

CLASSIFIED SENATE MINUTES

Date: 9/12/2025
Time: 1:15p – 2:15p
Location: CCR-233

Executive Board	Senators
☒ Karen Peterson, President	☒ Ken Byrnes, Unit 1
☐ Veronica Arrowood, Vice President - Absent	☒ Craig Eilander, Unit 2
☐ ZsaQuita Bender, Secretary (on leave)	☐ Zack Cortz, Unit 3 - Absent
☒ Rosemarie Hansen, Treasurer	☒ Rebecca Abeyta, Unit 4
☐ Public Information Officer (vacant)	☒ Ciera Divens, Unit 5
Members: Cinthia Calderon (Foundation), Jenny Cunvong (Foundation), Geoffrey Escher (Instruction), Claudia Hayton (Financial Aid), Doug Ferguson (SAS), Frances Southerland (SAS), Tracy Gray (Tech Services), Alyssa Taylor (Instruction), Veronica Salceda (Student Services) Guests: Amanda Smith, Associate Dean of Health and Wellness; Chris Olivera, Academic Senate VP	

ITEM	DISCUSSION/ACTION
Call Meeting to Order – 1:15pm	
New Employee Introduction – Doug Ferguson, Assistive Technology/Alternative Media Specialist, SAS Good News and Recognition Thanks to Financial Aid/Career for Crafton GROW Thanks to everyone for a great week of events (Transfer Fair, MESA Symposium, Mental Health Resources Fair) A challenge! Submit an Applause Card this month!	
Minutes from August 22, 2025	1st – Rebecca Abeyta 2nd – Jenny Cunvong Approved
REPORTS TO THE SENATE	
Community Reports: - Administration - President Kevin Horan – Mountain communities - Associate Dean Amanda Smith – Green Folder - Academic Senate – Natalie Lopez - Student Senate – Jared Shaw - CSEA	<u>Community Reports</u> 1.a. Kevin Horan – not present 1.b Amanda Smith – Green Folder – “what do I do if?” working with distressed students – resources 2. Academic Senate – Chris Olivera – Has not met yet 3. Student Senate – unsure of who will be attending

Senate Reports:

1. President, Karen Peterson
 - a. 4CS Updates
 - b. Student Workers/Professional Experts – Maria Torres is just one person!
 - i. Survey
 - ii. Process; Verifying paperwork completed
 - iii. Spring New Hires – by November
 - c.
2. Vice President, Veronica Arrowood
3. Treasurer, Rosemarie Hansen

Committee Reports

1. Senate Standing Committees
 - a. Caring Campus – Veronica Arrowood
 - b. Bylaws – Karen Peterson
 - c. Recognition – Karen Peterson
 - d. Classified Events – Karen Peterson
2. Shared Governance Committees
 - a. Basic Needs – Krista Ornelas-Mora
 - b. Budget – Karen Peterson, Veronica Arrowood
 - i. First meeting next Tuesday, 9/16
 - c. Distance Education – Frances Southerland-Amsden
 - d. Dual Enrollment – Vacancies
 - e. Educational Master Plan – Karen Peterson, Caroline Aguirre
 - i. Met on Tuesday; weren't able to get very far although a lot of our strategic directions are now marked as complete
 - f. Enrollment Strategies – Veronica Arrowood
 - g. IEAOC – Veronica Arrowood, Karen Peterson
 - h. One Book One College – Ciera Divens
 - i. Planning and Program Review – Caroline Aguirre
 - j. Professional Development – Ciera Divens
 - k. Public Arts Task Force – Mike Bedoya
 - l. Safety – Craig Eilander
 - m. Student Services Council – Rebecca Abeyta
 - n. Student Equity and Achievement – Diana Vaichis, Elizabeth Lopez
 - o. Technology Planning
 - p. Institutional Review Board
 - q. DBAC – Karen Peterson
 - r. District Applications Workgroup – Kristi Simonson
 - s. PPAC – Karen Peterson

4. CSEA – no report

Senate Reports

1.a. – Including Classified Senate in Title V – Leadership Institute – CLI – June next year in Riverside – great opportunity to present a workshop

1.b. – Hiring student workers/professional experts – Maria Torres could use some assistance from those hiring – please double check the paperwork for missing items/errors before turning to her – for Spring paperwork needs to be in at the beginning of November

2. – VP - no report

3. – Treasurer – see attached – no questions were asked

Committee Reports

Standing Committees

1.a. – Caring Campus – no report

1.b. – Bylaws – review – assistance needed for review

1.c. – Recognition – On Classified Senate page Recognition Form to be filled out by oneself to celebrate birthdays, hire days, graduations, etc., will be in newsletter – Also went over information on Classified Senate page – Senators and meeting schedules

1.d. – Events – In Old Business

Shared Governance

2.a – Basic Needs – No report

2.b. – Budget – First meeting next week – 9/16

2.c. – Distance Education – No report

2.e. – Dual Enrollment – need 3 classified - 1st and 3rd Thursday 1pm

- t. DEIA – Zack Cortz
- u. Institutional Effectiveness – Veronica Arrowood
- v. Facilities – Karen Peterson

2.f. – Education Master Plan – lots of goals completed – next iteration in the works

2.g. – IEAOC – Classified Senate collecting evidence for standard 4.2 – beginning draft – classified involvement across governance

2.h. – One Book One College – Event Monday 9/15 noon to 1:30 in PAC – the author of the book The Boys of Riverside – no meeting yet though

2.i. – Planning and Program Review – no report

2.j. – Professional Development – no meeting yet

2.k. – Public Arts Task Force –

2.l. – Safety – Calendar for permits etc. to be proactive to stay ahead of these things – SWAC inspections – Feb 2026 – Great shake Out – October 16th 10am – Building Captains meeting Oct 10 1pm – to check bags go over procedures

2.m. – Student Services Council – haven't met yet

2.n. – Student Equity and Achievement – no report

2.o. – Technology Planning – no report

2.p. – Institutional Review Board – no report

2.q. – DBAC – no report

2.r. – District Applications Workgroup – no report

2.s. – PPAC – no report

2.t – DEIA – no report

2.u – Institutional Effectiveness – no report

2.v. - Facilities - no report

ITEMS FOR ACTION	
Old Business - Proposed Budget 2025-2026 - CS Giveaway Discussion - Chili Cookoff - Date: Halloween is on a Friday, student Club Rush is Thursday, 10/30 - Classified Professionals Week - Possible dates: Spring Break, Classified Week, etc. New Business - Interim Secretary - Classified Senate + Campus Activities - SBCCD Olympics – Crafton 9/26; Valley 10/17 - Water Polo – TBD	Old Business - Proposed Budget – See Attached – Income is payroll deductions and chili cook off – need to purchase award for Carrie yet – Swag – will continue the conversation – T-shirts? – reach out to Willie for vendor/pricing – approved – 1st Rebecca Abeyta – 2nd Craig Eilander – motion carried – Chili Cookoff – Oct 30th Thursday – same as Club Rush – versus the Friday – show of hands vote for Thursday 30th 11am to 1 pm - \$6 bottomless bowl - \$1 for adding drink – desserts included – presell tickets – costumes encouraged – Classified Professionals Week – Tabled due to time New Business – Interim Secretary – Rosemarie volunteered - a – Olympics – still having a gift card giveaway – see Veronica Arrowood to check in for drawing b. – Water Polo – in future determine day to attend
ITEMS FOR INFORMATION	
Future Agenda Items	None
Good of the Order - Announcements - Door Prize	– Announcements – PAC Grand Opening Sept 19th – Multicultural Center Grand Opening Sept 18th – Gala tickets are ½ off - \$50 for employees – Baseball theme – will be held on campus - Door Prize – Claudia Hayton

	Jenny Cunvong
Adjourn – Next meeting: October 10 at 1:15pm	

DRAFT