

Crafton Hills College Faculty Chairs Council Agenda

Date: September 15, 2017

Place: EAST 104 9:00AM

Next Meeting: Sept 29 2017

Place: EAST 104 9:00AM

Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, , flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee makes recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents and disseminates campus information to departmental faculty. As with all Academic Senate Committees, send agenda, documents, and minutes to the AS Historian to be posted for public access. Voting Members: Faculty Chairs, (1 vote per department) Non-voting Members: Vice President of Instruction and Instructional Deans.

Members:

_____ Breanna Andrews/Rick Hogrefe	_____ Meridyth McLaren
_____ Jonathan Anderson/Ryan Bartlett	_____ Snezana Petrovic
_____ Jodi Hanley/Sherri Wilson	_____ Dan Sullivan
_____ Debbie Bogh/Ernesto Rivera	_____ Sam Truong
_____ Julie McKee/Jeff Cervantes	_____ Margaret Yau
_____ Michael Sheahan/Danny Rojas	
_____ Catherine Henderson	
_____ Colleen Hinds	

Others Present:

_____ Mike Strong
_____ Kathy Bakhit
_____ Robert Brown
_____ Mark Snowwhite
_____ Dan Word
_____ Mark McConnell
_____ Miriam Saadeh
_____ Others:

AGENDA ITEM	PERSON	DISCUSSION ITEM	FURTHER ACTION
Call to order:	Debbie Bogh		
Approval of the minutes Aug 18			
Approval of the minutes Aug 25			
Old business:			
Noncredit disciplines (10 min)	Denise Allen	Discussion action	
Course caps (10 min) Face to face DE	Allen/ McLaren	Discussion action	
New business:			
Chairs council charge	Debbie Bogh	Review see above	
Chairs council evaluations 16-17	Debbie Bogh	Review see handout	
Schedule offerings days, time and semester planning (suggestion use next meeting Sep 29 for this plan on a longer meeting) (10 minutes)	Debbie Bogh	Discussion action	
College Hour (15 minutes) Impact on college time blocks and students	Deferred to full senate	Discussion/ recommendations of implications to be considered by senate	
Reallocation of room priorities for fall 18 given room closures (should chairs or should Deans determine)		Discussion Action	

Dual enrollment (Should this be deferred to full senate?)		Discussion action	
Reports:			
final decisions on room closures For Spring 18Fall 18?	Mike Strong/ Kathy Bakhit		
Current room usage (handouts)	Miriam Saadeh		
Class meeting time calculations Partnerships: Amazon, University of La Verne Guided pathways	Kathy Bakhit	Class meeting times-Continued from last meeting	
Schedule Calendars for summer and fall 18	Miriam Saadeh		
Date for sticky Friday for summer and fall 18	Miriam Saadeh	Do we need sticky Friday for summer???	
Statements from the public: This segment of the meeting is reserved for persons desiring to address the CHC Chairs Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The CHC Chairs Council may briefly respond to statements made or questions posed, however, for further information, please contact the CHC Academic Senate President or chairs Council Chairperson for the item of discussion to be placed on a future agenda. (Brown Act §54954.2)			
Announcements:	Trinette Barrie	the Career Center's annual Hello Major/Hello Career Fair	
Future agenda items: --Faculty Chairs Training --Revising Faculty Chairs Handbook			
Adjournment:			
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.	