

Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date October 1, 2025

Time and Location

2:30-4:00 PM - LRC 226

Next AS Meeting:

Date: October 15, 2025

Location: LRC-226

Meeting Outline

- Announcements
- Admin Reports
- Public Comment
- Kudos
- Main Business
- Future Business and Updates

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

Direction of Work

Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. [+1]: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

Crafton Hills College | Academic Senate Agenda

*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.*

Administration may be called upon to offer further context.

Members (17); Quorum (9)

(Bold = Present)

	SINS	LAAS	Career Ed & Human Dev.	Student Services & Counseling	Senators at Large	Part-Time Senators
Total Seats	9	8	5	4	4	4
Available Seats	5	2	2	2	4	3
	Brink, TL [TL]	Anderson, Jonathan [JA]	Clements, Kristen [KC]	Grabow, Jimmy- [JG*]		
	Hart, Danae- [DH]	Ferrari, Ed [EF]	Grounds, John [JG#]	Macamay, Mariana- [MM]		
	Juan, Shirley [SJ]	Guevara, Andrew- [AG]	Serrano, Thomas [TS]			
	Olivera, Christopher [CO]	Hogrefe, Rick [RH]				
	Robertson, Jillian [JR]	Lopez, Natalie [NL]				
		Zepeda, Isidro [IZ]				
Present	5/5	5/6	2/3	2/2	0/0	TBD/1

Guests: . Kashaunda Harris [KH], Chloe DeLosReyes [CD], Nick Reichert [NR]

Admin: . VPI Keith Wurtz [KW], VPSS Delmy Spencer [DS], Dean Amanda Ward [AW], Cynthia Hamlett [CH]

Student Senate: Cisselle Cruz [GC]

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	2:30	AS President Natalie Lopez called the meeting to order at 2:32 Quorum met at 2:40pm
Administrative Reports	2:33 5 min	Dean Dan Word: Credit for Prior Learning (CPL) - Tabled for next time DS: Hispanic Heritage + Open Campus Forum Friday (1pm) KW: Goal is to have drafts to spend all fall working on them.
Announcements	2:34 3 min	<ul style="list-style-type: none"> ● Don't forget Zoom recordings changes (see Roger Robles' email from 9/23/25) for deletion schedule. ● Faculty/Senators: register for the Academic Senate for California Community Colleges (ASCCC) Academic Freedom Resources Guide and Bot Tool, Sep 30, 2025, 12:00 PM. ● Faculty/Senators: register for the Academic Senate for California Community Colleges (ASCCC Area meetings) (Crafton Hills College is in Area D), Friday, October 10, 11:00am-3:00pm. Resolutions Packet ● Buy your tickets for the Crafton Hills College Field of Dreams Fundraising Gala on Thursday, October 16th in the quad— a baseball-themed evening full of fun, food, and philanthropy! Funds will support our amazing students and programs, and we want YOU to be part of the team! <ul style="list-style-type: none"> ○ Check out the merch store for Crafton's Field of Dreams Fundraiser: limited-edition Gala-themed merchandise! The deadline to order is Monday, September 29 at 11:59 PM. ● Academic Senate for the California Community Colleges (ASCCC) is hosting a series of data literacy webinars.

Crafton Hills College | Academic Senate Agenda

		<p>RH: Next Wednesday , National Coming out day – Drag Story time (Behind Cafeteria)</p> <p>KH: PD Lecture Series → Next is TL (on publishing); if interested please let KH know.</p> <p>CD: Filipino History Month (Most events at SBVC)</p>
Student Senate Report	2:39 5 min	<p>GC:</p> <ul style="list-style-type: none"> ● Club Rush 10/30, 10a-2p ● Bring back LGBTQ-Ally group workshop ● Funding looking for fundraising.
Statements from the public (3 min per speaker, 15 minutes max)	N/A 3 min	None
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	2:41 3 min	<p>AW: Kudos to John and Kristen for Paramedic program for exemplary accreditation process.</p> <p>NL:</p> <ul style="list-style-type: none"> ● Olympic champions ● Ericka paddock for Multicultural center ● Infographics <p>DS: Counseling team for Career Ladders recognitions</p> <p>CD: To Alex Jaco awarded for model program (Adults)</p>

Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Categories:	10+1, Strategic Directions, and Equity Goals Focus
				<ul style="list-style-type: none"> ● Report ● Discussion ● Action 	

Crafton Hills College | Academic Senate Agenda

<p>Approval of Minutes - Lopez</p>	<p>Start 2:43 3 minutes</p>	<p><input type="checkbox"/> Minutes, September 17, 2025</p>	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, etc.</p> <p>Agendas & Minutes are available on the AS Document Site (link of AS Webpage).</p> <p>Note: Anyone can add a comment if something needs to be edited. Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.</p>	<p><u>Action</u> Motion: RH Second: JG Discussion: None Y: All N: 0 A: SJ(Couldn't find Minutes?)</p> <p>Passed</p>	<p>10+1: 7 SD: 5 EG: 1</p>
<p>Bylaws review and first draft- Lopez</p>	<p>Start 2:44 10 minutes</p>		<p>Reviewed Academic Senate Bylaws (original 2023-24) Review revised Academic Senate Bylaws with track changes based on feedback from the body (Sept. 17, 2025) Requesting feedback from the body.</p>	<p><u>Action</u> Motion: Second: Discussion: Y: N: A:</p> <p>AG brought documents to share. DH: Commenting on document limitation JR: MAKE the font bigger</p>	<p>10+1: 5,6 SD: 3,5 EG: 2</p>

Crafton Hills College | Academic Senate Agenda

				<p>RH: Do we need to articulate what the EPC will do Bullet points are out of order. KW: DE committee was dissolved and is now a shared governance committee. AS dissolved the senate one. Article 8A CD: Can we add something on collegial consultation of appointments DH: Article 7 and 3B - Presidents vs Senate body. RH: The president does have responsibilities of assignments. Dissemination of information.</p> <p>Action: Continued revision. RH: Adding an appendix. DH: Removing Leadership Liaison. RH: Reason why it was created. President successor. DH: Page 10 - shall attend ...# of ASCCC</p>	
--	--	--	--	--	--

Crafton Hills College | Academic Senate Agenda

Catalog/Course description - Ferrari	Start 3:00 5 minutes		Discussion and possible action on combining "Catalog / Schedule Description"	<u>Discussion</u> KC (proxy for EF) - Losing schedule description due to Course Dog. KW: We write the SD that becomes the CD. AG: We dont dictate it, the state does. Common Core now does as well. RH:	10 + 1: 1, 5, 9 SD: 1-5, EG: 1-4
OER/ZTC in Course Materials on COR - Ferrari	Start 3:02 5 minutes		Discussion on OER/ZTC in "Course Materials"	<u>Discussion</u> KC: Recommendations for OER vs mandation. RH: all CC have OER KW: last week has new Ed Code by 4/26/26 - Keith will send information to Natalie. CD: LAck of quality materials vs. work in creating materials. Peer review of materials. Think about Access o digital technology and connecting with the material. Compensation. Academic Freedom	10 + 1: 1, 5, 7, 10 SD: 1-5 EG: 1-4

Crafton Hills College | Academic Senate Agenda

				<p>Slowing down the progress. JG: Section quantity and inclusion on curriculum. AG: Good faith of looking for materials. JA: Way to include the material. IF they are recommendations.</p>	
Curriculum-Clements, on behalf of DiPonio/Salt	Start 3:11		<p>Draft Note to add Distance Education addendums in the Course Outline of Records (COR)</p>	<p><u>Action</u> Motion: AG to move to curriculum. Second: RH Discussion: KC: RSI - DE courses must meet at least 2 of the methods described. RH: Would this be a check list. KW: It is a check list.</p> <p>Y: All N: 0 A: JA Passes</p>	<p>10 + 1: 1, 4, 5, 8, 10 SD: 1-5 EG: 1-4</p>
Final review of Equity Plan - VP Spencer	Start 3:14 5 minutes		<p>Final Review of 2025-2028 Student Equity and Achievement Plan</p>	<p><u>Action</u> Motion: JG Second: JR Discussion:</p>	<p>10 + 1: 1, 5, 7, 10 SD: 1-5 EG: 1-4</p>

Crafton Hills College | Academic Senate Agenda

				<p>DS: This is a second read. there were suggestions added.</p> <p>Y: ALL N: 0 A: 0 Passes.</p>	
ASCCC- Resolutions - Lopez	Start 3:17 10 minutes		<p>Resolutions identified at Academic Senate Meeting, September 17, 2025:</p> <ol style="list-style-type: none"> 1. Fraudulent bots (114.04) 2. Inclusive participation of Part-time faculty in CA Community College (CCC) Academic Senates (106.01) 3. Disciplines List – Brewing, Fermentation, and Distillery Sciences (112.03) 4. Supporting a United Faculty Workplace for California Community Colleges (111.09) 5. Advocating for Systemwide Access to AI Tools and Training (111.08) 6. Unapologetic Commitment to IDEAA (inclusion, diversity, equity, anti-Racism, and accessibility) and Academic Freedom (111.06) 	<p><u>Discussion</u></p> <p>Groups: 1. GC/SJ This has been addressed already, especially during in service.</p> <p>2. KC/AG/IZ/MM Change May to Shall - 4 open positions, no PT faculty. Do PT get paid for being on senate. JG: Should be update bylaws on %. MM update faculty handbook on involvement.</p> <p>3. Not being visited</p> <p>4. KW → Eliminates 2 employment tiers</p>	<p>10+1: 4, 5,6</p> <p>SD: 3,4 EG: 2</p>

Crafton Hills College | Academic Senate Agenda

				<p>Compensation for participation. 5. TL/CH/JG Use of AI in healthcare and is here to stay. What we do academically represents the larger society.</p> <p>6. JR/KH/CD/DH/JA - Group agrees. Does not state how to respond. CHC should craft their own resolution to support this.</p>	
Distance Education Faculty Survey - Hamlett	Start 3:37 5 minutes		Fall 2025 Distance Education Survey draft for feedback.	<p><u>Discussion</u> Handout provided. Working on survey. Please make notes/changes. Survey takes 7 minutes. Done every two years.</p>	10 + 1: 5, 7, 8, 10 SD: 1-5 EG: 1-4
Syllabus recommended checklist - Lopez	Start 3:49 5 minutes		<p>Review prior draft of Best practices for syllabus recommendations</p> <p>Incorporate recommended practices for syllabus from USC Race and Equity Cohort</p>	<p><u>Discussion</u></p>	10 + 1: 1, 5, 8, 10 SD: 1-5 EG: 1-4

Crafton Hills College | Academic Senate Agenda

			Course syllabus handout from Center for Urban Education		
Faculty Association of California Community Colleges (FACC) Dual Enrollment Survey - Lopez	Start 3:51 5 minutes		The Faculty Association of Community Colleges is looking to gather information on the needs of Dual Enrollment throughout the state in this Dual Enrollment Survey . There are several multiple-choice questions and a space at the bottom to input additional suggestions or concerns. The entire survey should take between 5-15 minutes. If you are invested in Dual Enrollment or have suggestions/concerns, I encourage you to complete the survey.	Please complete the survey.	10+1: 1, 5, 10 SD: 1-5 EC: 1-4
Good of the Order	3:52		<ol style="list-style-type: none"> 1. Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items. 2. <ol style="list-style-type: none"> a. Looking for the AS or CHC to release a statement for AI. b. DSO has taken over this process as an AP and BP. Faculty from both campuses are hoping to keep it as 	<p>State OER Liaison - Stipend. Deadline 10/10.</p> <p>TL would like to watch the webinar. Part Timer inclusion</p> <p>NL: Be in the know - Listserve Subscribe to Area D</p>	

Crafton Hills College | Academic Senate Agenda

			<p>neutral as possible and have the informal consensus that an AP/BP may not be the best path.</p> <ul style="list-style-type: none">c. We will have time to review when it goes through PPAC.d. AS should request a timeline for implementation of the new course caps. <p>3. Discussion on current process and requirements for faculty leads/reassign positions.</p> <ul style="list-style-type: none">a. Transparency and faculty input<ul style="list-style-type: none">i. interview processii. grant spendingiii. position description <p>4. The bylaws need to be reviewed for conflicts with the lead positions and how we assign our committee chairs.</p> <p>5. Tenure review process discussion</p> <p>6. California Community Colleges and Google Launch Nation's Largest Higher</p>		
--	--	--	---	--	--

Crafton Hills College | Academic Senate Agenda

			Education Systemwide AI Partnership to Equip Millions of Students for the Future Workforce. Local policy that clearly delineates how this will be implemented in canvas?		
Did you know?	- no meeting time -				

Reports ([Please use form to submit details](#))

Item	Start Time and Duration in Minutes	Materials	Content
President's Report	Start 3 minutes		Fall Faculty Plenary: still reviewing feedback. Will organize and bring back to the Senate in a future agenda.
1 st meeting of the month. External: A. Student Senate Report B. CTA Report (?) C. API Association (de Los Reyes)			View Written Reports Here A. Chairs (Brighton): We have begun schedule building for Summer and Fall 2026 semesters. We continue to discuss Dual Enrollment especially with the acquisition of Big Bear and Rim of the World Districts. We will be working with the bookstore this Friday to clarify processes and ensure

Crafton Hills College | Academic Senate Agenda

<p>D. Professional Dev Lead (Harris)</p> <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Chairs (Brighton) B. Honors Steering (Cannon) C. Curriculum (Salt) 			<p>materials are available (and stay available) for students at the start of each course.</p>
<p>2nd meeting of the month:</p> <p>External:</p> <ul style="list-style-type: none"> A. Classified Senate - 5 minutes (Peterson) B. Treasurer's Report (Hogrefe) C. LFSAAA (?) D. BFSA (Vacant) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Review Workgroup () B. Honor's Steering Committee (Cannon) C. Curriculum (Salt) 			<p>View Written Reports Here</p>
<p>DSO Written Reports</p>			

Adjournment - 3:59 pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.