



CLASSIFIED SENATE MINUTES

DATE:
04/12/2019
TIME: 2:00-
3:30 P.M.
LOCATION:
CCR-233

EXECUTIVE BOARD: Brandice Mello, Laura Van Genderen, Rebecca Abeyta, Carrie Audet, Herberth "Alex" Jaco
SENATORS: Karen McCartney, Armando Camarena, Kristin Garcia, Eva Bell, Zayne Peraza
MEMBERS: All permanent classified staff members are voting members of the Classified Senate

CLASSIFIED SENATE CODE OF ETHICS:
 The Crafton Hills College Classified Senate and its individual members, while conducting Senate business, will be consistent with democratic principles and will adhere to the following:

- Base all decisions on all available facts.
- Uphold the majority decision of the Senate.
- Work to develop a governance system that is inclusive of all members of the campus community.
- Support a campus environment that values the diversity of our campus population.
- Recognize that unwelcome attention toward any member of the campus community is not permissible and will not be condoned.
- Maintain integrity in all aspects of service.
- Advocate the prudent and responsible expenditure of public funds.
- Vote with honest convictions despite unwarranted influences.

CLASSIFIED NINE-PLUS-ONE:

- Curriculum systems integrations and implementation;
- Degree and certificate requirements;
- Educational program development;
- Standards or policies regarding student services, support, and success;
- College governance structures, as related to classified roles;
- Classified roles and involvement in accreditation processes;
- Policies for classified professional development activities;
- Processes for program review and annual planning;
- Processes for institutional planning and budget development;
- Any other district and college policy, procedure, or related matters that will have a significant effect on Classified Staff.

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting To Order – 2:00 p.m.	Meeting called to order @2:05pm	
REPORTS TO THE SENATE		
Campus Community Reports: (1st monthly meeting, 5 min. each) 1. Administration 2. Academic Senate 3. Student Senate 4. CSEA	I. No Reports	

<p>Senate Reports:</p> <ol style="list-style-type: none"> 1. President 2. Treasurer 3. Committees <ol style="list-style-type: none"> a. Senate Ad Hoc b. Shared Governance 	<ol style="list-style-type: none"> 1. No Report 2. Current balance is \$1,192.92 includes March payroll deductions and Jojo's fundraiser. Let Carrie know if any members are interested in payroll deduction to support Classified Senate budget or other contributions. 3. Accreditation committee- Kristi Simonson <ul style="list-style-type: none"> -Soliciting feedback by the end of spring about standards align with the committee's charge. ETC- Eva Bell -Working on getting training for teaching online that includes a certificate for free. Enrollment Management updates- Brandice Mello -EM is reviewing different types of programs such as music composition, health professions, marketing and game design to increase certificates and associates degrees that are above the living wage. This will help with new program funding. 	
ITEMS FOR ACTION		
<p>Approval of Minutes:</p> <ol style="list-style-type: none"> 1. March 8, 2019 	<p>MOVED TO NEXT MEETING</p>	
<p>Old Business:</p> <ol style="list-style-type: none"> 1. Caring Campus 2. Plenary 3. College Promise 	<ol style="list-style-type: none"> 1. Eboard met and discussed implementing caring campus steering committee meet during classified professionals week to be able to step away from offices. Rebecca Abeyta and Rosemarie Hansen are open to chair steering committee for Caring Campus. Discussion to have a kick-off before Fall semester begins. Rebeccah Warren-Marlatt has informed us that there are funds available to support state initiative. 2. College promise is in progress. Counselors are working on developing program. Interest request from students are being submitted online. High school 2019 graduates are eligible for promise program. Student must enroll in 12 units, complete FAFSA and attend a Summer Bridge program. 	

<p>New Business:</p> <ol style="list-style-type: none"> 1. Budget and Funds <i>(Presented by Mike Strong)</i> 2. Equity Plan <i>(Presented by Rebecca Warren-Marlatt)</i> 3. Classified Professionals Week 4. Classified of the Year 	<ol style="list-style-type: none"> 1. Educational Master Plan for college has 9 strategic directions with goals and actions over the next 5 years. Facility Master Plan supports being able to accomplish the goals in the Educational Master Plan. <ul style="list-style-type: none"> • The current FMP needs to be reviewed to align with EMP. Projected 77 million dollars coming to campus from measure CC. • The FMP was last updated in 2017. In order to align the FMP with EMP, the plan needs to be revised. Revision requires board approval. • Board approval requires justification • Justification requires priority. • In order to establish priority we need criteria. • Mike is proposing to utilize Crafton Counsel as committee to establish priority. • Reviewed timeline for establishing criteria, priority list and updates/feedback to Classified Senate. • Senate requestd to include CHC students and community input. • A program manager will be hired by the district to support and develop project estimates. • Mike will return back to senate with drafted proposals. 2. Rebecca Warren-Marlatt reviewed 2019-22 Student Equity Plan tool and disproportionate impact snapshot as a 1st reading/draft with intent to incorporate input from the Senate with a final reading for future Classified Senate meeting. <ul style="list-style-type: none"> • 3 funding streams- integrated last year, SSSP, Equity and Basic skills. • This will be developed as one funding source. The state will require a new equity plan. Revised Equity plan was developed with a planning group that included faculty and staff. The Chancellors office provided a template along with data. Data includes base line for overall student population for 5 outcomes. • Disproportionate Impact snapshot reviewed. • Brandi will send email to all classified for input for next meeting. 3. Classified Professionals Week- Brandice Mello <ul style="list-style-type: none"> • HR discussion with Jose • Soap making • Belly dancing • MBTI including workshop • U of R workshops for free including swag • Luncheon will be Friday, 31st. 	<p>Rebecca is requesting input on wording, feedback and recommendations for next classified senate meeting.</p>
---	--	---

	<p>4. Classified of the Year!</p> <ul style="list-style-type: none"> • Submit your vote for your favorite 2018-2019 Administrator, Faculty and Classified “Professional of Year” by completing ballot and submitting to Rebecca Abeyta by Monday, April 29th. 	
Public Comment	<p>-Poetry slam is April 24th @ 7pm. SBVC. - Submit any announcements to Alex Jaco for classified newsletter.</p>	
ITEMS FOR INFORMATION		
<p>Future Agenda Items:</p> <p>I. Chancellor’s Annual Spring Update 04/26/19</p>		
<p>Adjourn – 3:30 p.m. Next meeting: April 26th, CCR-233, 2 p.m.</p>	Meeting adjourned at 3:41pm.	
<p>MISSION STATEMENT: To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p>VISION STATEMENT: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p>VALUES: Academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		