

**EXECUTIVE BOARD:** Benjamin Gamboa, Michelle Tinoco, Brandice Mello, Steve Rush, Laura Oliver  
**SENATORS:** Herberth Jaco, Jason Lee, Monique Marrujo, ~~Mary Bender, Mike Bedoya~~  
**MEMBERS:** All permanent classified staff members are voting members of the Classified Senate  
**GUESTS:** Adreana Anderson (Student Senate Representative)

**CLASSIFIED SENATE CODE OF ETHICS:**  
 The Crafton Hills College Classified Senate and its individual members, while conducting Senate business, will be consistent with democratic principles and will adhere to the following:

- Base all decisions on all available facts.
- Uphold the majority decision of the Senate.
- Work to develop a governance system that is inclusive of all members of the campus community.
- Support a campus environment that values the diversity of our campus population.
- Recognize that unwelcome attention toward any member of the campus community is not permissible and will not be condoned.
- Maintain integrity in all aspects of service.
- Advocate the prudent and responsible expenditure of public funds.
- Vote with honest convictions despite unwarranted influences.

**CLASSIFIED NINE-PLUS-ONE:**

- Curriculum systems integrations and implementation;
- Degree and certificate requirements;
- Educational program development;
- Standards or policies regarding student services, support, and success;
- College governance structures, as related to classified roles;
- Classified roles and involvement in accreditation processes;
- Policies for classified professional development activities;
- Processes for program review and annual planning;
- Processes for institutional planning and budget development;
- Any other district and college policy, procedure, or related matters that will have a significant effect on Classified Staff.

TOPIC	DISCUSSION	FURTHER ACTION
<b>Call Meeting To Order – 2:00 p.m.</b>	Called to order 2:06pm	

**REPORTS TO THE SENATE**

<p><b>Senate Reports:</b></p> <ol style="list-style-type: none"> <li>1. President</li> <li>2. Treasurer</li> <li>3. Committees               <ol style="list-style-type: none"> <li>a. Senate Ad Hoc</li> <li>b. Shared Governance</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. RSVP for Grad Night, if still interested. Crafton Council discussed Budget/Enrollment in the past meeting. CLI will be happening in 2 weeks.</li> <li>2. No change in the amount; \$789.22.</li> <li>3. a. No update on the logo. b. District Budget and Campus Budget Committee met to discuss the similar issue of reviewing the Guiding Principles for FCC Auction Proceeds Strategic Financial Plan. Essentially the plan is stating what the revenue will be used for and how it will be managed.</li> </ol>	
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	<p>A draft of the budget plan was also discussed in regards to how to increase enrollment as well as RAM Modification.</p> <ul style="list-style-type: none"> <li>-Enrollment Strategies met to discuss the pipeline model and how to fix where “lost” students may be placed to better them.</li> <li>-SSE did not meet due to a busy schedule.</li> <li>-Program Planning has quite a bit of change. There is a template that was created to make things easier. More direct questions are being utilized with the vision statement now being at the bottom. This is to help those who do program review to have more guidance.</li> </ul>	
<b>ITEMS FOR ACTION</b>		
<p><b>Approval of Minutes:</b> 1. <a href="#">05/12/2017</a></p>	<p>MSC to approve minutes: Laura Oliver/Steve Rush</p>	
<p><b>Old Business:</b></p> <ol style="list-style-type: none"> <li>1. Budget Enrollment Discussion</li> <li>2. Classified Senate Logo</li> </ol>	<p>1. Mike Strong discussed the May revise and that it looks to be going in a positive direction for Crafton. The growth funding for the state went down to 1%. For Crafton, we will get a 1.72% increase. COLA has increased from 1.48% to 1.56%. Crafton will be receiving the Physical Plant and Block Grant again which is for restructive purposes or to use for instructional equipment. Went up from \$500,000 to \$1.9 million for District, which will be received in April 2018. He discussed the Resource Allocation Model: Sections A, B, and C are revenues; D is assessments that the District will hold back for their expenses; E is site expenses; and F is adjustments. At first, it was a \$1.6 million deficit, but now it is \$1.3 million. It will change, again, according to Mike once the official numbers come in.</p> <p>Kathy Bakhit discussed enrollment. There is a need to add FTES without cost. If 2 more students were added per section this would help solve the issue. On average, the sections are allowed 35 in each. For English, it is 25. Instructors can increase their section seats by asking Kathy. Currently, it is an average 24.15 students, but the goal is 27 average.</p> <p>2. Tabled for future meeting.</p>	

<p><b>New Business:</b></p> <ol style="list-style-type: none"> <li>1. <a href="#">IEPI Targets</a> (Dr. Wurtz)</li> <li>2. <a href="#">Classified Senate Plenary Resolutions</a></li> <li>3. <a href="#">2017-2018 Meeting Calendar</a></li> <li>4. Treasury Recommendations <ol style="list-style-type: none"> <li>a. <a href="#">Tax Deductible Donations</a></li> <li>b. 4.0 Scholars Fund</li> <li>c. Retiree Gifts</li> </ol> </li> <li>5. California Community College Strategic Vision Virtual Town Hall</li> </ol>	<ol style="list-style-type: none"> <li>1. Institutional Effectiveness Partnership Initiative targets set. Need to maintain a 6 year goal; just one more year then there will be a change. However, there is a growth worry currently. What is being looked at for target is remedial rate in Math and English, successful course completion rate (fall term), and accreditation status. MSC Steve Rush/ Monique Marrujo to accept the targets as presented.</li> <li>2. Went through the resolutions that will be presented at the CLI Conference. Suggestion made for the Professional Development for Classified Professionals: “allocated to the districts”. Ben will be presenting our voice at the conference.</li> <li>3. The proposed meeting dates will not have meetins in June, but the plenary will occur in June per request.</li> <li>4. <ol style="list-style-type: none"> <li>a. Steve worked with foundation to create the tax deductible donations form for senate. Individuals can fill this out to donate an allotted amount from paychecks.</li> <li>b. MSC Laura Oliver/Jason Lee to table.</li> <li>c. MSC Brandi Mello/Laura Oliver to provide retiree gifts of no more than \$25.</li> </ol> </li> <li>5. Requested to go to website to provide input.</li> </ol>	
<p><b>Public Comment</b></p>	<p>None</p>	
<p><b>ITEMS FOR INFORMATION</b></p>		
<p><b>Future Agenda Items:</b></p> <ol style="list-style-type: none"> <li>1. Resource25 Implementation</li> </ol>		
<p><b>Announcements:</b></p> <ol style="list-style-type: none"> <li>1. California Community Colleges Strategic Vision Virtual Town Hall, 5/31</li> </ol>		<ol style="list-style-type: none"> <li>1. <a href="https://foundationccc.org/Strategic-Vision-2017">Submit thoughts for the town hall here: https://foundationccc.org/Strategic-Vision-2017</a></li> </ol>
<p><b>Adjourn – 3:30 p.m.</b>  <b>Next meeting: June 8, CCR-233, 2 p.m.</b></p>	<p>Adjourned at 3:40 pm</p>	
<p><b>MISSION STATEMENT:</b> To advance the educational, career, and personal success of our diverse campus community through engagement and learning.  <b>VISION STATEMENT:</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.  <b>VALUES:</b> Academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		