

CLASSIFIED SENATE MINUTES

DATE: 12/08/2017
TIME: 2:00-3:30 P.M.
LOCATION: CCR-233

EXECUTIVE BOARD: Benjamin Gamboa, Michelle Tinoco, **Brandice Mello**, Steve Rush, Laura Oliver
SENATORS: Herberth Jaco, Jason Lee, **Monique Marrujo**, **Mary Bender**, **Mike Bedoya**
MEMBERS: All permanent classified staff members are voting members of the Classified Senate
GUESTS: Dr. Rebeccah Warren-Marlatt, Dr. Keith Wurtz

CLASSIFIED SENATE CODE OF ETHICS:

The Crafton Hills College Classified Senate and its individual members, while conducting Senate business, will be consistent with democratic principles and will adhere to the following:

- Base all decisions on all available facts.
- Uphold the majority decision of the Senate.
- Work to develop a governance system that is inclusive of all members of the campus community.
- Support a campus environment that values the diversity of our campus population.
- Recognize that unwelcome attention toward any member of the campus community is not permissible and will not be condoned.
- Maintain integrity in all aspects of service.
- Advocate the prudent and responsible expenditure of public funds.
- Vote with honest convictions despite unwarranted influences.

CLASSIFIED NINE-PLUS-ONE:

- Curriculum systems integrations and implementation;
- Degree and certificate requirements;
- Educational program development;
- Standards or policies regarding student services, support, and success;
- College governance structures, as related to classified roles;
- Classified roles and involvement in accreditation processes;
- Policies for classified professional development activities;
- Processes for program review and annual planning;
- Processes for institutional planning and budget development;
- Any other district and college policy, procedure, or related matters that will have a significant effect on Classified Staff.

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting To Order – 2:00 p.m.	2:04 PM	
REPORTS TO THE SENATE		
Campus Community Reports: (1st monthly meeting, 5 min. each) <ol style="list-style-type: none"> 1. Administration 2. Academic Senate 3. Student Senate 4. CSEA 		
Senate Reports: <ol style="list-style-type: none"> 1. President 2. Treasurer 3. Committees <ol style="list-style-type: none"> a. Senate Ad Hoc b. Shared Governance 	<ol style="list-style-type: none"> 1. 2. 3. Logo: Enrollment Strategies: Dual Enrollment – Joanna, CLT – ID program for elderly population. District Assist – BP/AP 2410 	

ITEMS FOR ACTION		
Approval of Minutes: 1. 11/09/2017	Michelle Tinoco/Laura Oliver	
Old Business: 1. Senate Program Review Final Reading 2. Accept and vote on nominations for Classified Leadership Institute 2018 (June 14-16)	1. Kathy Wilson/Laura Oliver 2. Kathy Wilson Laura Oliver Ben Gamboa	1. 2. Kathy Wilson/Carrie Audet
New Business: 1. Institutional Effectiveness Partnership Initiative (IEPI) Targets 2. Review BSI/SSSP/Equity Integrated Plan and Equity Plan Executive Summary and 3. Bond Election Feasibility 4. Discuss Committee Reporting Process	1. Herberth Jaco Jason Lee Brandi Mello 2. Align and reexamine program priorities and budget 3. \$700 million total need – study at \$500 million.	1. Kathy Wilson/Herberth Jaco State targets – SD/2 + /6 Discuss committees annually 2. Kathy Wilson/Lason Lee
Public Comment		
ITEMS FOR INFORMATION		
Future Agenda Items: 1. Guided Pathways Work Plan 2. Resource25 Implementation		
Announcements: 1. Fall 2017 Plenary Session, Dec. 20 2. 2018 Classified Professionals Week June 11-14 3. 2018 Classified Leadership Institute June 14-16, Crowne Plaza Ventura Beach		
Adjourn – 3:30 p.m. Next meeting: Dec. 20, CCR-233, 2 p.m.	3:27 PM	
MISSION STATEMENT: To advance the educational, career, and personal success of our diverse campus community through engagement and learning. VISION STATEMENT: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting. VALUES: Academic excellence, inclusiveness, creativity, and the advancement of each individual.		