

CLASSIFIED SENATE MINUTES

DATE: 03/24/2017
TIME: 2:00-3:30 P.M.
LOCATION: CCR-233

EXECUTIVE BOARD: Benjamin Gamboa, Michelle Tinoco, Brandice Mello, Steve Rush, Laura Oliver
SENATORS: Herberth Jaco, Jason Lee, ~~Monique Marrujo~~, Mary Bender, ~~Mike Bedoya~~
MEMBERS: All permanent classified staff members are voting members of the Classified Senate
GUESTS: Adreana Anderson (Student Senate Representative)

CLASSIFIED SENATE CODE OF ETHICS:

The Crafton Hills College Classified Senate and its individual members, while conducting Senate business, will be consistent with democratic principles and will adhere to the following:

- Base all decisions on all available facts.
- Uphold the majority decision of the Senate.
- Work to develop a governance system that is inclusive of all members of the campus community.
- Support a campus environment that values the diversity of our campus population.
- Recognize that unwelcome attention toward any member of the campus community is not permissible and will not be condoned.
- Maintain integrity in all aspects of service.
- Advocate the prudent and responsible expenditure of public funds.
- Vote with honest convictions despite unwarranted influences.

CLASSIFIED NINE-PLUS-ONE:

- Curriculum systems integrations and implementation;
- Degree and certificate requirements;
- Educational program development;
- Standards or policies regarding student services, support, and success;
- College governance structures, as related to classified roles;
- Classified roles and involvement in accreditation processes;
- Policies for classified professional development activities;
- Processes for program review and annual planning;
- Processes for institutional planning and budget development;
- Any other district and college policy, procedure, or related matters that will have a significant effect on Classified Staff.

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting To Order 2:00pm	Called at 2:04 pm	
REPORTS TO THE SENATE		
Campus Community Reports: (1st monthly meeting, 5 min. each) <ol style="list-style-type: none"> 1. Administration 2. CSEA 3. Academic Senate 4. Student Senate 	<ol style="list-style-type: none"> 1. None 2. None 3. None 4. None 	
Senate Reports: <ol style="list-style-type: none"> 1. President 2. Treasurer 	<ol style="list-style-type: none"> 1. Academic Senate was interested in the process that we will be using with the KVCR discussion. MSC <i>Laura Oliver/Steve Rush</i> to add Classified Professionals Week expenses to the agenda. 2. \$1,305 	

<p>3. Committees a. Senate Ad Hoc b. Shared Governance</p>	<p>3. a. CPW: Michelle created a flyer to notify classified about Classified Professionals Week; Is in April rather than June. Logo: is coming along and will be ready by the April meeting Program Review: met on Friday; discussion on the vision of the committee; will be commenting on the write up of what they do; will also be put forward to senate; discussion in future of what is working and what is not; March 31 at 2:00pm in CCR 233 b. IEAO committee: accreditation deadline pushed to October Diversity and Inclusion: proposal will be sent to SSEE; want a diversity director full time Facilities committee has not met because they may not possibly continue with committee</p>	
ITEMS FOR ACTION		
<p>Approval of Minutes: 1. 03/10/2017</p>	<p>MSC <i>Laura Oliver/Jason Lee</i> to approve minutes. Abstentions: Jonathon Townsend.</p>	
<p>Old Business: 1. CHC Professional Development Plan a. Plan Document b. Comments 2. KVCR Spectrum Auction Proceeds 3. Classified Professionals Week Expenses</p>	<p>1. 1st and 3rd Friday 12-130; Professional Development meeting MSC <i>Mary Bender/Kathy Wilson</i> to present comments directly at the PD Committee by the Classified Senate Representatives MSC <i>Kathy Wilson/Michelle Tinoco</i> to replace Kirstin Garcia on the Professional Development Committee with Jonathan Townsend 2. Ben Gamboa reiterated what is currently happening with KVCR spectrum auction proceeds; these funds will probably be put forward at the end of the calendar year; see previous agenda 03/10/2017 for more details. MSC: <i>Mary Bender/Jason Lee</i> for Classified Senate to draft a resolution that calls for using current budget processes that are open, transparent, and inclusive. 3. Reviewing past years, Professionals of the Year Award expenses were about \$55. MSC <i>Michelle Tinoco/Steve Rush</i> to approve awards expenses not to exceed \$75.</p>	<p>1. Classified representatives will present comments appreciative of how much PD has helped with boosting classified involvement. 2. Think of anything that may be brought forward to next meeting and future in regards to what needs to be discussed about the process as well as structure for handling this if anything were to come to fruition.</p>
<p>New Business: 1. ACCJC Midterm Report (R. Warren-Marllat)</p>	<p>1. Tabled for the time being since it has been pushed to October.</p>	
<p>Public Comment</p>	<p>Steve Rush discussed the possibility of student workers' positions being questioned due to infringing on union duties and filling classified positions; this is a districtwide issue.</p>	

ITEMS FOR INFORMATION

<p>Future Agenda Items:</p> <ol style="list-style-type: none"> 1. Classified Senate Logo, 4/14 2. Chancellor's Spring Report, B. Baron, 4/14 3. ACCJC Midterm Report, 4/28 	<ol style="list-style-type: none"> 1. Laura and Herberth will present multiple drafts of the logo. 2. Moved visit because the Feb 24th one was cancelled. 	
<p>Announcements:</p> <ol style="list-style-type: none"> 1. Classified Professionals Week 04/10-04/14 	<p>Thursday, April 13th there is a plenary session to discuss issues that classified feel needs to be discussed.</p>	<p>Share topic ideas for Plenary with Ben</p>
<p>Adjourn – 3:30 p.m. Next meeting: April 14th, CCR-233, 2 p.m.</p>	<p>Adjourned at 3:39 pm</p>	

MISSION STATEMENT: To advance the educational, career, and personal success of our diverse campus community through engagement and learning.

VISION STATEMENT: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

VALUES: Academic excellence, inclusiveness, creativity, and the advancement of each individual.