

Crafton Hills College

Budget Committee

Minutes

Date: April 15, 2025
Time: 1:00 p.m. – 2:00 p.m.
Location: CCR247 – In-Person

Members (Absent*):

Mike Strong (Chair)
 Delmy Spencer
 Karen Petersen (Classified
 Senate Exec)*

Stephen Ramirez (Faculty) *
 Shohreh Rahbarnia (Faculty)*
 Sam Truong (Faculty)
 Victoria Van Stee (Student Senate)

Veronica Arrowood (Classified)
 Ivan Pena (Manager)

TOPIC	DISCUSSION	FURTHER ACTION
Review and Approve Minutes from meeting on February 18, 2025	<p>Reviewed the minutes from 02-18-25 meeting.</p> <p>Minutes approved as written by group census.</p>	
<p>Discussion:</p> <p>ACCJC Accreditation Standards Related to Finance and Budget:</p> <ul style="list-style-type: none"> Standard 3 <ul style="list-style-type: none"> Standard 3.4 Standard 3.5 Standard 3.6 Standard 3.7 Standard 3.8 Respond to Standard 3.4 & 3.5 	<p>Mike provided what this committee submitted for our last self-evaluation, we reviewed to see how it compares to the new standard, discussed what additional items we could add and what evidence we could provide. Here is a list of items the committee suggested that we add to Standard 3.4:</p> <ul style="list-style-type: none"> Grant opportunities to achieve success Professional development for faculty and staff Expand evening hours for Student Services Expanded tutoring in CTE programs Student Success Completion Coaches <p>We discussed where to find written documentation to show these things that include meeting minutes, financial reports, etc.</p> <p>Here is a list of items the committee suggested that we add to Standard 3.5:</p> <ul style="list-style-type: none"> Mission statement Goals from EMP PPR Equipment we buy or programs are high quality Update the Student Senate website PPR committee minutes Evidence of what's funded 	<p>Put on next agenda to discuss 3.6, 3.7 and 3.8</p>

	<ul style="list-style-type: none"> • We have hybrid in addition to Distance Education • List of certification of faculty members for Distance Education • Faculty handbook • Certification requirements including equivalency (Cynthia Hamlett) • VAR (Vision Alignment Report) • Student Services Council meeting minutes • IERP (Climate Survey data) • Ongoing budget training • Facility Master Plan • Data Vista – new Strong Workforce • Student clubs through Student Life • SEAP funds • Starfish is institutionalized • Basic Needs pantry expanded to includes sub-hubs in fire area, Tutoring, Veterans, Kinesiology 	
State Impact on Students - Overview	<p>Mike indicated he has some information regarding the upcoming May revise. They have reduced growth funding to the district but we have continued to grow. The 3 year average of FTES (70%) we would need growth of 10% for three consecutive years to get 10% growth.</p> <p>Mike indicated that we use categorical seed funding now so we can grow FTES in the future.</p> <p>General funds are unrestricted through FTES. Categorical funding is for specific purposes and it is restricted.</p> <p>The District maintains a reserve and we can utilize some of the reserves. For example, if someone retires and we don't replace right away, we can use salary savings to purchase one-time items from PPR.</p>	Put on next agenda: May Revise

Future Meeting: Categorical/Restricted Fund Review <ul style="list-style-type: none"> Lottery – both Restricted and Unrestricted 	Not discussed.	
Closing Next Meeting: May 20, 2025 @ 1:00-2:30pm, CCR247	Meeting adjourned 1:55 pm	May is our last meeting of the academic year.
Mission Statement The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.		
Vision Statement To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.		
Institutional Values We rely on the following values to support our vision and mission: <i>Respect:</i> To champion active listening and open dialogue within our community. <i>Integrity:</i> To uphold honesty in our interactions and academic pursuits and maintain community collaboration. <i>Diversity & Inclusion:</i> To promote a welcoming environment through equitable and antiracist practices in all aspects of our work. <i>Innovation:</i> To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas. <i>Leadership:</i> To develop and inspire current and future leaders through professional development, mentorship, education, and experience.		