

Crafton Hills College Faculty Chairs Council Agenda

Date: August 17, 2018
Place: EAST 104 9:00AM

Next Meeting: September 7, 2018
Place: EAST 104 9:00AM

Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee makes recommendations for the prioritization of faculty hires, enrollment strategies and reviews program viability documents and disseminates campus information to departmental faculty. As with all Academic Senate Committees, send agenda, documents, and minutes to the AS Historian to be posted for public access. Voting Members: Faculty Chairs, (1 vote per department) Non-voting Members: Vice President of Instruction and Instructional Deans.

Members:

_____ Breanna Andrews/Rick Hogrefe	_____ Denise Allen
_____ Jonathan Anderson/Ryan Bartlett	_____ Tom Bryant
_____ Debbie Bogh/Ernesto Rivera	_____ Kenny George
_____ Julie McKee/Jeff Cervantes	_____ Catherine Hendrickson
_____ Michael Sheahan/Danny Rojas	_____ Colleen Hinds
_____ Sherri Wilson/ Danielle McCoy	_____ Meridyth McLaren
	_____ Sam Truong

Others Present:

_____ Kelli Dower
_____ Mark McConnell
_____ William Van Muse
_____ Miriam Saadeh
_____ Mike Strong
_____ Dan Word
_____ Keith Wurtz
_____ Others:

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order:	Andrews		
Approval of the minutes from May 4, 2018	Andrews		
Information Items/ discussion:			
1. Faculty Chairs Training - Please prepare your words of wisdom or ticks and tips for the newbies	Andrews		
2. Dual Enrollment Matrix - Should this be put on Google drive?	Andrews		
3. Canvas App: Course Arc	George and Wurtz		
4. Recap of Summer Scheduling meeting - Block Scheduling? - Room Reassignments?	Wurtz		
5. Other items we want to tackle this semester?	Andrews	- Revising Faculty Chairs Handbook	
Reports:			
6. VPI Report	Wurtz		
7. Deans Report	Deans		
8. Academic Senate Report	Exec. Board		
9. CTA (including procedure for documenting and submitting for summer pay)	McLaren		
Old business:			
New business:			
Statements from the public: This segment of the meeting is reserved for persons desiring to address the CHC Chairs Council on any matter of concern that is not stated on the agenda. A time limit of			

<p>three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The CHC Chairs Council may briefly respond to statements made or questions posed, however, for further information, please contact the CHC Academic Senate President or chairs Council Chairperson for the item of discussion to be placed on a future agenda. (Brown Act §54954.2)</p>			
<p>Announcements:</p>			
<p>Future Agenda Items:</p>		<p>-- Set timeline for 2019SU and 2019FA scheduling (Andrews) -- Faculty Chairs Training (1st mtg of each sem.)</p>	
<p>Adjournment:</p>			
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>	