October) -- Chair of Chairs voting (first meeting in April) -- Sticky-less Friday (April and November)	
Announcements		New exhibition coming up for Yuki Toyooka Smith - Offering an Artist Talk at 1pm on October 12, 2022 5K on October 15 th , Chancellor sponsoring free spots. Sign up here .	
Adjournment		9:45am	
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.		Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.