

Status **Active** PolicyStat ID **14762663**



Origination 09/2004  
Last Approved 11/2023  
Last Revised 11/2023  
Next Review 11/2033

Chapter Lead Jose Torres:  
Chapter 1&2(BOT),3(CC)&6  
Policy Area Chapter 6  
Business & Fiscal Services  
References CCLC |  
Legally Required

## BP 6250 Budget Management

The budget shall be managed in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. Budget revisions shall be made only in accordance with these policies and as provided by law.

The unrestricted general reserves shall be no less than the prudent reserve defined by the State Chancellor's Office as specified in AP 6305 Reserves.

Revenues accruing to the District in excess of amounts budgeted shall be added to the District's reserve for contingencies. They are available for appropriation only upon a resolution of the Board of Trustees that sets forth the need according to major budget classifications in accordance with applicable law.

Board approval is required for changes between major expenditure classifications. Transfers from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board. Transfers between expenditure classifications must be approved by a majority vote of the members of the Board.

### References:

Title 5 Sections 58307 and 58308

## Attachments

[BP 6250 Budget Management - Comments](#)

## Approval Signatures

Step Description	Approver	Date
Final Board Approval	Kelly Goodrich	11/2023
Reviewed and Approved per AP 2410	Kelly Goodrich	11/2023

COPY