

# CLASSIFIED SENATE MINUTES

DATE: 08/25/2017  
TIME: 2:00-3:30 P.M.  
LOCATION: CCR-233

**EXECUTIVE BOARD:** Benjamin Gamboa, Michelle Tinoco, Brandice Mello, Steve Rush, Laura Oliver  
**SENATORS:** Herberth Jaco, Jason Lee, Monique Marrujo, Mary Bender, Mike Bedoya  
**MEMBERS:** All permanent classified staff members are voting members of the Classified Senate  
**GUESTS:**

**CLASSIFIED SENATE CODE OF ETHICS:**

The Crafton Hills College Classified Senate and its individual members, while conducting Senate business, will be consistent with democratic principles and will adhere to the following:

- Base all decisions on all available facts.
- Uphold the majority decision of the Senate.
- Work to develop a governance system that is inclusive of all members of the campus community.
- Support a campus environment that values the diversity of our campus population.
- Recognize that unwelcome attention toward any member of the campus community is not permissible and will not be condoned.
- Maintain integrity in all aspects of service.
- Advocate the prudent and responsible expenditure of public funds.
- Vote with honest convictions despite unwarranted influences.

**CLASSIFIED NINE-PLUS-ONE:**

- Curriculum systems integrations and implementation;
- Degree and certificate requirements;
- Educational program development;
- Standards or policies regarding student services, support, and success;
- College governance structures, as related to classified roles;
- Classified roles and involvement in accreditation processes;
- Policies for classified professional development activities;
- Processes for program review and annual planning;
- Processes for institutional planning and budget development;
- Any other district and college policy, procedure, or related matters that will have a significant effect on Classified Staff.

TOPIC	DISCUSSION	FURTHER ACTION
<b>Call Meeting To Order – 2:00 p.m.</b>	Meeting at 2:06	
<b>REPORTS TO THE SENATE</b>		
<b>Senate Reports:</b> 1. Treasurer  2. Committees a. Senate Ad Hoc b. Shared Governance	1. \$789.22 2. No reports given. Committees have yet to meet.	1. Reminder of employee contributions for Classified Senate that can be taken out of paychecks; just need to fill out form from Foundation.
<b>ITEMS FOR ACTION</b>		
<b>Approval of Minutes:</b> 1. <a href="#">06/08/2017</a>	1. Tabled since there were not any copies of the previous meeting.	

<p><b>Old Business:</b></p> <ol style="list-style-type: none"> <li>1. <a href="#">ACCJC Midterm Report</a> (R. Warren-Marlatt) <ol style="list-style-type: none"> <li>a. <a href="#">Comment sheet</a> due to Ben Gamboa by 5 p.m. on 09/01/2017</li> <li>b. Entertain motion for Classified Senate President to sign final report after comments are considered and finalized into the document.</li> </ol> </li> <li>2. Classified Senate Logo Update (L. Oliver)</li> </ol>	<ol style="list-style-type: none"> <li>1. b. MSC to approve: Mary Bender/Herberth Jaco</li> <li>2. One graphic designer that Donna Hoffman employs would like \$200 dollars for the logo. Needs to be on the agenda if we go this route. Mike was speaking with Herberth about the logo. Mike was working on a logo of putting together "C" and "S". Recommended to have a meeting together to discuss the logo. Possibly reach out to Mandy; looking at possibly a deadline before the holiday season. The logo committee will be meeting prior to the next senate meeting to discuss the logo.</li> </ol>	<ol style="list-style-type: none"> <li>2. To discuss with Ben about the amount to be presented on the agenda.</li> </ol>
<p><b>New Business:</b></p> <ol style="list-style-type: none"> <li>1. New <a href="#">Shared Governance</a> Appointments <ol style="list-style-type: none"> <li>a. CHC Professional Development <ol style="list-style-type: none"> <li>i. Eva Bell</li> <li>ii. Laura Oliver</li> </ol> </li> <li>b. SBCCD Enrollment Management <ol style="list-style-type: none"> <li>i. No interest yet</li> </ol> </li> </ol> </li> <li>2. College Hour Discussion (Dr. Zhou)</li> </ol>	<ol style="list-style-type: none"> <li>1. a. Eva stated that she would like to have more brought to PD about diversity; spoke to Snezana about bringing more art and history to the campus about Black History Month. She would be able to come to the meetings for senate as well. Laura stated that it needs to an inclusion of faculty and staff. Would like to see a continuation of previous years PD. See more socio-economic discussion brought forth in activities. <ol style="list-style-type: none"> <li>b. Mary Bender will take on SBCCD Enrollment Management.</li> </ol> </li> <li>2. Discussion about what was college hour originally. For some, it become more convulted. Spoke about how college hour could become something separate from classes. Possibly have a committee that would be able to create events for college hour. To even change the name of College Hour like a Midday Social. This essentially goes back to what best fits the students. It will be brought forward for the students to discuss further as to what they would like.</li> </ol>	<ol style="list-style-type: none"> <li>1.i. Eva Bell will be appointed as an acting member; Laura Oliver will still attend the meetings as well.</li> </ol>
<p><b>Public Comment</b></p>	<p>None.</p>	
<p><b>ITEMS FOR INFORMATION</b></p>		
<p><b>Future Agenda Items:</b></p> <ol style="list-style-type: none"> <li>1. Resource25 Implementation</li> </ol>		
<p><b>Announcements:</b></p> <ol style="list-style-type: none"> <li>1. None</li> </ol>		

**Adjourn – 3:30 p.m.**  
**Next meeting: Sept. 15, CCR-233, 2 p.m.**

Meeting adjourned at 3:23.

**MISSION STATEMENT:** To advance the educational, career, and personal success of our diverse campus community through engagement and learning.

**VISION STATEMENT:** Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

**VALUES:** Academic excellence, inclusiveness, creativity, and the advancement of each individual.